

MWBE/Workforce Development Community Workshop

*Contracting and job opportunities
in construction-related fields*



November 30, 2017
Capital South Campus Center



MWBE OPPORTUNITIES

Is your company already MWBE-certified?

1. General information on the City School District of Albany website:
 - www.albanyschools.org/RebuildingAHS
2. Register with the district and provide your company's information to receive notifications, helpful information and other updates:
 - www.albanyschools.org/RebuildingAHS/MWBE_form_11-17.pdf
3. Monitor active bids:
 - www.csarchplanroom.com
 - You can set up an account and view active projects and bid documents. There is a \$49 fee to download documents in PDF format.
4. Questions or general feedback for the district?
 - www.albanyschools.org/district/feedback.htm



MWBE CERTIFICATION PROCESS

Not certified?

Here's what you need to know about the process.

✓ **First Step:** *Does my company qualify for MWBE certification?*

1. Is the company at least 51% owned, operated and controlled by a minority member and/or woman?
2. Personal net worth cannot exceed \$3.5 million after allowable deductions:
 - a) Primary residence, or mortgage for that residence;
 - b) Ownership interest in the applicant's firm;
 - c) Up to \$500,000 of any qualified retirement savings plan.
3. Independent of other firms, demonstrate active business and that the business has been in operation for at least one year.



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MWBE CERTIFICATION PROCESS

✓ **Second Step:**

1. Begin eligibility process:
 - esd.ny.gov/mwbe-new-certification
2. Complete a Personal Net Worth Affidavit to confirm personal net worth.
 - Sign, notarize and date.
4. Use Attachment B worksheet to determine your personal net worth.
5. Review and obtain mandatory supporting documents.
6. Firms must not employ more than 300 individuals.



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MWBE CERTIFICATION PROCESS

✓Third Step:

1. Begin application process:
 - ny.newnycontracts.com
 - Follow Option 1 for new certification.
2. Create an account in the vendor management system.
3. Complete and submit an electronic application.



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WORKFORCE REQUIREMENTS

Minimum requirements:

- TASC (formally GED) high school equivalency
 - www.tasctest.com/test-takers.html
- OSHA training

Union apprenticeships may require additional requirements:

- Specific high school courses
- Additional training
- Prior experience



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WORKFORCE REQUIREMENTS

Pre-Apprenticeship Program:

- Albany Youth Build
- albanyny.gov/Government/Departments/YouthandWorkforceServices

Unions may offer pre-apprenticeship or pre-job programs:

- **Minimum requirements:**
 - 18 years or older
 - High school graduate or equivalent



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WORKFORCE REQUIREMENTS

Apprenticeship Program:

How do I become a union apprentice?

- Be 18 years or older (or 16 years old with parental approval)
- Take part in on-the-job training under a skilled union worker
- Complete related classroom training
- Sign a contract with the employer, approved by the New York State Department of Labor



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WORKFORCE RESOURCES

Register with the district and provide your information to receive notifications, helpful information and other updates.

- www.albanyschools.org/RebuildingAHS/WD_form_11-17.pdf

If you need high school equivalency:

- TASC, or high school equivalency classes, are offered locally to prepare for the exam.
- Classes may be free based on economic eligibility.
- Pre-registration is recommended.



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WORKFORCE RESOURCES

TASC preparation classes

- **Capital Region BOCES Career and Technical School**
 - Building A, 1015 Watervliet-Shaker Road, Latham
 - Tuesday through Thursday, 9 a.m. to noon
- **New York State Department of Labor**
 - 179 Central Avenue, Albany
 - Tuesdays and Thursdays, 9 a.m. to noon

For additional information and locations, visit:

capitalregionboces.org/CareerTech/AdultEd/HSE_ESOLProgramDescript.cfm



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WORKFORCE RESOURCES

Additional resources to search for job opportunities:

Active union trades with job description

labor.ny.gov/apprenticeship/general/occupations.shtm

Apprenticeship general information

labor.ny.gov/apprenticeship/appindex.shtm

Apprenticeship opportunities

labor.ny.gov/pressreleases/apprenticeshiparchive.shtm

Search engine for apprenticeships and jobs

newyork.us.jobs/index.asp



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ELIGIBILITY FOR TASC EXAM

General eligibility requirements:

1. Be a New York resident for the previous 12 months
2. Be at least 16 years old and not officially enrolled in high school
3. For tuition-free assistance, meet educational and economic guidelines for admission



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WHERE TO TAKE THE TASC EXAM

Capital District Educational Opportunity Center (EOC)

30 North Russell Road, Westgate Plaza, Albany

Every Friday (except when closed)

Arrive at 8:15 a.m. to noon

Call (518) 273-1900 for more information

You may also begin the application process online at
hvcc.edu/eoc/register



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WHERE TO TAKE THE TASC EXAM

Register Online

- Review general information on the TASC exam:
 - tasctest.com/test-takers.html
- Create an online account and take the exam:
 - newyork.tasctest.com



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OSHA TRAINING

Capital Safety Services

260 Osborne Road, Loudonville

Email: capitalsafety@capitalsafety.com

Phone: (518) 427-8405

For more information, visit:

capitalsafety.com



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OSHA TRAINING

Upcoming Schedule:

December 14-15

7:00 a.m. to 12:30 p.m. both days

Cost \$150



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OSHA TRAINING

Capital Region BOCES

Shenendehowa Central School District
Transportation Department – Training Room
970 Route 146, Clifton Park

Email: jennifer.bennett@neric.org

Phone: (518) 464-5118

For more information, visit:

capitalregionboces.org



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OSHA TRAINING

Upcoming Schedule:

January 23-24

8:00 a.m. to 2:30 p.m. both days

Cost \$100



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OSHA TRAINING

Online:

OSHA Education Center
oshaeducationcenter.com
 24/7 assistance at 1-800-586-3784

Create an online account and take the training

Cost \$59



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QUESTIONS/DISCUSSION

- Please complete the informational forms provided
- Follow the district website for future notifications, information and updates – albanyschools.org



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