

FACILITIES USE AGREEMENT
Polson School District

Organization or Individual Requesting Facility Use: _____
 Facility Requested: _____
 Date and Hours of Requested Use: _____
 Purpose of Use: _____

Premises and Conditions

Conditions of Facilities Use - Use of District facilities is conditioned upon the following covenants:

1. That no alcoholic beverages, tobacco, nicotine products, or other drugs are sold or consumed on the premises by the requesting organization or individual or any of its employees, patrons, agents, or members.
2. That no illegal games of chance or lotteries will be permitted.
3. That no functional alteration of the premises or functional changes in the use of such premises shall be made without specific written consent of the District.
4. That adequate supervision is provided by the requesting organization or individual to ensure proper care and use of District facilities.

Rent and Deposit (Non-profit organizations must provide proof of 501-C3 status for fees to be waived)

<u>Fee to be Charged:</u>	<u>Record of Payment:</u>
Rental Fee: \$ _____	Advance Deposit: \$ _____ Date _____ Rec'd by _____
Custodial Services: \$ _____	Balance of Payment: \$ _____ Date _____ Rec'd by _____
Total Charge: \$ _____	

Insurance and Indemnification

The requesting organization or individual, by signature below, hereby guarantees that the organization shall indemnify, defend, and hold harmless the District and any of its employees or agents, from any liability, expenses, costs (including attorney's fees), damages, and/or losses arising out of injury or death to any person or persons or damage to any property of any kind in connection with the organization or individual's use of the District facility, which are not the result of fraud, willful injury to a person or property, or willful or negligent violation of a law.

The requesting organization or individual shall provide the District with a certificate of insurance prior to the use of the facility. The certificate shall show coverage for comprehensive general liability insurance in an amount not less than One Million Dollars (\$1,000,000) for injuries to or death of any person or damage to or loss of property arising out of or in any way resulting from the described use of the facility.

Non-Discrimination

The requesting organization or individual agrees to abide by non-discrimination clauses as contained in the Montana Human Rights Act and the Governmental Code of Fair Practices.

District's Rights

Irresponsible use by the renter or user may result in the loss of privilege to use the facility. It should be noted that school activities take precedent over non-school facility use. An unforeseen school activity may cause the loss of a date already granted for use. District Administration will do everything possible to see that conflicts of this sort are avoided.

Signature of Representative: _____ E-Mail Address: _____

Mailing Address: _____ Phone Number: _____

Building Administrator's Approval: _____ Date: _____

Business Office Approval: _____ Date: _____

Superintendent's Approval: _____ Date: _____

Additional Administrative Notes: _____

Form History

Adopted on:

Reviewed on: 5/27/2014, 6/9/2014

Revised on: 5/27/2014