



DCP

DOWNTOWN COLLEGE PREP

**BOARD OF DIRECTORS
ACROSS THE BRIDGE FOUNDATION dba
DOWNTOWN COLLEGE PREP**

Board Meeting Minutes

**August 21st, 2019
12:00-2:00PM**

**Sobrato Center for Non Profits
Mountain View Conference Room
1400 Parkmoor Ave
San Jose, CA 95126**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Downtown College Prep Charter School (“DCP” or “School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, DCP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the School office.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at: _____ 12:02PM _____

B. ROLL CALL

	Present	Absent
Ms. Maria Arellano	___x___	_____
Ms. Mary Curtis	___x___	_____
Mr. John Koeplin	___x___	_____
Mr. Don Imwalle	_____	___x___
Ms. Kathy Yates	___x___	_____
Ms. Sandra Moll	___x___	_____
Ms. Lisa Cole	___x___	_____
Mr. Miguel Salinas	___x___	_____
Mr. Josue Fuentes	_____	___x___
Mr. Marc Ketzal	___x___	_____
Mr. Riaan Du Preez	___x___	_____
Mrs. Jackie Zeller	___x___	_____
Mrs. Kathryn Hanson	_____	___x___

II. COMMUNICATIONS

A. Oral Communications

- i. Executive Director Report
- ii. Board President Report
- iii. Staff Committee Reports

III. CONSENT AGENDA ITEMS

- i. June 19, 2019 Board Meeting Minutes
 - *Mary Curtis motions to approve*
 - *Jackie Zeller seconds the motion*
 - *Board unanimously approves the motion*

It is recommended that the Board approve Consent Agenda Items	Motion:___ Action:___ Second:___ Vote:___
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IV. ITEMS SCHEDULED FOR INFORMATION

a. BUSINESS

- i. Enrollment
- ii. Fundraising
- iii. Strategic Plan/Key Results
- iv. Legislative

b. INSTRUCTION AND CURRICULUM

- i. No items at this time

c. PERSONNEL

- i. No items at this time

d. PUPIL SERVICES/STUDENT AFFAIRS

- i. No items at this time

V. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

- i. Review and Approve EPHS Charter Renewal Petition
 - *Sandra Moll motions to approve*
 - *Mark Ketzel seconds the motion*
 - *Board unanimously approves the motion*
- ii. Review and Approve Updated Across the Bridge Foundation dba Downtown College Preparatory Conflict of Interest Code and List of Amendments.
 - *Marc Ketzel motions to approve*
 - *Mary Curtis seconds the motion*
 - *Board unanimously approves the motion*

B. PERSONNEL

- i. Review and Approve Provisional Internship Permit for Jaron Daquina, 6th-8th grade Education Specialist at Alum Rock Middle School
 - *Jackie Zeller motions to approve*
 - *Kathy Yates seconds the motion*
 - *Board unanimously approves the motion*
- ii. Review and Approve Provisional Internship Permit for Deisy Chavarin, 9th-12th grade Spanish teacher at El Primero High School
 - *Jackie Zeller motions to approve*
 - *Kathy Yates seconds the motion*
 - *Board unanimously approves the motion*

C. INSTRUCTION AND CURRICULUM

- i. No items at this time

D. ITEMS FROM THE BOARD

- i. No items at this time

E. PUPIL SERVICES/STUDENT AFFAIRS

- i. Review and Approve Family and Parent Engagement Policy

VI. CLOSED SESSION (*Board went into closed session at 1:47PM*)

- i. Review and vote on recommendations of the Expulsion Panel Hearing
 - El Camino Middle School
- 001.072319
 - *Board Adopted the Administrative Panel's Findings of Fact and Recommendations*
 - *Mary Curtis motions to adopt*
 - *Jackie Zeller seconds to adopt*
 - *Board quorum voted yes so the motion carried- Student is expelled*

VII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 2:00PM

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

VIII. ADJOURNMENT

The meeting was adjourned at: 2:02PM