

# Co-observation Activity

## Goal

- To help the protégé recognize best teaching practice.
- To help the protégé discover areas for improvement based on best practice.

## Purpose

- To allow the protégé and mentor to co-observe another teacher
- To allow the protégé and mentor to observe and discuss best practice

## Procedure:

1. Mentor and protégé complete the planning conference form
2. Mentor and protégé observe the same class at the same time, sitting close enough to one another to communicate during the lesson, however, they will **complete separate co-observation forms**
3. Mentor and protégé meet to complete the reflecting conference form

Timeline: Meeting to complete planning conference form 30 minutes  
Observer completes observation 30-45 minutes  
Meeting to complete refelective conference form 30 minutes

# **Induction/Mentor Program Planning Conference Form**

## **To be completed by the protégé and the mentor**

Name of Protégé \_\_\_\_\_ Date \_\_\_\_\_

Name of Mentor \_\_\_\_\_ School \_\_\_\_\_

### **Pre-Observation Conversation**

Summarize the discussion that has occurred between the mentor and the protégé in preparation for the co-observation activity.

### **Co-Observation Will Occur:**

Cooperating Teacher : \_\_\_\_\_

Date/Time: \_\_\_\_\_

Grade/Subject: \_\_\_\_\_

Name \_\_\_\_\_ Mentor \_\_\_\_\_

**District 148 Induction/Mentor Program Mentor/Protégé Team Observation**

Adapted from C. Einhorn, 2007

Class observed – Grade Level \_\_\_\_\_ Subject Area(s) \_\_\_\_\_

<b>How teacher began the lesson</b>	
<b>Background knowledge used</b>	
<b>Motivational techniques Used</b>	
<b>Distribution and collection of materials</b>	
<b>Flow of lesson</b>	
<b>Pacing of lesson</b>	
<b>How directions were given</b>	
<b>Checking for understanding</b>	
<b>Variety of vocal intonation</b>	
<b>Materials used in lesson</b>	
<b>Transitions</b>	
<b>Closure or review of lesson</b>	
<b>Teachable Moments</b>	
<b>Differentiation</b>	
<b>Student Engagement</b>	
<b>Other</b>	

## **Induction/Mentor Program Reflecting Conference Form** **To be completed by the protégé and the mentor**

Name of Protégé \_\_\_\_\_ Date \_\_\_\_\_

Name of Mentor \_\_\_\_\_ School \_\_\_\_\_

Name of Observer \_\_\_\_\_

Directions: Review the pre-observation and co-observation forms completed. Think about the following questions:

- Discuss with your mentor the observation forms you both completed during the co-observation noting similarities and differences
- Based on the observation and discussion with your mentor, what will you incorporate into your teaching practice?

Directions: Respond in writing to the following questions

1. What did you learn about best teaching practices based on the co-observation?
  
  
  
  
  
  
  
  
  
  
2. How do you plan to continue to improve on this best practice?