



**City School District of Albany
Albany, NY**

Request for Records

The following student has enrolled in our school.
I give permission for the release of information concerning my child:

Student **Grade** **DOB**

Name of Former School: _____ Phone: (____) ____ - _____

Address: _____ Fax: (____) ____ - _____

Signature of Parent/Guardian _____

School use only - Please send records to:

✓	SCHOOL	ADDRESS	PHONE/FAX	CONTACT
	Central Registration Office	75 Watervliet Avenue Albany, NY 12206	P: 518-475-6125 F: 518-475-6126	Marva McFarland
	Albany High School	700 Washington Avenue Albany, NY 12203	P: 518-475-6260 F: 518-475-6262	Guidance Office
	Albany School of Humanities	108 Whitehall Road Albany, NY 12209	P: 518-462-7258 F: 518-462-7265	Marie Culihan
	Arbor Hill Elementary School	Arbor Drive Albany, NY 12207	P: 518-475-6625 F: 518-475-6627	Rosalind Gaines-Harrell
	Delaware Community School	43 Bertha Street Albany, NY 12209	P: 518-475-6750 F: 518-475-6754	Kenneth Lein
	Eagle Point Elementary School	1044 Western Avenue Albany, NY 12203	P: 518-475-6825 F: 518-475-6827	Gabriele Barbato
	Giffen Memorial Elementary School	274 South Pearl Street Albany, NY 12202	P: 518-475-6650 F: 518-475-6652	Jasmine Brown
	Montessori Magnet School	45 Tremont Street Albany, NY 12205	P: 518-475-6675 F: 518-475-6677	John Powell
	New Scotland Elementary School	369 New Scotland Avenue Albany, NY 12208	P: 518-475-6775 F: 518-475-6777	Leslie Buff
	Philip J. Schuyler Achievement Academy	676 Clinton Avenue Albany, NY 12206	P: 518-475-6700 F: 518-475-6704	Kendra Chaires-Francis
	Pine Hills Elementary School	41 North Allen Street Albany, NY 12203	P: 518-475-6725 F: 518-475-6729	Tia Corniel
	Sheridan Preparatory Academy	400 Sheridan Avenue Albany, NY 12206	P: 518-475-6850 F: 518-475-6852	Zuleika Sanchez-Gayle
	Thomas O'Brien Academy of Science and Technology	Lincoln Park Albany, NY 12202	P: 518-475-6875 F: 518-475-6877	Teresa L. Brown
	Edmund J. O'Neal Middle School of Excellence	50 North Lark Street Albany, NY 12210	P: 518-475-6600 F: 518-475-6612	Guidance Office
	North Albany Middle School	570 North Pearl Street Albany, NY 12204	P: 518-475-6800 F: 518-475-6802	Guidance Office
	Stephen & Harriet Myers Middle School	100 Elbel Court Albany, NY 12209	P: 518-475-6425 F: 518-475-6427	Guidance Office
	William S. Hackett Middle School	45 Delaware Avenue Albany, NY 12202	P: 518-475-6475 F: 518-475-6487	Guidance Office

Please include student transcripts, report cards, standardized test scores, cumulative health records, attendance records, NYS Regents Science Labs, psychological evaluations (if applicable), and any special education records, including most recent IEP (if applicable).