

**Hernando County School Board
Florida**

FIRE SAFETY INSPECTOR

Required Qualifications:

- High school diploma or General Education Diploma (GED)
- Valid Florida driver's license
- Fire Inspector Certification level 1 and 2. Level 2 can be completed within 2 years of employment if not attained at initial hire date.

Desired Qualifications:

- Ability to train employees as required by various agencies
- Experience in any of the following fields: fire safety, occupational health, and emergency management
- Experience in reading blue prints for Fire and Life Safety Reviews
- Excellent written and verbal communication skills
- Knowledge of computers, word processors, spreadsheet, and databases

Performance Responsibilities:

- Provide fire code and Life Safety compliance inspections for all new construction and renovation projects
- Obtain Level 2 Fire Inspector Certification within 2 years from date of hire.
- Provide annual fire code inspections and reports for all school district facilities and provide follow up inspections for compliance to fire and safety deficiencies
- Provide inspections and reports for: sanitation, Occupational Safety and Health Administration (OSHA) and Americans with Disabilities Act (ADA) and provide follow up inspections
- Provide training classes as directed, for fire safety, CPR/AED/First Aid and emergency management while working with each school and the professional development department
- Provide tracking of hazardous materials within the school district to assure all personnel are properly handling these materials
- To serve on the county wide safety committee and safe driver committee and to provide accident investigation as needed.
- Assist with maintaining and forwarding to emergency response agencies the district's after hour emergency contact list and respond to after hour emergencies as needed
- Respond to school district related emergency situations and assist staff and local emergency response agencies as needed

- Sustain focus and attention to detail
- Perform other duties as assigned by the Director of Fire Official/Plans Examiner and/or designee

Physical Demands:

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Fire Official/Plans Examiner and/or designee

Evaluation:

Annual evaluation done by the Fire Official/Plans Examiner and/or designee

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule - Professional/Technical/Supervisory Category C

Job Code:

79022

Board Approved: 01/20/09,06/11/24

Revised: 03/03/09, 05/17/11, 06/10/14, 07/6/2015, 06/25/19, 06/28/22, 05/14/24,06/11/24