



January 14, 2018

To: Butte Falls School District #91 Board of Directors and the Community it serves

From: Dr. Philip G. Long, Superintendent

Re: Butte Falls School District #91 and Assurance of Compliance with Oregon's Division 22 Standards for Elementary and Secondary Public Schools

The Requirement: As required by Oregon Administrative Rule (OAR) 581-022-2305 Operating Policies and Procedures, all Oregon school districts must report to their respective communities as to the district's status with regards to the OAR Division 22 Standards for Public Elementary and Secondary Schools by January 15, of each year. These Standards are embodied in Oregon Administrative Rules are referenced using a four-digit number and are preceded by the number of the Chapter (581) and the Division (022) as exemplified above.

The Report: While the district is substantively in compliance with the fifty-five Division 22 Standards in its operational practices, there are two areas where the District must complete specific plans to fully comply with all Standards.

Standards requiring School Board Policy Updates: Over the past several years the District has identified School Board Policies that need updating and undertaken policy review and revision. Even though the District has administratively adjusted practices to comply with current state requirements, some policies needing updating remain. But for this one factor, the district would be in compliance with the following three Division 22 Standards: OAR 581-022-2345 *Auxiliary Services*, 581-022-2405 *Personnel Policies*, and 581-022-2410 *Teacher and Administrative Evaluation and Support*.

Action Steps: This will be remediated through a regular schedule of policy review over the next 6 months. Updating SB Policy EEA and EEAA will attend to 581-022-2345 *Auxiliary Services*. Updating Policies AC, GBA, GCL/GDL, and GCN/GDN will attend to 581-022-2405 *Personnel Policies*. Updating Policies CCG and GCN/GDN will attend to 581-022-2410 *Teacher and Administrator Evaluation and Support*.

Standards requiring scheduled fiscal investments: While the District has made a continuing investment in tools that allow teachers to map instruction to state standards, over the past decade it, like many school districts, has delayed the adoption and

purchase of State-Adopted Instructional Materials due to limited funding. As a result the District is not currently fully compliant with these two Division 22 Standards: OAR 2355 *Instructional Materials Adoption* and 2360 *Postponements of Purchase of State-Adopted Instructional Materials*.

Action Steps: The District has been addressing this with renewed investments in Science and Elementary Math curriculum. The 2019-2020 District Budget will include funding for Social Studies and for supplementary resources for other core content areas. The District is committed to following the Oregon cycle for Curriculum Materials adoptions in subsequent years.

Conclusions: Each of these Action Steps is doable. The Superintendent will work with the School Board to take action to ensure compliance with Division 22 Standards for Public Elementary and Secondary Schools.

Note: This report was delivered at the public meeting of the Board on Monday, January 14, 2019, and will be published on the District website by February 1, 2019.