

**Hernando County School Board  
Florida**

FLSA: Exempt, Union

<b>LITERACY COACH</b>
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**Required Qualification:**

- Bachelor's Degree from an accredited college or university
- Hold a valid Florida teaching certificate
- Language Arts/Reading Certification or Elementary Education Certification
- Minimum of three (3) years of successful Reading and/or Language Arts teaching experience

**Desired Qualifications:**

- Reading Endorsement
- Master's Degree

**Performance Responsibilities:**

- Coach and support classroom teachers to improve English/Language Arts instruction and student learning through the coaching cycle
- Assist teachers in backward planning process to focus instructional time on students' mastery of essential standards
- Observe and conference with teachers posing questions for reflection regarding practices
- Model and/or co-teach lessons
- Develop standard based curriculum, resources, assessments and intervention programs with teachers
- Collect and analyze student work and school data
- Facilitate professional development in English/Language Arts content, lesson planning, instructional strategies, assessments and the implementation of the Florida State Standards
- Facilitate Reading Leadership Team meetings and study groups
- Participate in district trainings and meetings
- Perform other duties as assigned by the principal, Federal Program department, and/or designee

**Physical Demands:**

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

**Reports to:**

Reports directly to the Principal and/or designee

**Evaluation:**

Annual evaluation done by the Principal and/or designee with input from the Director of Federal Programs and Academic Services

**Terms of Employment:**

- 10-month employment
- Federal Grant Funded

**Salary:**

Salary based upon approved salary schedule - Instructional

**Job Code:**

Elementary – 64021 Middle – 64022 High - 64023

Board Approved: 10/04/2016  
Revised: