
TITLE I PARENT AND FAMILY ENGAGEMENT PLAN

2024-2025



APRIL 2024
HERNANDO COUNTY SCHOOL BOARD
919 North Broad St. Brooksville, FL 34601

Hernando County Schools Title I Parent and Family Engagement Plan

The Hernando County School District's Title I, Part A program is committed to fostering parent and family engagement as required in Title I, Part A laws and regulations. In order to accomplish this goal, many activities will be supported at the Title I served schools, with the involvement of parents in the development of the LEA plan and the process of school review and improvement. A Title I district-wide Family and Community Engagement Advisory Committee (FACE) has been established to assist with this process. The FACE is composed of parents, community members, and educators representing the fourteen Title I schools throughout the HCSD. Members of the FACE are responsible for following the tasks agreed upon during the FACE meetings, which include:

- Develop, implement, and evaluate various components of programs in HCSD Title I Schools, provide parent input in the development of plans related to the Title I, Part A program, and inform the community of the purpose and intent of the law.
- Act as a liaison between the FACE and Title I schools, and encourage other parents at their school to become actively involved in leadership committees, such as School Advisory Council, Parent-Teacher Student Association, Parent-Teacher Organization, and other school committees and activities. The HCSD's Manager of Family and Community Engagement organizes and provides leadership for the FACE meetings and promotes district family engagement initiatives and best practices, such as the Family and Community Engagement services.
- FACE members attend four meetings per school year. Effective parent and family engagement practices are coordinated and evaluated by each school's Title I Committee. All data collected from surveys, event response forms, and input given by parents at the FACE meetings is shared with the schools' Title I committees to maintain open and clear lines of communication, make appropriate decisions about the 90% allocated funds to the schools, and to carry out parent engagement activities. The Coordinator of Federal Programs, who is the project manager of the TIPA project, ensures that 1% of the Title I, Part A base allocation is dedicated to parent and family engagement services with 90% of that 1% going to Title I, Part A schools. Schools use their 90% allocation to support Family and Community Engagement services to parents and build capacity for strong parent and family engagement at the school and district level.

Building Capacity for Effective Parent Family Engagement

- **Hire Parental Engagement Staff:** A Manager of Family and Community Engagement and a Family Engagement Liaison to support fourteen Title I, Part A eligible schools, and seven private schools, electing to participate in the TIPA program will support and provide training and technical assistance to school staff and parents.
- Continue to engage parents in becoming full partners in their child's education by offering them training, information and assistance. The trainings will be focused on three topics: (1) Home-School Connection to Increase Student Achievement, (2) Stakeholders actively involved in district family initiatives, and (3) Building collaborative cultures.

- Promote opening the lines of communication between home and school by connecting parents to the resources and information needed to support their child's education through a Community Resource Center.
- District-wide academic support to parents and families through the following activities:
 - All Pro Dads
 - Empowering You!
 - Supporting Grandparents raising grandchildren and guardians
 - Networking with community organizations to provide trainings/resources for parents and families
 - Fostering School and Community Partnerships

Professional Development for school staff in the area of parental and family engagement:

- Offer training opportunities for school staff during faculty meetings; data chats with school staff; and PLCs in the area of building relationships to grow family engagement and sharing the academic resources on the website and social media.

Technical Assistance to Schools

The Manager of Family and Community Engagement will provide leadership, coordination, technical assistance and all other necessary support to the fourteen eligible Title I, Part A schools throughout the school district using the following strategies:

- facilitate, through the Family and Community Advisory Committee, the development of the school district's PFEP and distribute a summary of such plan to all participating parents under Title I, Part A;
- facilitate (at the school level) an annual evaluation and review of the district and school PFEPs in collaboration with the School Advisory Committee and each school's Title I Committee;
- reserve a minimum of 1% of the Title I, Part A allocation for parent and family engagement events with 90% being allocated to Title I, Part A schools, and facilitate the discussions for their expenditures;
- develop a timeline and a checklist of tasks to assist Title I schools with the development, implementation, and review of district and school PFEPs.

Title I schools' PFEPs will be submitted annually to the Federal Programs Department by May, and reviewed by the Federal Programs Department to ensure compliance.

The Title I Leadership Team will continue to assist, monitor and build each Title I, Part A school's capacity for strong parent engagement and ensure compliance by:

- Ensuring that parents are provided with flexible meeting times by school personnel. Title I schools will analyze their Event Response Forms in order to make informed decisions about their parent and family engagement practices;
- Provide technical assistance in the development and utilization of the School-Parent Compact for Student Achievement;
- Provide assistance to Title I schools in order for them to convene annual school meetings to inform parents of their school's participation in the Title I program, school's accountability and student achievement data (national, state and local educational goals), development of the PFEP and their right to be involved.

The Manager of Family and Community Engagement will provide assistance in the organization and implementation of Annual Meetings.

The Federal Programs Department includes Title I, Part A and Title III, Part A staff, who are able to assist schools with translations. This collaboration is in addition to contracting with a translator to translate school and district PFEP Summaries, School-Parent Compacts for Student Achievement, and academic event flyers. Coordination of parent and family engagement activities with other programs, such as the Technical Education College, Title III for ELLs, Homeless Education/Student and Families in Transition, Student Services, and the Exceptional Student Education Department occur as necessary. Communication lines among these various departments remain open throughout the school year.

Coordination and Integration

The Title I, Part A program will coordinate parent and family engagement activities with other programs, such as the Technical Education College, Title III (ELL), Homeless Education/Students and Families in Transition, Student Services, and the Exceptional Student Education department. The community members and organizations are invited to become active members of the district's Family and Community Advisory Committee meetings.

The Manager of Family and Community Engagement will participate in advisory councils to coordinate services with the Adult Education program and other community-based organizations. The Family and Community Engagement Team and/or designees will attend regional technical assistance meetings and conferences where technical assistance is provided to assist Title I schools. The Federal Programs Department will coordinate with other district departments to support services for students and families.

Annual Evaluation

Family and Community Advisory Committee members, Title I Committees, Federal Programs Department, and parents will conduct several types of assessments to evaluate all the Title I parent and family engagement sponsored events, activities and trainings using the following strategies:

- Use of the Event Response Form, from which the following data is obtained: student school information such as number of children in public school, ELL, ESE, and after school programs. This form is given to parents to complete after each parent and family engagement event and/or activity. Event Response Forms evaluate the effectiveness of the activities and services that are provided to parents and coordinated by Federal Programs staff.
- All District Personnel annual performance is conducted using the HCSD's approved employee evaluation manuals.
- The District Engagement survey is given to stakeholders during the winter months. The survey gathers information regarding stakeholder's satisfaction in areas including, but not limited to: parent support, parent-teacher communication, and student and school assessment information. The results are shared with members of the Title I Committee at the school-level during the evaluation process, which begins during mid-March and continues through the month of May. This process will ensure the annual evaluation and review of the content and effectiveness of the Title I parent and family engagement program. This process will also include an assessment of what barriers to parental participation still exist. Based on the review and evaluation reports, the Title I team, with input from parents, will revise the Hernando County School District's PFEP.