



# Meeting #19

Eckman Construction  
84 Palomino Lane  
Bedford, New Hampshire 03110

**Project:** 409 - Lincoln Akerman School  
8 Exeter Road  
Hampton Falls, New Hampshire 03844  
Fax: 03844

## Construction Progress Meeting Minutes

**MEETING DATE:** 06/06/2019 **MEETING TIME:** 9:00 AM - 11:00 AM Eastern Time (US & Canada)

**MEETING LOCATION:** ECCI Job Trailer - Lincoln Akerman School

**OVERVIEW:**

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Craig Myslivy	Eckman Construction Company, Inc.	Tel: (603) 623-1713	myslivyc@eckmanconstruction.com	Present
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Absent
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Absent
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Absent
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Present
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Absent
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Absent
Will Lojeck	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Absent
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Present
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Beth Simon	SAU 21	Tel: (603) 926-8992	bsimon@sau21.org	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.



# Meeting #19

Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present
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## Uncategorized Items

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Site Safety & Logistics	Jon Krygeris (Eckman Construction Company, Inc.), Mike Tremblay (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The last day of school for this school year is Thursday 6/13/19. ECCI will be starting installation of the septic tank, the area of refuge opening work, gym finish improvements and cafeteria work on or about 6/18/19.						
1.6	1	Look Ahead Schedule	Mike Tremblay (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The masons have completed the veneer work at all the major elevations and are concentrating on the entry way work now. Doors will be delivered and installed next week. ACT grid is installed. Window installation is wrapping up with the stair tower windows. EIFS work will happen the week of 6/17. The addition will be finished no later than the end of July less the locker installation which will happen later as the locker color selections have not been finalized yet. ECCI will be starting installation of the septic tank, the area of refuge opening work, gym finish improvements and cafeteria work on or about 6/18/19. The gym will likely be complete by 8/23/19 due to the changes in flooring color to black at the center court circle and the keys.						
1.10	1	Next Meeting	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The next meeting will be on 6/20/19 at 9AM.						
1.11	2	Requisitions	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The May construction requisition has been created, reviewed by Trident, certified by the architect and submitted to the SAU for payment. Nancy stated it should be approved for payment next week.						
1.13	2	Additional Work @ Cafeteria	John Deloia (Eckman Construction Company, Inc.), Marc Lehoullier (Trident Project Advisors and Development Group)	12/ 01/ 2018		Closed
<b>Official Documented Meeting Minutes:</b> Jon outlined the anticipated work schedule for the cafeteria. Abatement containment work will be started on or about 6/18 and abatement and demolition will take approximately 2 weeks, followed by MEP rough, masonry, ACT, painting, MEP finish, doors and windows and the VCT flooring strips. Completion of this space is expected by 8/23/19. This meeting item will be closed and tracked under the schedule meeting item.  Alan will be moving furniture out of the classrooms to an adjacent hallway to allow for commencement of work in this area by 6/18/19.  The window shop drawings for the cafe window replacement were reviewed and approved. The metal panel sections and storefront framing color will be Bone White.						
1.14	5	Change Requests & Change Orders	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Change Order #5 is being drafted and will be sent to Marc for review. A change estimate for replacement of the four (4) exterior windows at the kitchen was requested.						

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1.18	12	Gym Floor	Anne Ketterer ( <b>Lavallee Brensinger Architects</b> )			Closed
<b>Official Documented Meeting Minutes:</b> Matt, Beth, and the physical education teacher met with Charlie from JC Floorcovering and finalized the flooring layout. The center court circle and basketball keys will be black. This material has a longer lead time than the main area flooring so it will require that the gym floor installation may have a delay and will likely not be ready until right before school starts on or about 8/23/19. This item will be closed and tracked under the schedule meeting item.						
1.20	13	Phase 2 Parking Area	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Prior to this meeting, proof was provided by the planning office that the abutter did receive notification of the planning board hearing for the work last year. Jones and Beach Engineering has presented revised plans for the additional parking lot that could address some of the abutters concerns. This additional work has been priced and is expensive. The scope and pricing was discussed. Marc and Matt will be scheduling a call to review this issue with Jonathan Ring from Jones and Beach for tomorrow or Monday. Marc will provide feedback to ECCI following the call. The parking lot work will need to slow down until this is resolved as changes in the retention pond layout will effect construction.						
1.24	15	Gym Painting, Table Demo and Wall Pads	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Closed
<b>Official Documented Meeting Minutes:</b> Jon asked about a color selection for the gym walls. Matt asked if LBA would be providing a recommendation. Jon noted that LBA has not been part of the gym finish work as this was previously agreed the school would select colors for this area. The gym walls will be white, however the exterior wall will be an accent wall and should be painted orange to match the new wall pads. Marc suggested that perhaps the gym pad manufacturer has a Pantone color number that can be matched. Table demo will start the week of 6/17 followed by construction of the alcove infill, wall painting then flooring demo and new flooring installation in August. This item will be closed and tracked under the schedule section.						
1.25	18	Locker Colors	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Jon asked if there was an update on the locker color selection. Anne sent Beth a series of elevations with proposed colors late last week. The group met with Beth after the meeting. She stated that she requested that Anne modify the elevations to include more orange lockers. Anne will be providing a revision and ECCI is authorized to move ahead with the locker order based on this revision.						

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