

**Hernando County School Board
Florida**

FLSA: Exempt, Non-Union

SUBSTITUTE - TEACHER

Required Qualifications:

- High school diploma or General Education Diploma (GED)
- Must meet all employment requirements
- Ability to work independently with minimal supervision
- Must possess A.A. Degree or must have completed 60 semester hours of college credit at an accredited college if assigned to a long-term position
- Must be at least 18 years of age to teach K-8 and 20 years of age to teach 9-12

Performance Responsibilities:

- Adhere to Hernando County School Board policies as well as site regulations
- Adhere to Code of Ethics
- Assume the full role of the teacher, including duty assignments, special meetings and record-keeping
- Plan for classroom assignments if the regular teacher's absence is extended
- Be professional in dress, conduct and attitude
- Perform other duties as assigned by the principal and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the principal and/or designee

Terms of Employment:

Daily basis; called as needed

“At will” employee – can be dismissed at the discretion of the Superintendent of Schools and/or designee

Salary:

Salary based on approved salary schedule - Instructional Substitute

Job Code:

51080

Board Approved: 08/83

Revised: 01/20/09, 05/17/11