

**Hernando County School Board  
Florida**

FLSA: Non-Exempt, Union

<b>TELECOMMUNICATIONS TECHNICIAN</b>
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**Required Qualifications:**

- High school diploma or General Education Diploma (GED)
- Minimum of three (3) years of experience telecommunications experience
- Experience with computers, Private Branch Exchange (PBX) systems, automated voice software, digital communications network transmission lines, routers and Internet Protocol (IP) telephony
- Must be able to work with minimal or no supervision
- Ability to work effectively with coworkers and the public
- Ability to perform tasks involving the intermittent performance of moderately physically demanding work, typically involving some combination of reaching, bending, stooping, kneeling or crouching, and that may involve the lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (15-30 pounds)
- Valid Florida driver's license

**Performance Responsibilities:**

- Support the voice and data networks of the school district buildings by installing maintaining, and repairing telecommunications equipment.
- Install, maintain, and repair the district's telecommunications systems
- Perform the daily completion of service requests for repairs, moves, adds and changes
- Configure databases in the district's telecommunications systems
- Perform other duties as assigned by the Manager of Telecommunications and/or designee

**Physical Demands:**

Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force regularly or as needed to move objects

**Reports to:**

Reports directly to the Manager of Telecommunications and/or designee

**Evaluation:**

Annual evaluation done by the Manager of Telecommunications and/or administrative designee

**Terms of Employment:**

12-month employment

**Salary:**

Salary based upon approved salary schedule - Noninstructional Level W

**Job Code:**

82033

Board Approved: 09/03/02

Revised: 01/20/09, 03/03/09, 05/17/11, 08/16/2016