



Montezuma-Cortez RE-1 Schools REQUEST FOR OPEN ENROLLMENT

Date: _____ For the School Year: _____

Student's Name: _____ Grade Level: _____

Parent(s)/Guardian Name: _____

Address: _____ City: _____

Zip Code: _____ Home Phone or Cell: _____

Home School: _____ School Requested: _____

Reason for Request: _____

As the parent/guardian of the above-named student, I understand:

- Open Enrollment is contingent upon a student's family providing their own transportation.
- Open Enrollment is only for the above named year. (Enrollment forms need to be completed each year.)
- Approval of this request is for the above-named student. It does not insure approval of siblings.
- If a grade level fills up, Open Enrollment students may be asked to return to their home school for the **next** academic year.
- Open Enrollment may not be granted until the school personnel feel that all returning "home school" students are enrolled and placed in classrooms (this could be well after the first day of school).
- This Open Enrollment approval is contingent upon the above named student attending within the first five school days following notice of acceptance.
- Open Enrollment can be denied or revoked due to poor attendance or attendance issues and excessive tardies.
- Open Enrollment is guided by Re-1 Policy JFBA, JFBA-R.

Parent Signature: _____ Date: _____

I have received the above request and: _____ Approve _____ Deny

Denial Reason: _____

Administrators Signature: _____

For District Use Only: Date and Time received: _____ *Initials:* _____