



Butte Falls School District/Butte Falls Charter School

**American Rescue Plan Elementary and Secondary
School Emergency Relief Fund (ARP ESSER);
OAR 581-022-0106 (State Operational Plan)**

Safe Return to In-Person Instruction and Continuity of Services Plan

District Information

Institution ID: 2046

Institution Name: Butte Falls School District #91

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Safe Return to In-Person Instruction and Continuity of Services Plan

In order to best support students and families with the safest possible return to school for the 2021 school year, the Oregon Department of Education (ODE) has created an operational plan template to align guidance from the federal and state level in support of local decision-making and transparency of health and safety measures in the communities that school districts serve. The Safe Return to In-Person Instruction and Continuity of Services Plan serves the following purposes:

- 1) Replaces the Ready Schools, Safe Learners Operational Blueprint required under [Executive Order 21-06](#); and
- 2) Meets the requirements for:
 - a. An operational plan required under [OAR 581-022-0106\(4\)](#), while aligning the [CDC Guidance](#) on School Reopening with the [ReadySchools, Safe Learners Resiliency Framework for the 2021-22 School Year](#) (RSSL Resiliency Framework);
 - b. [Section 2001\(i\)\(1\)](#) of the ARP ESSER and the US Department of Education's [Interim Final Requirements](#) for SafeReturn/Continuity of Services Plan; and
 - c. Communicable Disease Plan and Isolation Plan under [OAR 581-022-2220](#) (Division 22 requirements).

As districts plan and implement the recommendations in ODE's RSSL Resiliency Framework, they will need to consider a continuum of risk levels when all recommendations cannot be fully implemented. For example, universal correct wearing of face coverings between people is one of the most effective preventive measures. However, there will be times when this is not possible based on a specific interaction or a physical space limitation, such as during meal times. It will be necessary to [consider and balance](#) the mitigation strategies described to best protect health and safety while ensuring full time in person learning.

ODE remains committed to the guiding principles introduced in spring of 2020 to generate collective action and leadership for efforts to respond to COVID-19 across Oregon. These principles are updated to reflect the current context:

- **Ensure safety and wellness.** Prioritizing basic needs such as food, shelter, wellness, supportive relationships and support for mental, social, and emotional health of students and staff.
- **Center health and well-being.** Acknowledging the health and mental health impacts of this past year, commit to creating learning opportunities that foster creative expression, make space for reflection and connection, and center on the needs of the whole child rather than solely emphasizing academic achievement.

- **Cultivate connection and relationship.** Reconnecting with one another after a year of separation can occur through quality learning experiences and deep interpersonal relationships among families, students and staff.
- **Prioritize equity.** Recognize the disproportionate impact of COVID-19 on Black, American Indian/Alaska Native, and Latino/a/x, Pacific Islander communities; students experiencing disabilities; students living in rural areas; and students and families navigating poverty and houselessness. Apply an equity-informed, anti-racist, and anti-oppressive lens to promote culturally sustaining and revitalizing educational systems that support every child.
- **Innovate.** Returning to school is an opportunity to improve teaching and learning by iterating on new instructional strategies, rethinking learning environments, and investing in creative approaches to address unfinished learning.

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Planning Mental Health Supports

ARP ESSER & OAR 581-022-0106 Component	Extent to which district has adopted policies, protocols, or procedures and description of policies, protocols, or procedures adopted to ensure continuity of services	How do the district's policies, protocols, and procedures center on equity?
<p>Devote time for students and staff to connect and build relationships</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSF will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>Some of the connection strategies are:</p> <ul style="list-style-type: none"> * Home room with grade level teacher and aide all day, K-7 * Home room (Focus) class each day, grades 8-12 * Door greeters and screener * Summer school -K-12 w/busing <p>We will continue with these strategies and provide:</p> <ul style="list-style-type: none"> * Continued lessons for SEL, including Character Strong at grades 8-12 and Positive Discipline strategies at all grade levels, K-12. These include circle meetings. * Two hour Positive Discipline refresher training during inservice for all staff. <p>Creating a safe environment for staff and students remain at the forefront of the 2021-22 school year.</p> <ul style="list-style-type: none"> * Staff were trained on de-escalation skills during fall in-service week. * Students can use our "Relaxation Retreat" to self-regulate their emotions while at school. * Staff is trained in and implements Positive Discipline. * Staff has engaged in online Safe Schools training. 	<p>All activities encompass the whole school and apply to all students and staff. The Butte Falls equity lens identified in the district's SIA plan is utilized when making these decisions.</p> <p>BFSF continues to create healing and relationship-building norms, such as social emotional learning activities and responds to trauma and collective grieving as it arises.</p> <p>BFSF engages in differentiated learning opportunities and supports for staff across various identities and roles that focus on building relationships and social emotional wellness.</p> <p>BFSF recognizes that COVID-19 impacts staff differently based on their race, age, culture, role, etc., and pays attention to all levels of needed support to center relationships and care.</p> <p>BFSF strives to develop students' abilities to connect across cultures by affirming individual identities and creating opportunities for students to learn from each other and with each other.</p>

ARP ESSER & OAR 581-022-0106 Component	Extent to which district has adopted policies, protocols, or procedures and description of policies, protocols, or procedures adopted to ensure continuity of services	How do the district's policies, protocols, and procedures center on equity?
<p>Ample class time, and private time if needed, for creative opportunities that allow students and staff to explore and process their experiences</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <ul style="list-style-type: none"> * Hired a half time mental health counselor * Working on cultural and equity training for staff * Have high school electives that offer a wide variety of experiences, including crafts and natural resources * Classes will engage in circle meetings to share thoughts and problem solve as needed. <p>BFSD utilizes strategies for offering Trauma Informed Care and Social Emotional Learning as well as counseling and mental health resources for students and staff.</p> <p>BFSD offers a variety of creative outlets and elective offerings that allow and value student expression. Teaching staff change electives each quarter and seek student input on which electives to teach. Recent options have included Oregon History, Natural Resources, Arts and Crafts, Culinary, Ceramics, Robotics, Recreational Sports, etc.</p>	<p>BFSD is guided by the BFSD Equity Lens to provide tier-based academic and SEL support for students.</p> <p>BFSD conducts classroom circles with students to better understand their experiences with school closures as well as other outside influences on attendance.</p> <p>BFSD supports student-centered, project-based educational experiences that ignite student agency, identity, and voice.</p> <p>BFSD offers continued support for programs that build on student strengths..</p>

ARP ESSER & OAR 581-022-0106 Component	Extent to which district has adopted policies, protocols, or procedures and description of policies, protocols, or procedures adopted to ensure continuity of services	How do the district's policies, protocols, and procedures center on equity?
<p>Link staff, students and families with culturally relevant health and mental health services and supports</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>Butte Falls School District houses the Rogue Community Health school-based health center in its District Office facility, which provides direct access to medical, dental, and mental health counseling services.</p> <p>Butte Falls has created partner relationships with:</p> <ul style="list-style-type: none"> * Jackson County Health Department; * Wrap-around services; * Child Welfare; * Part time mental health counselor through SOESD; and * SOESD provided SLP, Autism specialist, Special Education Admin., other services as needed. 	<p>BFSD is working to Improve access and equity of these services for all in Butte Falls to reduce the need to travel to other communities. This reduces an economic barrier for many of our families.</p> <p>BFSD is an essential advocate for securing partners and resources to respond to the basic needs of students and families (e.g., food, shelter, clothing, mental/social/emotional health supports) and the needs of students and families to access online learning (e.g., digital devices, hot spots, technology support).</p> <p>BFSD has applied our Equity Lens and continues to assess the impact of the 12-month school site pandemic closure on students and families through community listening sessions, surveys, formal and informal assessments, and any other relevant sources of information.</p>

ARP ESSER & OAR 581-022-0106 Component	Extent to which district has adopted policies, protocols, or procedures and description of policies, protocols, or procedures adopted to ensure continuity of services	How do the district's policies, protocols, and procedures center on equity?
<p>Foster peer/student led initiatives on wellbeing and mentalhealth</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSDD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>Butte Falls has:</p> <ul style="list-style-type: none"> * High school student body officers and meetings; * High school class officers and meetings; * Circle meetings to discuss current and local issues (Positive Discipline method) * Emerging clubs and informal groups that include LGBTQ+ support group 	<p>Offer continued support for student initiated programs and affinity groups that build on student strengths.</p> <p>BFSDD has applied our Equity Lens and continues to assess the impact of the spring 2020 school closure on students and families through community listening sessions, surveys, formal and informal assessments, and any other relevant sources of information.</p> <p>Barriers such as cost are removed to provide extra curricular opportunities for all students. If there is any need a family/student has, Butte Falls will provide access to them.</p> <ul style="list-style-type: none"> * Transportation * Required Physicals for sports * Participation Fees * Supplies

Communicable Disease Management Plan

Please provide a link to the district's **communicable disease management plan** that describes measures put in place to limit the spread of COVID-19 within school settings. ([OAR 581-022-2220](#)). The advised components of the plan and additional information are found in the Communicable Disease Management Plan section of the [RSSL Resiliency Framework](#) and meet the ESSER process requirements of “coordination with local public health authorities.”

Link: [Butte Falls School District Communicable Disease Management Plan](#)

ARP ESSER Component	Extent to which district has adopted policies, protocols, or procedures and description of policies, protocols, or procedures to ensure continuity of services	How do the district's policies, protocols, and procedures center on equity?
Coordination with local public health authority including Tribal health departments	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <ul style="list-style-type: none">* Butte Falls Communicable Disease plan* Coordinate with following regarding best practices for operations as well as contact tracing, quarantine and isolation (when required):<ul style="list-style-type: none">- Jackson County Health Department (bi-weekly regional Zoom meeting)- Southern Oregon ESD provided school nurse	<p>We ensure that no student is subjected to discrimination, as defined in ORS 659.850 and by rule based on race, color, religion, sex, sexual orientation, national origin, marital status, age, disability. EO 20-29 specifically states that ORS 659.850 must be complied with to continue to receive SSF. The protected classes listed are directly from this statute.</p> <p>We ensure the safety and wellness of our students and staff by continuing to engage with our local health resources.</p>

Isolation Plan

Please provide a link to the district's plan to **maintain health care and space** that is appropriately supervised and adequately equipped for providing first aid, and **isolates** the sick or injured child. ([OAR 581-022-2220](#)). **If planning for this space is in your communicable disease management plan for COVID-19, please provide the page number.** Additional information about the Isolation Plan can be found in the Isolation & Quarantine Protocols section of the [RSSL Resiliency Framework](#).

Link and/or page number: [BFSD Protocol for Isolation Measures](#)

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Health and Safety Strategies

School administrators are required to **exclude staff or students from school** whom they have reason to suspect have been exposed to COVID-19. ([OAR 333-019-0010](#))

Please complete the table below to include the extent to which the district has adopted policies and the description of each policy for each health and safety strategy. In developing the response, please review and consider the [CDC guidance](#) and the [RSSL Resiliency Framework](#) for each health and safety strategy. Additional documents to support district and school planning are available on the [ODE Ready Schools, Safe Learners website](#).

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
COVID-19 vaccination to educators, other staff, and students if eligible	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSDD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>To promote Covid-19 vaccinations, BFSDD:</p> <ul style="list-style-type: none"> * Publicizes opportunities for vaccination (county and local) * Encourages and shares information about vaccinations through newsletters, websites, posters, etc. * Cosponsors Vaccination Clinics with Local Health Center and other community partners. * Provides paid release time for employees to get vaccinations. * Requires proof of vaccination or an approved exception form for all employees and volunteers. 	<p>We share all information in the language of our students and their families.</p> <p>We send out text, phone and email messages in order to reach all parents.</p> <p>Graphics are used when possible to facilitate communication.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
<p>Face Coverings</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSDD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>On August 2, 2021 OHA adopted a rule requiring face coverings in all K-12 indoor school settings (OAR 333-019-1015) for all individuals over two years of age during school hours.</p> <p>The district has complied with this rule in order to ensure that every student is able to attend school in-person. The district adjusted this requirement in alignment with the changing requirements from ODE and OHA.</p> <p>As of March 12, 2022, the district is recommending, but not requiring, face coverings through its Mask Optional policy. This was in response to a change in state requirements and feedback from parents, students and staff.</p> <p>Should masks be required by ODE, OHA or our local public health agency, the district will comply.</p>	<p>Given the current OHA guidelines, the decision to wear or not wear a mask is left to the individual (or the individual's parent/guardian).</p> <p>The district prioritizes access to instruction and encourages positive reinforcement to help all students adapt to the changes in school facilities while maintaining health and safety.</p> <p>BFSDD engages in differentiated learning opportunities and supports for staff and students focusing on building relationships, social emotional wellness, and navigating differences.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
Physical Distancing and Cohorting	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>BFSD will follow the most current ODE RSSL Resiliency Framework requirements. The District</p> <ul style="list-style-type: none"> * Supports physical distancing in all daily activities and instruction, maintaining at least 3 feet between students to the extent possible. * Considers physical distancing requirements when setting up learning and other spaces, arranging spaces and groups to allow and encourage at least 3 feet of physical distance * Minimizes time standing in lines and take steps to ensure that required distance between students is maintained, including marking spacing on floors in the hallways, gymnasiums and cafeteria. * Provides staggered recess and meals time. <p>Staff provides instruction to students on how to positively communicate without physical contact (e.g. hugging, high-fives, fist bumps, etc.) and positive reinforcement to help them adhere to the guidelines.</p>	<p>This strategy focuses on health and safety for all stakeholders.</p> <p>As the district makes decisions about how to utilize our existing spaces to meet physical distancing and cohorting best practices, we take great care to consider how those decisions will best serve all of our underserved populations.</p> <p>BFSD prioritizes access to instruction and encourages positive reinforcement to help all students adapt to the changes in school facilities while maintaining health and safety.</p> <p>BFSD takes great care to consider how physical distancing and cohorting decisions will impact all stakeholders.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
Ventilation and Air Flow	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>Butte Falls has:</p> <ul style="list-style-type: none"> * purchased air purifiers for all classrooms and offices. * purchased fans to aid in air flow throughout the buildings. * implemented the practice of having windows and doors open as air quality allows (smoke, etc). * maximized outdoor learning. <p>BFSD complies with all state, federal and manufacturer guidelines for upkeep and maintenance of HVAC systems. Filters meet current standards.</p> <p>BFSD will follow the most current ODE RSSL Resiliency Framework requirements.</p>	<p>As the district makes decisions about how to improve our ventilation and air flow, we are prioritizing our improvements based on how to maintain the health and safety for each of our staff and students.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
Handwashing and Respiratory Etiquette	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSDD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <ul style="list-style-type: none"> * Provide access to soap, water and hand-sanitizer in all district buildings for students, staff and visitors. * Teach and remind students with signage and regular verbal reminders from staff regarding how and when to practice healthy hand hygiene. * Teach and remind students of the importance of respiratory etiquette, such as covering coughs and sneezes with an elbow or tissue, disposing of tissues in a garbage can, and then washing or sanitizing hands immediately. * Hand sanitizer available in every classroom and office. 	<p>We provide all information in languages and formats accessible to the school community.</p> <p>Graphics are used when possible to facilitate communication.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
Free, on-site COVID-19 diagnostic testing	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>We are offering free, on-site COVID-19 diagnostic testing through the COVID-19 Testing in Oregon's K-12 Schools Program for symptomatic staff or students. We currently use the BinaxNow test. We have distributed home tests to families.</p>	<p>The planning team concluded that offering free, on-site COVID-19 diagnostic testing would provide greater access to our rural, and especially our economically disadvantaged and migrant students, who may otherwise have to travel a great distance and may not feel comfortable or have other barriers to accessing health care.</p>
COVID-19 Screening Testing	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>Screening testing is the testing of students or staff who do not have symptoms of, or exposure to, COVID-19. Screening testing targets unvaccinated students and staff, but enrollment is open to anyone. Vaccination status is not verified. Participation is voluntary.</p>	<p>BFSD is not currently offering screening testing.</p> <p>Free at-home testing is available to all students and staff members, and is recommended for those who are unvaccinated. Information and opt-in forms are distributed to families and staff in English and Spanish.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
Public Health Communication	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSF will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>BFSF Protocol for Notifying LPHA</p> <p>BFSF will continue to collaborate with Jackson County Health Department and SOESD regarding best practices for operations as well as isolation and exclusion for outbreak/illness cluster or suspected COVID-19 spread.</p>	<p>We provide all information in languages and formats accessible to the school community. Graphics will be added to posters to ensure easy understandability by non-readers.</p>
<p>Isolation: Health care and a designated space that is appropriately supervised and adequately equipped for providing first aid and isolating the sick or injured child are required by OAR 581-022-2220.</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSF will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <ul style="list-style-type: none"> * All students who become ill at school will remain at school, isolated and supervised by staff until parents can pick them up in the designated isolation area on each campus. * Staff who develop symptoms or illness will be sent home and coverage will be provided. * Students will be provided a facial covering (if they can safely wear one). 	<p>Isolation Protocols apply equally to all students and staff.</p> <p>All efforts are made to ensure that this information is communicated to staff, students and their families in languages and formats accessible to all.</p>

Health and Safety Strategy	Extent to which district has adopted policies, protocols, or procedures and description thereof	How do the district's policies, protocols, and procedures center on equity?
<p><u>Exclusion:</u> School administrators are required to exclude staff and students from school whom they have reason to suspect have been exposed to COVID-19. (OAR 333-019-0010)</p>	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>BFSD will practice appropriate communicable disease isolation and exclusion measures following the Exclusion Summary Chart when determining when staff and/or students must be excluded from school due to exposure to COVID-19.</p>	<p>Exclusion Protocols apply equally to all students and staff. Protocols were developed using the PSD Equity Lens.</p> <p>All efforts are made to ensure that this information is communicated to staff, students and their families in languages and formats accessible to all.</p> <p>We continue to educate stakeholders so that they understand that the exclusion guidelines apply to everyone the same for the overall health of the district and all the stakeholders for which we provide service.</p>

Individualized COVID-19 Recovery Services

The [Individualized COVID Recovery Services](#) rule became permanent in December 2021. ESSER III requires at least 20% of funding to be spent on unfinished learning which can include recovery services to students experiencing disability (and prioritizes students in underserved or disproportionately impacted communities, including students who experience disability). Recovery services are special education services designed to meet the needs of eligible students in special education who were adversely impacted by the educational limitations caused by COVID 19. ODE has developed a guide for [Planning for Individualized COVID Recovery Services](#) to support school districts in understanding and developing a process to implement this rule

OAR 581-015-2228 Requirement	For each of the below areas, describe the district's policies, protocols, or procedures that will be followed to ensure appropriate consideration of Individualized COVID-19 Recovery Services for each eligible student.	For each of the below areas, describe how the district's policies, protocols, and procedures center equity.
The IEP team for each eligible student shall consider the need for Individualized COVID-19 Recovery Services at least at each initial IEP meeting and each regularly scheduled annual review meeting.	<p>Refer to Butte Falls School District Operational Plan for the 2021-2022 school year. BFSD will follow the most current ODE RSSL Resiliency Framework and Individualized COVID Recovery Services requirements.</p> <p>During each initial and annual IEP meeting held during this and next school year, the team will discuss the need for COVID-19 Recovery Services after a thorough review of the data on the student progress towards goals.</p>	<p>BFSD prioritizes access to instruction and encourages positive reinforcement to help all students adapt to the changes in school facilities while maintaining health and safety. The district may accommodate for medical needs or disability, if necessary.</p> <p>Each IEP meeting is held via Zoom or in person based on parent/guardian and/or student preference. Access and use of an interpreter is provided to any family whose home language is not English.</p>
Each school district or program shall provide written notice to the parents of each eligible student regarding the opportunity for the IEP team to meet to consider Individualized COVID 19 Recovery Services.	A letter will be sent to all families of students with an individual education plan, informing them of their right to discuss the need for recovery services at each annual IEP during this and next school year.	This letter will be sent through our electronic communication system.
After each determination is made, the school district or program shall provide written notice to the parent and/or adult student with a disability regarding the determination of need for Individualized COVID-19 Recovery Services.	After the IEP is held, a recovery services written notice will be sent to the parent along with copies of the finalized IEP outlining the determination for COVID-19 Recovery Services for the student.	Written notice and required IEP documents will be sent the parent/guardian and/or student in their native language.

Updates to this Plan

To remain in compliance with ARP ESSER requirements, school districts must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review, and as appropriate, revise its Safe Return to In- Person Instruction and Continuity of Services Plan.

Date Last Updated: March 17, 2022