

**Hernando County School Board
Florida**

FLSA: Exempt, Union

TEACHER - ASSESSMENT

Required Qualifications:

- Bachelor's Degree from an accredited college or university
- Hold a valid Florida teaching certificate
- Be able to read and interpret test data and federal, state and district mandated testing requirements
- Be able to organize logistics for all school testing and the distribution of results
- Be able to exercise independent judgment, follow directions, and work as a team member
- Be able to organize and conduct training sessions for administrators, students, parents, teachers and support staff
- Be able to judge and evaluate the ability level of new students to assist in placement decisions
- Be able to organize, analyze and interpret test data to teachers, parents and students
- Be sensitive to both clock and calendar deadlines and manage time effectively

Performance Responsibilities:

- Coordinate the overall federal, state, district and school-based student assessment, accountability and progress monitoring programs
- Maintain student assessment and progress monitoring records for state and district mandated testing
- Maintain and support strict confidentiality of student records and data
- Prepare and deliver inservice training for school staff on testing and the use of progress monitoring and reporting programs
- Coordinate the distribution and interpretation of test results within and between schools
- Report testing results and trends to faculty and other stakeholders
- Assist all stakeholders in the use of data to influence the School Improvement Plan and drive instruction
- Perform other duties as assigned by the principal and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the principal and/or designee

Evaluation:

Annual evaluation done by the principal and/or designee

Terms of Employment:

10-month employment

Salary:

Salary based upon approved salary schedule - Instructional

Job Code:

51071

Board Approved: 01/20/09
Revised: 05/17/11