

**Hernando County School Board
Florida**

FLSA: Exempt, Non-Union

ASSISTIVE TECHNOLOGY SUPPORT SPECIALIST
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Required Qualifications:

- High school diploma or equivalent
- Minimum of two (2) years experience with computers and specialized software
- Knowledge of Windows and/or Macintosh operating systems
- Experience in selection, installation, training and trouble-shooting of hardware and software

Desired Qualifications:

- Graduation from an accredited college or technical school with training in an appropriate field

Performance Responsibilities:

- Provide technical assistance in the use of assistive technology devices assigned to specific students through the Individual Education Plan (IEP) process
- Provide support to parents and staff so students may appropriately utilize hardware and software
- Coordinate technology activities to include training with Local Assistive Technology Specialists (LATS) and Florida Diagnostic Learning Resources System (FDLRS) Technology Specialists
- Assist staff assigned to the Exceptional Student Education Department in the selection, purchase, installation and maintenance of hardware and software appropriate for their needs
- Assist in maintenance of assistive technology inventory with respect to software and hardware
- Sustain focus and attention to detail
- Perform other duties as assigned by the Director of Exceptional Student Education and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Director of Exceptional Student Education and/or designee

Evaluation:

Annual evaluation done by the Director of Exceptional Student Education and/or designee

Terms of Employment:

10-month employment

Salary:

Salary based upon approved salary schedule - Professional/Technical/Supervisory Category B

Job Code:

63104

Board Approved: 05/01/07

Revised: 01/20/09, 03/03/09, 05/17/11, 06/25/19