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**JOB POSTING #197B**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An Equal/Affirmative Action Employer**  
**APSUE Employment Opportunity**

**Date of Posting:** September 3, 2019

**Position(s):** Cleaner, 4-Hour – 2<sup>nd</sup> Shift  
Monday- Friday

**Location(s):** Albany High School

**Salary:** \$16,953.60, Plus 5% Night Shift Differential

**Deadline for Applying:** September 17, 2019 at 4:00 PM

**Basic Functions:**

- Performs routine building cleaning duties and does related work as required. Ability to acquire a basic knowledge of light building cleaning methods, materials and equipment. Ability to follow simple oral and written directions. Ability to get along well with others, thoroughness, cleanliness, good physical condition.

**Responsibilities:**

- This is work requires effective performance of simple cleaning tasks in a school building. The work of employees in this class involves the thorough execution of repetitive cleaning tasks, which follow a well-established routine.
  - Dusts, cleans and polishes chairs, tables, desks and other furniture in a school building
  - Sweeps and washes school floors, walls and hallways
  - Gathers and disposes of refuse from class, office and bathroom wastepaper containers
  - Washes and cleans chalkboard ledges, blackboards, walls, windows, floors, desk, tables and bookshelves in classrooms
  - Cleans and washes bathroom floors, sinks, walls, toilets and mirrors. Replenishes soap, paper towel dispensers, and toilet paper if necessary
  - Sanitizes drinking fountains
  - Cleans faculty lounges, offices and vacuum rugs

**Send a cover letter, resume and application to:**

Email: [humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)

City School District of Albany  
Office of Human Resources  
1 Academy Park  
Albany, N.Y. 12207

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