Minutes are Subject to Amendments

Joint Board Members Present: (18/23)

Hampton Falls: *(4 members present, each vote = 0.75) 3.0
- Pamela Miller
- Greg Parish
- John Bailly - absent
- Mark Lane excused himself at 8:25 p.m.
- Greg Marrow

North Hampton: *(3 members present, each vote = 1.0) 3.0
- James Sununu arrived at 7:03 p.m.
- Thomas von Jess
- Gregg Duffy – absent
- Erin Stanton – absent
- Scott Baker

Seabrook: *(4 members present, each vote = 0.75) 3.0
- Michael Rabideau
- Michael Chase
- Jessica Brown
- Keith Sanborn - absent
- Forrest Carter, Jr. arrived at 7:06 p.m.

South Hampton: *(3 members present, each vote = 1.0) 3-0.
- James Kime
- Sharon Gordon
- Rebecca Burdick

Winnacunnet: *(4 members present, each vote = 0.75) 3.0
- Henry Marsh absent
- Leslie Lafond
- Catherine Antonio
- David Gandt arrived at 7:47 p.m.
- Fran Henderson
SAU#21 Joint Board Meeting

Winnacunnet High School – Lecture Hall
Tuesday, April 30, 2019 at 7:00 p.m.
www.sau21.org

Administration: Dr. William Lupini; Superintendent of SAU #21, and Matt Ferreira; Business Administrator.

Dr. Ronna Cadarette; Assistant Superintendent excused herself at 8:31 p.m.

In Attendance: Dr. Caroline Arakelian; Winnacunnet Director of Special Services, David Hobbs: Winnacunnet Curriculum Coordinator, Jason Saltmarsh; Director of Technology, Dan Singer; Music / Band Teacher - North Hampton and Chair of the Professional Development Committee, Erin Milbury; Principal - Seabrook Middle School and Stephanie; Principal – Seabrook Elementary School.

Voting calculated in accordance with SAU #21 Policy A-3 Recognition of Organization and Operation of the School Administration Unit (SAU) School Board, Section C: Voting Rights.

Dr. William Lupini called the Joint Board Meeting to order at 7:00 p.m., welcomed Sharon Gordon and Scott Baker, and led the Pledge of Allegiance. Dr. Lupini entertained a motion for Joint Board Chair.

Motion: Fran Henderson moved to nominate Michael Rabideau as Joint Board Chair. Second: Pamela Miller.

Motion: Jessica Brown moved to nominate Michael Chase as Joint Board Chair. Second: Thomas von Jess.

Motion: Michael Chase moved to close nominations. Second: Greg Marrow. Motion passed 15-0.

James Sununu arrived at the meeting at 7:03 p.m.

Motion: Dr. Lupini entertained a roll call vote for the Joint Board Chair position. Second: Greg Parish. The roll call vote resulted with a 12 – 3 votes in favor of Michael Rabideau.


In favor of Michael Rabideau - Pamela Miller, Greg Parish, Greg Marrow, Mark Lane, Fran Henderson, Leslie Lafond, Catherine Antonio, Sharon Gordon, Rebecca Burdick, James Kime, James Sununu, Michael Rabideau, and Scott Baker.

Forrest Carter, Jr. arrived at the meeting at 7:06 p.m.

Motion: Leslie Lafond moved to nominate James Kime as the Joint Board Vice-Chair. Second: Rebecca Burdick. Motion passed 15-0 votes.

Motion: Rebecca Burdick moved to nominate Fran Henderson as Joint Board Secretary. Second: Leslie Lafond. Motion passed 15-0 votes.

3. Reorganization of the Joint Board

<table>
<thead>
<tr>
<th>Chairman</th>
<th>Seabrook</th>
<th>Michael Rabideau</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice-Chairman</td>
<td>South Hampton</td>
<td>James Kimi</td>
</tr>
<tr>
<td>Secretary</td>
<td>Winnacunnet</td>
<td>Fran Henderson</td>
</tr>
<tr>
<td>SAU Treasurer</td>
<td>n/a</td>
<td>Gay Brown</td>
</tr>
</tbody>
</table>

4. Presentations

a. “Step-Up Parents” Denyse Richter & Kathy Terry (www.stepupparents.net) informed of an upcoming fundraiser to be held on May 20, 2019 from 5:00-9:00 p.m. at the Community Oven. Funds raised will provide financial assistance to grandparents / care-givers for the benefit of the children within their care.

5. Approval of Minutes

Motion: James Sununu moved to approve the March 4, 2019 Public minutes as written, and Non-public minutes as written. Second: Greg Parish. Motion passed 11-0-4. (Abstain: Mark Lane, Michael Chase, Jessica Brown, Forrest Carter, Jr., and Fran Henderson).

6. Action Items - h. Policy (Out of Order)

(i) Priority/ Required by Law Policies

Motion: Leslie Lafond motioned to adopt the proposed listed policies as submitted for Second Read and Adoption. Second: Michael Chase. Motion passed 15-0.

- ADB Drug-Free Workplace / Drug Free Schools
- ADC Tobacco Products Ban Use and Possession In and On School Facilities and Grounds
- EHAB Data Governance and Security
- EHB Data / Records Retention
- GBCD Background Investigation and Criminal Records Check
- GBEC Drug-Free Workplace / Drug-Free Schools
SAU#21 Joint Board Meeting

Winnacunnet High School – Lecture Hall
Tuesday, April 30, 2019 at 7:00 p.m.
wwrw.sau21.org

- GBED Tobacco Products Ban Use and Possession In and On School Facilities and Grounds
- IGE Parental Objectives to Specific Course Material
- IHAK Character and Citizenship Education
- IHCD Advanced Course Work / Advanced Placement Courses
- IMGA Service Animals in Schools
- JCA Change of School or Assignment – Best Interest
- JEC Change of School or Assignment – Manifest Educational Hardship
- JICD Student Discipline and Due Process
- JICFA Hazing
- JICG Tobacco Products Ban Use and Possession In and On School Facilities and Grounds
- LEB Advanced Course Work / Advanced Placement Courses

David Gandt arrived at 7:47 p.m.

a. **Data Governance Manual** – presented by Jason Saltmarsh.

Motion: James Sununu motioned to approve the implementation of a Data Governance Plan as presented. Second: Leslie Lafond. Motion passed 15-0.

b. **Professional Development Plan** - presented by Ronna Cadarette and Dan Singer.

Motion: James Sununu motioned to approve the proposed Overview of Draft SAU 21 2019-2024 Professional Development Master Plan. Second: Michael Chase. Motion passed 15-0.

c. **Professional Educator Evaluation Plan** – presented by Erin Milbury.


Mark Lane excused himself from the meeting at 8:25 p.m.


Dr. Ronna Cadarette; Assistant Superintendent excused herself at 8:31 p.m.
e. **Assistant Superintendent of Curriculum, Instruction and Assessment** – deferred to Non-Public Session.

f. **Contract** – deferred to Non-Public Session.

g. **Reappointment of SAU Treasurer**

Motion: James Sununu motioned to approve the appointment of Gay Brown as the SAU #21 Treasurer for an additional three-year period from July 2019 – June 2022 years. Second: Michael Chase. Motion: 15-0.

h. **Policy – Continued - Manual**

   First Read & Approval: **F-2 Fund Balance / Annual Review: F-1 Investment** (out of order)

Motion: Leslie Lafond moved to adopt F-2 Fund Balance. Second: Michael Chase. Motion passed 15-0

Motion: Michael Chase moved to approve F-1 Investment. Second: James Kime. Motion passed 15-0.

i. **Superintendent’s Evaluation Timeline** – presented by Dr. Lupini.

Motion: James Sununu motioned to approve the Superintendent Evaluation Timeline. Second: Greg Parish. Motion passed 15-0.

j. **SAU #21 Benefits** - Matt Ferreira informed of undergoing the process of updating the SAU #21 Benefits for more consistency.

7. **Discussion Items:**

   a. **2019-2020 Board Meeting Calendar**

Motion: Leslie Lafond moved to approve the proposed 2019-2020 Board Meeting Calendar in concept. Second: Greg Parish. Motion passed 15-0.

   b. **Finance Report**

Matt Ferreira reviewed the SAU 21 expenditure, revenue reports and the Plodzik and Sanderson (i) **Audit Governance Letter** in regard to the 2017-2018 Annual Financial Audit with the Board.

8. **Questions and Comments from Those in Attendance**

9. **Other Business**
10. Future Meetings

a. Tuesday, June 11, 2019 – Operations Committee  
b. Tuesday, June 18, 2019 – Joint Board

Motion: Michael Chase moved to enter Non-Public Session under RSA 91-A:3 (b) at 9:12 p.m. Second: Greg Parish. Motion passed by roll call vote. 15-0.

Respectfully submitted,

Maureen Hastings, Recording Secretary