

**Hernando County School Board  
Florida**

FLSA: Exempt, Non-Union

<b>ASSISTIVE TECHNOLOGY SPECIALIST</b>
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**Required Qualifications:**

- Bachelor's Degree in Education
- Minimum of two (2) years experience with computers and specialized software
- Knowledge of Windows and/or Macintosh operating systems
- Knowledge of assistive technology
- Experience in selection, installation, training and trouble-shooting of hardware, software and assistive technology devices

**Performance Responsibilities:**

- Provide instruction to staff, parents and students in the use of assistive technology devices and software to support devices
- Provide technical assistance in the use of assistive technology devices assigned to specific students through the Individual Education Plan (IEP) process
- Provide support to parents and staff so students may appropriately utilize hardware and software
- Coordinate technology activities to include training with Local Assistive Technology Specialists (LATS) and Florida Diagnostic Learning Resources System (FDLRS) Technology Specialists
- Assist staff assigned to the Exceptional Student Education Department in the selection, purchase, installation and maintenance of hardware and software appropriate for their needs
- Assist in maintenance of assistive technology inventory with respect to software and hardware
- Sustain focus and attention to detail
- Perform other duties as assigned by the Director of Exceptional Student Education-and/or designee

**Physical Demands:**

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

**Reports to:**

Reports directly to the Director of Exceptional Student Education and/or designee

**Evaluation:**

Annual evaluation done by the Director of Exceptional Student Education and/or designee

**Terms of Employment:**

10-month employment

**Salary:**

Salary based upon approved salary schedule – Professional/Technical/Supervisory Category D

**Job Code:**

63104

Board Approved: 07/28/09

Revised: 05/17/11, 4/15/14, 06/25/19