

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Union

TEEN PARENT NURSERY ASSISTANT

Required Qualifications:

- High school diploma or General Education Diploma (GED)
- Completion of thirty (30) hours of child care training course or certification from an approved educational institute
- Completion of eight (8) clock hours of inservice training on an annual basis
- Current basic first aid and CPR certificate

Desired Qualifications:

- Ability to work effectively with infants, adolescents and adults

Performance Responsibilities:

- Provide direct supervision and interaction of teen parent mothers with infants under their care in the child care facility
- Maintain an orderly, safe and clean day care environment
- Change and feed the infants and provide age appropriate and developmentally appropriate play activities to children in the child care facility
- Maintain confidentiality at all times; any breech will mean immediate dismissal
- Observe and report to the Teen Parent Social Worker any unusual physical or behavioral findings noted on children or teen parents in the program
- Ensure supervision and assistance to teen parent students when they are on duty in the nursery; this includes instruction to teen parent students in positive parenting skills as part of the program emphasis on parenting skills
- Assist the Teen Parent Nursery Head each day in preparation of the nursery so that it complies with child care standards covered in Florida Statute Section 402.301-319 and county child care codes
- Examine all infants who are placed in the nursery each day to ensure they are free of any communicable disease
- Perform other duties as assigned by the principal, the Teen Parent Social Worker, the Nursery Head and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the principal, the Teen Parent Social Worker and/or designee

Evaluation:

Annual evaluation by the principal and/or administrative designee

Terms of Employment:

10-month employment

Salary:

Salary based upon approved salary schedule - Noninstructional Level D

Job Code:

51114

Board Approved: 08/18/98

Revised: 01/20/09, 05/17/11