

**Hernando County School Board  
Florida**

FLSA: Exempt, Non-Union

<b>SUPERVISOR OF EXCEPTIONAL STUDENT SUPPORT SERVICES</b>
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**Required Qualifications:**

- Master's Degree or higher
- Florida Certification in Educational Leadership and Student Services or Exceptional Student Education or related field
- Minimum of five (5) years of successful teaching and/or experience in the area of Student Services or Exceptional Student Education or related field
- Must possess a valid Florida driver's license

**Performance Responsibilities:**

- Oversee the Early Warning System for Hernando County
- Oversee and support the training and implementation of Multitiered System of Support (MTSS)
- Coordinate and support Positive Behavior Supports (PBS) for Hernando County
- Oversee , communicate and work with all schools with 504 rules and regulations
- Oversee the district's School Health Program
- Provide support and guidance to all School Health Professionals
- Supervise and coordinate the services of School Health Professionals
- Communicate with district schools regarding state mandated immunization requirements
- Attend and assist schools in developing Student Health Care Plans
- Plan and implement staff development for all School Health Professionals
- Coordinate with the Hernando County Department of Health in collecting data and assist in completing required annual health reports requiring Board approval
- Oversee and disseminate information to Guidance from the State and local level
- Review and revise the District Comprehensive Guidance Plan as appropriate
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- Perform other duties as assigned by the Director of Exceptional Student Support Services and/or designee

**Physical Demands:**

Exerting up to 50 pounds of force occasionally and /or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

**Reports to:**

Reports directly to the Director of Exceptional Student Support Services and/or designee

**Evaluation:**

Annual evaluation done by the Director of Exceptional Student Support Services and/or designee

**Terms of Employment:**

12-month employment

**Salary:**

Salary based upon approved salary schedule – Professional/Technical/Supervisory Category G

**Job Code:**

63040

Board Approved: 6/23/2015  
Revised: