## **COACHING SESSION NOTES\***

	Date		
Meeting attended by:			
<b>33</b>			
Purpose of meeting:			
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Discussion:			
Discussion.			
Recommendations:			
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Employee Printed Name	Ac	dministrator Printed Name	
Employee Signature	Ac	Iministrator Signature	

Form SO-Per-171 August 2009 Reorder from Printing

<sup>\*</sup> This form should only be used for performance concerns and is not to be used for issues involving misconduct. This form will be kept at the site and must be provided upon request. Misconduct should be documented on an Employee Conference Report.