



Desert Heights Charter School Field Trip Chaperone Procedures

Thank you for your interest in chaperoning on our upcoming field trip. We ask that you view this short training at least 1 week prior to the field trip.

Thank you!

Who can be a Field Trip Chaperone?

A parent, grandparent, or relative that is 18 years or older and has a AZ Fingerprint Clearance Card or AZ Background Check on file in the front office are welcome to chaperone.

Unfortunately, siblings are not permitted to attend DH Field Trips.

We thank you in advance for your cooperation.

What are my responsibilities as a field trip chaperone?

Most importantly, our chaperones are there to ensure the safety of our students.

What can I expect the day of the field trip?

Dress comfortable, but please dress appropriately. Please keep in mind our dress code. When all else fails, a Desert Heights spirit shirt and jeans usually works best!

Unfortunately, due to lack of space, chaperones are not able to ride on the bus. You are welcome to follow the bus, but we encourage chaperones to carpool if possible.

Please keep in mind, our chaperones are role models for our kids thus appropriate behavior is expected:

- ▶ No smoking
- ▶ No alcohol or drugs
- ▶ No inappropriate language

**On
The
Day Of.....**

Please arrive to the classroom at least 30 minutes prior to departure from school. The Teacher will assign you a small group of students. At that time, students will be “buddied” up with each other. Buddies should stay together throughout the field trip. Chaperone and Teacher will exchange cell phone numbers (in case they get separated). Chaperone will also be provided school phone number.

The Teacher will provide Chaperones with an agenda/schedule for the day. This should include the days events, lunch time, location, etc.

We have students with severe food allergies, so we do not encourage the purchasing any food items for students, nor do we encourage purchases being made for students at any gift shops that you may encounter during the field trip.

Important Reminders!

Please do **NOT** administer any medications to students. Only teachers may administer medication to students (even a cough drop!)

Please do **NOT** apply sunscreen to students. (allergies?)

Please do **NOT** reprimand a student. Please reach out to the Teacher.

Please do **NOT** allow a student to go to the restroom alone (buddy system).

Desert Heights Charter
School Staff and Students
thank you for taking time
from your busy day and
making this Field Trip a
memorable experience for all!