



HERNANDO SCHOOL DISTRICT

Learn it. Love it. Live it

COMMUNICATIONS DEPARTMENT

FLYER DISTRIBUTION REQUEST

Flyer Distribution Request

A NEW REQUEST MUST BE OBTAINED EACH TIME

Return via Fax: 352-797-7109 or Email: shepard_a@hcsb.k12.fl.us

A COPY OF THIS REQUEST MUST ACCOMPANY APPROVED FLYERS

PLEASE MAKE SURE YOUR FLYERS ARRIVE A MINIMUM OF ONE WEEK PRIOR TO YOUR EVENT

Organization _____ Contact Name _____

Fax # or Email Address _____ Phone # _____

Please check one: _____ Profit _____ Non-Profit – 501c3

Please check all that apply: _____ Posting only _____ Distribution to students

Briefly describe your request:

To which school sites are you requesting distribution?

How will this benefit schools and students?

Approved @ Principal Discretion _____

Denied _____

Karen Jordan, Public Information Officer
Hernando County School District

Date

Updated: Jan. 2020