

# School Expectations for the 2020-2021 School Year



ADMINISTRATOR EDITION  
2020-2021  
SCHOOL YEAR

**Learn it. Love it. Live it.**

*Hernando County School District's Roadmap for Opening*



# HERNANDO SCHOOL DISTRICT

Learning Options for the 2020-2021 School Year

## Administrators:

### PARENT CHOICES FOR THE 2020-2021 SCHOOL YEAR:

#### **Option 1:** In-School Learning

Students return to a traditional classroom setting when school resumes on August 31, 2020, they will commit to following the safety guidelines outlined below to protect themselves, their peers, and their teachers. This option must be selected by July 27<sup>th</sup> @ noon.

#### **NEW Option 2:** Digital Home Learning

Students start the school year on August 31, 2020, with digital learning at their assigned school. Students may return to the traditional classroom after 9 weeks or with administrative approval. This option must be selected by July 27<sup>th</sup> @ noon. Digital learning will follow the traditional daily schedule with live and recorded sessions by teachers working from the school site.

#### **Option 3:** Virtual Learning

Students will enroll in Hernando eSchool virtual school for full-time, independent learning for the 2020-2021 school year and will begin classes on August 31, 2020. Students must commit to this option for a full semester to receive credit and/or grades. This option must be selected by July 27<sup>th</sup> @ noon by calling 352-797-7072 or visiting <https://eHernando.weebly.com>.

**Options 1 & 2:  
In-School Learning  
Digital Home Learning**

Hernando employees will report to specified work sites with enhanced procedures and precautions in place for the safety of all.

## *Teacher and staff responsibilities:*

### **HOW TO PREPARE FOR A SAFE RETURN:**

- ✓ Before I come to school each day, I will check my temperature and assess my symptoms; if I have a fever of 100° or higher, or a cough, shortness of breath, or loss of taste or smell, or if I have been in close contact with someone who has tested positive for COVID-19, I will notify administration, stay home and contact my medical provider.
- ✓ When I arrive at school, I will wear my face covering. I will monitor the campus and discourage crowded areas.
- ✓ I will bring a water bottle to school, as water fountains will be closed for regular use; water fountains may only be used to refill water bottles throughout the day.
- ✓ When I am moving about the classrooms, I will wear my face covering and avoid physical contact with students.
- ✓ I will conduct walk-throughs to ensure classrooms are set up to maximize distance between students.
- ✓ I will ensure my teachers follow safety procedures when handling student use of school materials.
- ✓ I will wash my hands frequently or use hand sanitizer throughout the day, and I will guide my students and staff in doing the same at regular times during the day.
- ✓ I will wear my face covering, practice social distancing, and follow safe directional procedures while moving throughout the campus.
- ✓ I will ensure that daily temperature screenings will not be conducted on students or staff.
- ✓ I will ensure that the required mental health state mandates occur during the first semester.
- ✓ I will ensure staff complete mental health training throughout the year.
- ✓ I will ensure all staff are trained in safety and cleaning protocols for the 2020-2021 school year.

# *Important safety procedures:*

## **INSTRUCTIONAL RESPONSIBILITIES:**

- ✓ Teachers, both In-school learning and digital home learning, must report daily to their school site.
- ✓ Teachers, both In-school learning and digital home learning, will meet with teams as required for lesson planning and professional development at their school site monitored by administration.
- ✓ Teachers, both In-school learning and digital home learning, will instruct ESE and ELL students according to their individual needs and monitor lessons frequently.
- ✓ Teachers, both In-school learning and digital home learning, will work 5 days a week for 7.75 hours per day where students and teachers follow their typical daily schedule through live lessons.
- ✓ Teachers, both In-school learning and digital home learning, will take and record attendance daily by subject or period.
- ✓ Teachers, both In-school learning and digital home learning, will provide individual and small group instruction for students who need additional support.
- ✓ Elementary digital home learning teachers will instruct the core subjects and Physical Education to their online students.
- ✓ Teachers, both In-school learning and digital home learning, will be observed and evaluated by administration throughout the year.
- ✓ Classroom walk-throughs will be done during Pre-school week to ensure space is utilized for safety.
- ✓ Staff and students will be expected to follow face covering mandates. Consequences will be given for those who do not.

## **WORKSPACE:**

- ✓ No more than 50 students will be allowed in one instructional area at one time. Students will wear their face coverings when not actively exercising and will practice social distancing.
- ✓ Front office waiting area will allow for social distancing and documented screenings will be conducted and kept on file for every visitor.
- ✓ Posters will be displayed on campus regarding disinfection, hygiene, and social distancing.
- ✓ Safe walkways and travel directions will be implemented to control the flow of traffic.
- ✓ Abandon the use of student lockers or stagger assignments to avoid close contact.
- ✓ Media center protocols will be developed by site administrators.
- ✓ Computer lab protocols will be developed by site administrators.
- ✓ Extracurricular, electives, and specials protocols will be developed by site administrators.

## WORKSPACE continued:

- ✓ A re-usable cloth face covering will be provided to all teachers and staff. Face shields may also be worn.
- ✓ Administration will develop a plan for medically fragile and pre-k rooms to ensure safety for staff and students.
- ✓ Volunteers will be limited to essential only. Visitors are limited to essential visits only, i.e. scheduled teacher conferences after screened by the front office. All visitors and volunteers must wear face clothes.
- ✓ Any student or staff member traveling internationally or domestically will be expected to follow the CDC guidelines and self-quarantine as needed.

## TRANSPORTATION:

- ✓ Field trips will be limited to virtual learning opportunities aligned with the Florida Standards.
- ✓ Buses will limit run loads to no greater than 50 students on a bus when feasible.
- ✓ Students will be expected to wear a face covering while riding a bus.
- ✓ Students will be encouraged to use hand sanitizer when boarding and leaving a bus.
- ✓ Buses will be cleaned between bus routes.
- ✓ Each site administrator will develop a pick up and drop off plan that considers student and staff safety.

## CLINIC:

- ✓ If a student exhibits symptoms of COVID-19, they will be sent to the clinic for additional screening. Classroom teachers will not be taking temperatures or calling parents for pick up.
- ✓ If a student is determined too ill for school, the student will be dismissed by the clinic.
- ✓ The clinic will have a designated isolation area in the event that a child or a staff member comes to school and presents COVID-19 symptoms. Contact tracing will be used to identify students or staff members who may need to self-quarantine for 14 days.
- ✓ Schools will enforce the Hernando County School District Student Progression Plan pertaining to clinic policies and procedures.
- ✓ Clinic furniture and touch points will be disinfected frequently throughout the day.

## CLEANING

- ✓ All desks and chairs will be disinfected daily.
- ✓ Site administrators will ensure EST teams are in place to meet the individual needs of each school.
- ✓ Frequent touchpoints and common areas, such as bathrooms, will be disinfected frequently throughout the day.
- ✓ Outdoor areas will be cleaned routinely.
- ✓ All computer labs will be cleaned after each use.

## CAFETERIA:

- ✓ Administration will coordinate with Food & Nutrition staff to create a plan for serving lines/serving areas that maximizes spacing between students.
- ✓ Cafeteria set up will follow CDC guidelines whenever feasible.
- ✓ All Hernando County students will receive free breakfast and lunch in prepackaged containers to minimize touchpoints for students.
- ✓ Digital home learning students are eligible for free meals and serving plans will be developed based on need.
- ✓ Frequent sanitizing will occur in the cafeteria before and after classes.

## EXTRACURRICULAR ACTIVITIES:

- ✓ Each site administrator will develop a plan for recess that allows for student and staff safety.
- ✓ Utilize virtual opportunities for events when possible. If an event is held, promote social distancing and limit group sizes to as few as possible.
- ✓ Follow the Florida High School Athletic Association guidelines for all sporting events.
- ✓ Students choosing Option 2, Digital Home Learning, will be permitted to participate in sports and extracurricular activities at their current school of enrollment.
- ✓ Students choosing Option 3, Hernando eSchool, for COVID reasons, will be permitted to participate in sports at their zoned, choice, or magnet school for 2020-2021 school year.
- ✓ Spectators attending extracurricular events (athletic competitions, concerts, plays, etc.) will be expected to wear facial coverings and practice social distancing.