



JOB POSTING #276

PLEASE POST

The City School District of Albany
An Equal Employment/Affirmative Action Employer
APSAA Employment Opportunity

<u>Date of Posting:</u>	November 16, 2021
<u>Position(s):</u>	Principal Monday – Friday
<u>Location(s):</u>	Tony Clement Center for Education
<u>Requirements:</u>	Valid NYS Certification: SAS/SDA or SBL
<u>Salary:</u>	Competitive Per Contract
<u>Deadline for Applying:</u>	November 30, 2021 at 4:00 pm

General Statement:

- Minimum five years (5) teaching experience
- Urban school experience preferred
- Demonstrated success in administration, supervisory and/or school based leadership positions

Responsibilities:

- Provides instructional leadership to staff including: academic and curriculum planning, review and implementation; and professional development
- Responsible for building administration and the safety and welfare of both students and staff
- Interacts with students to encourage the highest level of performance
- Manages all building staff personnel
- Resolves staff problems and provides support to teachers
- Provides general supervision to students
- Supervises extra-curricular activities
- Evaluates performance of teachers, programs and staff
- Provides in-service training to teacher as needed
- Maintains clear focus on continuous academic improvement process
- Prepares the school budget
- Maintains relations with parents, parent group, school volunteers and outside agencies
- Provide general support to building administrator
- Manages administrative team, instructional and civil service staff
- Responsible for the overall direction, coordination and evaluation of all units

- Other duties as assigned

How to Apply

OLAS: <https://www.pnwbooces.org/TeacherApplication/>

E-mail: humanresources@albany.k12.ny.us

Post: City School District of Albany
Office of Human Resources
1 Academy Park
Albany, NY 12207

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