

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Non-Union

TELECOMMUNICATIONS SUPPORT SPECIALIST
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Required Qualifications:

- Graduation from an accredited college or technical school with training in an appropriate field, or a high school diploma and five (5) years of experience with Internet Protocol (IP) telephony, networking, and computers.
- Knowledge of IP telephony, voice over Internet Protocol (IP), Internet Protocol Private Branch Exchange (IP PBX) telephone servers, automated voice software, computer software/hardware, Ethernet local area networks, wireless networking, and metro Ethernet/switched Ethernet wide area networks
- Ability to perform tasks involving the intermittent performance of moderately physically demanding work, typically involving some combination of reaching, bending, stooping, kneeling or crouching, and that may involve the lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (15-30 pounds)
- Valid Florida driver's license

Desired Qualifications:

- dCAA Certification
- BICSI Technician Certification
- A+ Certification
- Cisco CCNA
- MCSE Certification

Performance Responsibilities:

- Support the voice and data networks of the school district buildings by installing, maintaining, and repairing telecommunications equipment.
- Perform the daily completion of TIS Telecom service requests for repairs, moves, adds and changes
- Install, maintain, and repair district telecommunications equipment
- Install, maintain, and repair district wired/wireless network equipment
- Install, maintain, and repair district computer software and hardware
- Install, maintain, and repair district copper and fiber network cabling
- Ability to work independently and work cooperatively in a team
- Communicate information both verbally and in writing clearly and concisely
- Ability to create diagrams of network equipment and cabling infrastructure
- Perform other duties as assigned by the Manager of Telecommunications and/or designee

Physical Demands:

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Manager of Telecommunications and/or designee

Evaluation:

Annual evaluation done by the Manager of Telecommunications and/or administrative designee

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule – Professional/Technical/Supervisory Category C

Job Code:

82035

Board Approved: 06/23/15
Revised: 08/16/2016