



# Meeting #9

Eckman Construction  
84 Palomino Lane  
Bedford, New Hampshire 03110

**Project:** 409 - Lincoln Akerman School  
8 Exeter Road  
Hampton Falls, New Hampshire 03844  
Fax: 03844

## Construction Progress Meeting Minutes

**MEETING DATE:** 01/17/2019 **MEETING TIME:** 9:00 AM - 10:30 AM Eastern Time (US & Canada)

**MEETING LOCATION:** ECCI Job Trailer - Lincoln Akerman School

**OVERVIEW:**

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Present
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Absent
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Absent
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Absent
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Present
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Absent
Will Lojek	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Absent
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Absent
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Present
Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.

Uncategorized Items						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.3	1	Subcontractor and Vendor Recommendations	Marc Lehoullier ( <b>Trident Project Advisors and Development Group</b> ), Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> ECCI is working on flooring buyout now. Div 10 and EIFS to follow.						
1.5	1	Site Safety & Logistics	Mike Tremblay ( <b>Eckman Construction Company, Inc.</b> ), Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> There were no immediate safety concerns or issues to discuss.						
1.6	1	Look Ahead Schedule	Mike Tremblay ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> The roofers have started and should be substantially complete next week. The metal frame sub has also started on exterior walls. Monday 1/21 is a holiday for the school ECCI will be working. Mike noted that there is worked scheduled inside the school in the corridors during February break. Alan said this is acceptable. Ceiling from the addition to the boiler room will need to be removed and replaced for this work. Mike will need the alarm sub that works for the school scheduled for early that week. Alan will work on that. Mike also noted he will check with the building inspector to verify electrical rough can start after the roof and sheathing is on the building.						
1.10	1	Next Meeting	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> The next meeting will be held at the site on 1/31/19 at 10AM.						
1.11	2	Requisitions	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> The December requisition has been submitted, approved and is process for payment.						
1.13	2	Additional Work	Marc Lehoullier ( <b>Trident Project Advisors and Development Group</b> ), John Deloia ( <b>Eckman Construction Company, Inc.</b> )	12/ 01/ 2018		Open
<b>Official Documented Meeting Minutes:</b> The cafeteria work is going to be authorized. Mark requested ECCI convert the estimate to a formal change estimate which can be reviewed and signed. Jon will work on this. LBA will be invited to the next meeting to discuss design for this area.						
1.14	5	Change Requests	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> CE's 1, 2 and 3 were discussed. Marc requested Jon have them signed by ECCI and LBA, if required, and sent to him for evaluation and review with the SAU.						
1.15	6	Intercom System	Alan Lajoie ( <b>SAU 21</b> )			Open
<b>Official Documented Meeting Minutes:</b> No update. This item is being held open as a reminder for scheduling.						

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1.17	8	Existing Lockers	Alan Lajoie (SAU 21)			Open
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**Official Documented Meeting Minutes:**  
The existing lockers were discussed further. There are no provisions in the current project budget for locker relocation, refinishing or buying new lockers. Marc noted that \$25k should be carried by the SAU as a placeholder. The option of open cubbies in the new addition was discussed as an option to replace lockers.

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