

School Volunteer Application

HERNANDO SCHOOL DISTRICT

Volunteers In Education – 275 Oak Street– Brooksville, FL 34601

(352) 797-7233 Fax (352) 797-7299

Demitro_k@hcsb.k12.fl.us

We are delighted to process your application with the Volunteers In Education program. This application is for individuals who will:

- Volunteer in a school building, under the direct supervision of a Hernando County School Board employee.
- Participate in a school field trip as a chaperone, which will not include an overnight stay.
- Give a presentation in a classroom.

PLEASE PRINT: Please complete all fields that apply. Any incomplete applications will be returned to the school unapproved.
Processing applications may take up to three weeks.

Today's Date: _____ Originating School Name: _____

_____/_____/_____
Last Name (As it appears on your FL License/ ID) First Name MI Birth date Hernando Co. Student No.

Address City Zip

() _____ () _____

Home Phone Cell Phone Email Address of Applicant

Gender: M F Race: W B H A Other
Please check one Please check one

VOLUNTEER LEVEL (check applicable Level)

- Level 1 – Classroom helper, Office helper, Library, Cafeteria, Team Volunteer, Chaperone (same day)
- Level 2 – Volunteer coach, Overnight chaperone, Mentor, Tutor (cost \$53.48 and school approval)

AFFILIATION (circle applicable Affiliation)

Parent/Family Member HCSD Student HCSD Employee HCSD Athletics (Level 2 only) Team Volunteer
Take Stock in Children Timber Pines YMCA/Boys & Girls Club Mentor Programs Gulf Coast Schools

LIST BELOW ALL CHILDREN FOR WHOM YOU WILL BE VOLUNTEERING AND THE SCHOOLS THEY ATTEND.

1. _____
2. _____
3. _____

Be aware that a criminal background check will be performed. We provide this service to maximize the safety of our students. Also, note that some of the information on this form may be subject to Florida's Public Records Act.

Please submit all applications by email: Demitro_k@hcsb.k12.fl.us; by fax 352-797-7299 or return to the Volunteer Coordinator at the originating school

Deadlines for applications each year is April 15th. Applications MUST be filled out each year.

Please complete the backside of this form. Hernando County School FULL-TIME EMPLOYEES STOP HERE!

Volunteering at any Hernando County School is a privilege and not a right.

As part of your volunteer record, a criminal history check will be conducted. A prior criminal record may or may not result in your disqualification for volunteering, **but a failure to disclose your record WILL INVALIDATE this application. You must list all adult and juvenile misdemeanors, felonies or other criminal offenses other than non-criminal traffic violations.** (DUI and reckless driving are criminal offenses.)

For the safety and protection of our students, please answer the following:

1. YES NO Have you ever been arrested?
2. YES NO Have you ever been issued a citation where you had to appear in criminal court?
3. YES NO Have you ever been convicted and/or found guilty of a criminal offense in a court of law?
4. YES NO Have you ever entered a plea of "guilty" in a court of law to any criminal offense?
5. YES NO Have you ever had an "Adjudication Withheld" by a court of law?
6. YES NO Have you ever entered a plea of "Nolo Contendere" (no contest) to a criminal offense in a court of law?
7. YES NO Have you ever been enrolled in a pre-trial diversion program?
8. YES NO Have you ever been arrested or charged with a criminal offense where after you were acquitted (found not guilty) of the charge(s), or where the charge(s) were later withdrawn, dropped or "Nolle Prosequi" (not prosecuted)?
9. YES NO Are you currently under indictment or the subject of any other pending legal proceeding for a criminal offense?
10. YES NO Are you currently under investigation by any local, county, state, federal or international agency for any reason?
11. YES NO Are you currently considered a fugitive from justice by any local, county, state, federal, or international agency that may hold valid warrants for your arrest and/or apprehension?
12. YES NO Are you currently serving probation, parole, or community service as part of a court-ordered sentence and/or disposition?
13. YES NO Have you ever forfeited bond/bail due to failure to appear for a court proceeding?
14. YES NO Is your driver's license currently suspended or revoked?

If you answered "YES" to any question 1 – 14 above, you must list on a separate piece of paper each and ALL charges or offenses, including dates, city, and state where the offense(s) occurred. Also, include an explanation of each charge or offense in your own words, including the final outcome.

Please attach the information, along with copies of final court dispositions, probation records, and any other official documentation supporting your explanation to this application form. Paperwork, along with the application, can be mailed directly to the VIE office at the address on the front of this form or returned to your child's school.

Safe School Disqualification List:

Assault of any type, domestic violence, arson, drugs sale/possession, prostitution, DUI/DWI (two or more charges), burglary, carrying a concealed weapon, child abuse, contributing to the delinquency of a minor, felony (any type), grand larceny, incest, lewd and lascivious act, sexual offenses (regardless of victim's age), or violent crime – of any type.

This list of disqualifying offenses is not exclusive and there may be other criminal history that could disqualify an applicant.

Your signature below releases the School District of Hernando County from liability or damages, which may result from any personal background search. It furthermore authorizes any State or local law enforcement agency to release criminal history to the District including, but not limited to, juvenile criminal history. In addition, your signature verifies you are not an employee of the school board of Hernando County, Florida. Your signature below acknowledges your agreement that any and all information you receive while a volunteer for the Hernando County School Board concerning the Hernando County School District, its employees and students is confidential and may not be disclosed to any person.

Please contact the VIE office at 797-7233 within 48 hours of an arrest or new charge as it may or may not have an adverse effect on your volunteer status.

Signature of Volunteer upon completion of application after reading the above

Signature of Parent/Guardian if Volunteer is a minor