



REGISTRATION CHECKLIST

Transferring from OUT OF STATE, PRIVATE SCHOOL or ANOTHER SCHOOL IN FLORIDA the following information **MUST** be presented **at time of Registration by the Parent/Legal Guardian:**

- **Parent/Legal Guardian's ID**
- **Complete physical** (Must be dated within the past 12 months and signed by a physician)
- **Immunization Record** (MUST be up-to-date and certified by the Hernando Co. Health Department/Form 680)

Health Dept. Brooksville East (352) 754-4067 Health Dept. Forest Oaks West (352) 540-6800
- **Proof of Residency** (Utility Bill which includes Parent/Guardian name and the service address, Rent Receipt, Home Contract, or Notarized Residency Verification Form – copy available in Guidance - from the person you are residing with and a copy of their Proof of Residency)
- **Birth Certificate** (MANDATORY) and Social Security Card (optional)
- **Copy of student's transcript and/or latest report card, together with standardized test scores**
- **Withdrawal Form** (showing numerical grades up to last date of attendance)
- If living with someone other than natural parent, Guardianship papers are REQUIRED.
- If the student is in Special Education (ESE), an **Individual Education Plan (IEP) is REQUIRED** at the time of registration **or 504 Plan (if applicable).**

Transferring from ANOTHER SCHOOL IN HERNANDO COUNTY the following information **MUST** be presented **at time of Registration by the Parent/Legal Guardian:**

- **Parent/Legal Guardian's ID**
- **Withdrawal Form** (showing numerical grades up to last date of attendance)
- **Proof of Residency** (Utility Bill which includes Parent/Guardian name and the service address, Rent Receipt, Home Contract, or Notarized Residency Verification Form – copy available in Guidance - from the person you are residing with and a copy of their Proof of Residency)
- If living with someone other than natural parent, Guardianship papers are REQUIRED.

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The Hernando County School District collaborates with parents and other community stakeholders to effectively prepare all students for a successful transition into a diverse and changing world.

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.