



**EVERY STUDENT.
EVERY DAY.**

P.O. Box R
400 North Elm Street
Cortez, Colorado 81321
Phone: (970) 565-7282
Fax: (970) 565-2161
www.cortez.k12.co.us

Position Description for Montezuma-Cortez School District RE-1, Cortez, Colorado.

The **Montezuma-Cortez School District RE-1, Cortez, Colorado**, Board of Education, is seeking a **Superintendent**. The Board wishes to have the successful candidate assume the responsibilities of the position **July 1, 2021**.

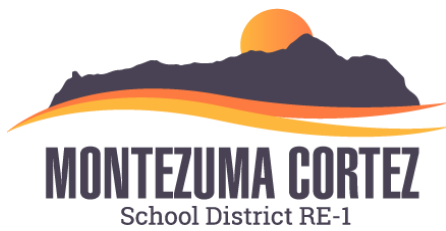
McPherson & Jacobson, L.L.C., Executive Recruitment and Development, in association with the Colorado Association of School Boards, has been engaged as the consultant in a search for outstanding candidates. They will assist the board of education in identifying and screening the candidates.

District: 2,800 students, diverse student population comprising 50% native American or Hispanics, approximately 70% eligible for free or reduced lunch, 1 high school, 1 middle school, 5 elementary schools, 3 charter schools, including an alternative high school.

Location: Where the mountains meet with desert in the southwest corner of Colorado. The District includes the City of Cortez, the Ute Mountain Ute reservation, Mesa Verde National Park and a large rural area close to desert and mountains.

Qualifications

- Education and Experience
 - Master's degree in education
 - 5 years' experience as a teacher, preferably at different grade levels.
 - 5 years' experience as superintendent, deputy superintendent, principal or equivalent.
 - Certifiable for Colorado administrative license.
 - STEM and IB schools experience preferred.
 - Background in teaching and building administration preferably in communities with diverse populations similar to the Cortez area.
- Student Achievement
 - Proven record of engaging students and improving student achievement.
 - Proven ability to make tough decisions when necessary and effectively communicate the reasons (transparency).
 - Highly effective practices educating ALL students, including ELL and SPED students
- Leadership
 - Demonstrated ability to inspire and motivate Board, staff, students, parents, and community and to advocate for the needs of students and the District.
 - Demonstrated ability to consider and implement innovative solutions to challenges.



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- Communication
 - Proven ability to communicate effectively and regularly with Board, staff, students, parents and community.
 - Interpersonal skills with a diverse population.

- Vision
 - Experience working with stakeholders to create and implement a vision and strategic plan.

- Financial Management
 - Experience in developing and overseeing multi-million dollar budgets and programs.
 - Experience identifying, seeking and administrating grants.

Search Timeline:

- Closing date for applications: **March 15, 2021(11:30 p.m. central time)**
- Board of Education selects finalists to interview: **April 13, 2021**
- Interviews with the Board of Education: **April 27-28, 2021**
- Selection of new Superintendent: **May 3, 2021**
- Start date: **July 1, 2021**

Contact information:

McPherson & Jacobson, L.L.C.
11725 Arbor St., Suite 220
Omaha, NE 68144
888-375-4814
Email: apps@macnjake.com

School Website: <http://www.cortez.k12.co.us>

Consultants: **Mr. Paul Reich** p_reich@macnjake.com
Dr. Norm Ridder n_ridder@macnjake.com

Montezuma-Cortez School District RE-1 is an Equal Opportunity Employer. The district does not discriminate on the basis of race, religion, color, sex, age, national origin or disability and, when needed, will provide reasonable accommodations to applicants and employees. Anyone requesting a reasonable accommodation in the application or recruitment process please contact McPherson & Jacobson at the address/phone/email above.