Date of Posting: October 13, 2023

Position(s): Food Service Helpers – PT
            Monday – Friday

Location(s): Various Locations District-Wide
             Elementary, Middle and High School

Salary: $16.08/hour

Deadline for Applying: Continuous until filled

General Statement:
This is routine manual work performed under immediate supervision in connection with the
preparation and service of food. On occasion, Food Service Helpers may perform minor cooking duties
involving lesser degrees of skill than regularly required of employees in the classification of cook.

Responsibilities:
• Sets tables and clears them after meals.
• Cleans dining rooms and dish and linen closets.
• Cleans, washes and otherwise prepares vegetables and fruit for cooking.
• Assists in the preparation of salads and desserts.
• Helps Cooks or Bakers in any phase of their duty.
• Washes dishes, pots and pans by hand or machine.
• Sweeps mops and cleans kitchen.
• May act as cashier as required.
• Other duties as assigned.

How to Apply
E-mail: humanresources@albany.k12.ny.us
Post: City School District of Albany
      Office of Human Resources
      1 Academy Park
      Albany, NY 12207
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