

Concurrent Enrollment

(Procedure for students seeking to enroll in postsecondary courses)

1. Academic plan of study

The qualified student shall establish, in consultation with the school administrator, an academic plan of study that describes all of the courses (including postsecondary courses) the student intends to complete to satisfy the Board's high school graduation requirements. Prior to the qualified student's enrollment in a postsecondary course, the school administrator shall review and approve the student's academic plan of study in accordance with applicable State Board of Education rules.

2. Application

The qualified student shall complete the district's concurrent enrollment application form and submit it to the school administrator at least 60 days prior to the end of the academic term immediately preceding the term of the student's proposed enrollment in a postsecondary course. The requested postsecondary course(s) on the student's application shall be consistent with the student's approved academic plan of study. The school administrator may waive the 60 day requirement at his or her discretion.

The school administrator shall approve or disapprove the student's application in accordance with this regulation's accompanying policy and shall notify the student of the decision. The decision of the school administrator shall be final.

Approved: June 12, 1990

Revised: May 19, 1992

Revised: February 2, 1993

Revised: September 21, 1993

Revised: October 6, 1998

Revised: March 5, 2013