



**BOARD OF DIRECTORS  
ACROSS THE BRIDGE FOUNDATION dba  
DOWNTOWN COLLEGE PREP**

**Special Session  
Board Meeting Agenda**

**May 1, 2020  
3:30PM-4:30PM**

**Teleconference**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Pursuant to the provisions of Governor Gavin Newsom’s Executive Orders N-29-20 and N-33-20, the May 1, 2020 Across the Bridge Foundation dba Downtown College Prep Board Meeting will be held via teleconferencing, starting at 12PM PST.

You may participate using this link or call in:

<https://us02web.zoom.us/j/85350816922> Meeting ID: 853 5081 6922 +1 669 900 6833 US

1. Agendas and board materials, if any, are available to all audience members on our website.
2. Those wishing to address the Board regarding items on the agenda or non-agenda items may do so, in writing, prior to or during the meeting by emailing [hr@dcp.org](mailto:hr@dcp.org).
3. Emailed comments pertaining to any item on the agenda will be read to the Governing Board when that item is under consideration as it appears on the agenda. Please note that in reading aloud your email, the reader will be given up to five (5) minutes to speak.
4. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. When submitting an email for public comment to the Board, members of the public are requested to state their name and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request (send to [hr@dcp.org](mailto:hr@dcp.org)), DCP may furnish reasonable accommodations.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board President at: 3:30PM

**B. ROLL CALL**

	Present	Absent
Ms. Maria Arellano	<u>  x  </u>	<u>      </u>
Ms. Mary Curtis	<u>  x  </u>	<u>      </u>
Mr. John Koeplin	<u>  x  </u>	<u>      </u>
Mr. Don Imwalle	<u>      </u>	<u>  x  </u>
Ms. Kathy Yates	<u>  x  </u>	<u>      </u>
Ms. Sandra Moll	<u>  x  </u>	<u>      </u>
Ms. Lisa Cole	<u>  x  </u>	<u>      </u>
Mr. Miguel Salinas	<u>  x  </u>	<u>      </u>
Mr. Josue Fuentes	<u>  x  </u>	<u>      </u>
Mr. Marc Ketzell	<u>  x  </u>	<u>      </u>
Mr. Riaan Du Preez	<u>  x  </u>	<u>      </u>
Mrs. Jackie Zeller	<u>      </u>	<u>  x  </u>
Mrs. Kathryn Hanson	<u>  x  </u>	<u>      </u>

**II. COMMUNICATIONS**

**C. Oral Communications**

- i. Non-Agenda Matters
- ii. Executive Director Report
- iii. Board President Report
- iv. Staff Committee Reports

**III. CONSENT AGENDA ITEMS**

- i. No items at this time

It is recommended that the Board approve Consent Agenda Item	Motion: <u>      </u> Action: <u>      </u> Second: <u>      </u> Vote: <u>      </u>
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**IV. ITEMS SCHEDULED FOR INFORMATION**

- a. BUSINESS**
  - i. No items at this time
- b. INSTRUCTION AND CURRICULUM**
  - i. No items at this time
- c. PERSONNEL**
  - i. No items at this time
- d. PUPIL SERVICES/STUDENT AFFAIRS**
  - i. No items at this time

**V. ITEMS SCHEDULED FOR ACTION**

- a. BUSINESS**

- i. Review and approve the attached Joint Written Consent and Resolution presented to the Board and thereby:
  - a. Resolve that the Payroll Protection Act (PPP) Loan and Loan Documents are authorized and approved.
  - b. Resolve that Jennifer Andaluz, Executive Director, is authorized and approved to solely execute the Loan Documents on behalf of Across the Bridge Foundation DBA Downtown College Prep.
  - c. Resolve that the Board hereby authorizes:
    - i. Jennifer Andaluz to perform all acts deemed necessary to consummate the transactions contemplated by the Loan Documents
    - ii. Jennifer Andaluz to take all actions which may include but are not limited to a) procuring the Loan, b) creating a lien on real or personal property of ABF, c) enter into any other agreement necessary with the Lender, and d) execute and deliver all agreements, document or instruments deemed necessary.
  - d. Resolve that:
    - i. All actions taken up to this date to negotiate, prepare, et cetera, the Loan Documents are approved.
    - ii. Electronic signatures on the Consent and Resolution document may be relied upon with the same legal effect as original signatures.
    - iii. Authorizations will remain in full force until written notice of revocation has been given to the Lender.
      - *Mary Curtis motions to approve*
      - *Kathy Yates seconds the motion*
      - *Board unanimously approves the motion*

**e. PERSONNEL**

- i. No items at this time

**f. INSTRUCTION AND CURRICULUM**

- i. No items at this time

**g. ITEMS FROM THE BOARD**

- i. No items at this time

**h. PUPIL SERVICES/STUDENT AFFAIRS**

- i. No items at this time

**VI. CLOSED SESSION**

- i. No items at this time

**VII. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_\_

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**VIII. ADJOURNMENT**

The meeting was adjourned at: 3:50 PM