



DCP
DOWNTOWN COLLEGE PREP

**BOARD OF DIRECTORS
ACROSS THE BRIDGE FOUNDATION dba
DOWNTOWN COLLEGE PREP**

Board Meeting Minutes

**November 20th, 2019
12:00-2:00PM**

**Sobrato Center for Non Profits
Mountain View Conference Room
1400 Parkmoor Ave
San Jose, CA 95126**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Downtown College Prep Charter School (“DCP” or “School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, DCP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the School office.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board President at: 12:01 PM

B. ROLL CALL

	Present	Absent
Ms. Maria Arellano	<u> x </u>	<u> </u>
Ms. Mary Curtis	<u> x </u>	<u> </u>
Mr. John Koeplin	<u> </u>	<u> x </u>
Mr. Don Imwalle	<u> x </u>	<u> </u>
Ms. Kathy Yates	<u> x </u>	<u> </u>
Ms. Sandra Moll	<u> x </u>	<u> </u>
Ms. Lisa Cole	<u> </u>	<u> x </u>
Mr. Miguel Salinas	<u> x </u>	<u> </u>
Mr. Josue Fuentes	<u> </u>	<u> x </u>
Mr. Marc Ketzell	<u> x </u>	<u> </u>
Mr. Riaan Du Preez	<u> </u>	<u> x </u>
Mrs. Jackie Zeller	<u> x </u>	<u> </u>
Mrs. Kathryn Hanson	<u> x </u>	<u> </u>

II. COMMUNICATIONS

- A. Oral Communications
 - i. Executive Director Report
 - ii. Board President Report
 - iii. Staff Committee Reports

III. CONSENT AGENDA ITEMS

- i. October 16th, 2019 Board Meeting Minutes
 - *Sandra Moll motions to approve*
 - *Mary Curtis seconds the motion*
 - *Board unanimously approves the motion*

It is recommended that the Board approve Consent Agenda Item	Motion: <u> </u> Action: <u> </u> Second: <u> </u> Vote: <u> </u>
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IV. ITEMS SCHEDULED FOR INFORMATION

- a. **BUSINESS**
 - i. Enrollment
 - ii. Fundraising
 - iii. Strategic Plan/Key Results
 - iv. Legislative
 - v. Finance Update
 - vi. [KR Indicators and Accountability System](#)

- b. **INSTRUCTION AND CURRICULUM**
 - i. Update On Annual Site Reviews
 - [Alum Rock High School](#)
 - [El Primero High School](#)
 - [Alum Rock Middle School](#)
 - [El Camino Middle School](#)

- c. **PERSONNEL**
 - i. No items at this time

- d. **PUPIL SERVICES/STUDENT AFFAIRS**
 - i. No items at this time

V. ITEMS SCHEDULED FOR ACTION

a. BUSINESS

- i. Review and Approve the annual agreement with SCCOE to provide CalSTRS/CalPERS services for \$2,500 per school (DCP High, DCP Middle, and DCP Alum Rock)
 - *Sandra Moll motions to approve*
 - *Kathryn Hanson seconds the motion*
 - *Board unanimously approves the motion*

b. PERSONNEL

- i. No items at this time

c. INSTRUCTION AND CURRICULUM

- i. Review and approve a Provisional Internship Permit for Sneha Gandhi, 5th grade multiple subject teacher at El Camino Middle School
 - *John Koeplin motions to approve*
 - *Mary Curtis seconds the motion*
 - *Board unanimously approves the motion*
- ii. Review and Approve Variable Term Waiver for Daisy Cisneros, 6th-8th Grade Science at El Camino Middle School
 - *Mary Curtis motions to approve*
 - *Kathryn Hanson seconds the motion*
 - *Board unanimously approves the motion*

d. ITEMS FROM THE BOARD

- i. No items at this time

e. PUPIL SERVICES/STUDENT AFFAIRS

- i. No items at this time

VI. CLOSED SESSION

- i. Review and Vote on Recommendation of the Expulsion Panel Hearing
 - El Primero High School
- 001.111419

VII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 1:47 PM

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

VIII. ADJOURNMENT

The meeting was adjourned at: 2:17 PM