South Hampton School District
School Board Budget Work Session
Barnard School – Conference Room
219 Main Street, South Hampton, NH
Tuesday, December 6, 2016 at 7:45 a.m.
www.sau21.org

School Board members: Kimberly Molin, Nancy Considine, and Rebecca Burdick.
Administration: Robert Sullivan; Superintendent, Matt Ferreira; Business Administrator, Ken Darsney; Principal, Aline Donabedian, Director of Special Services, Nancy Tuttle; Finance Manager

Approved by the Board – December 7, 2016

At 7:53 a.m., Kim Molin called the South Hampton School Board 2017-2018 budget work session to order.

The Board agreed to review the 2017-2018 proposed School District budget line by line. The following are accounts where discussion ensued:

Page 4 – Account 6110009-105 - Salary – Ed Associates – The need for increased hours was discussed.

Page 6 – Account 6110009-328 - Library Specialist – Mr. Darsney reported that the library approval plan is currently being developed. The plan will be presented to the School Board in March. Submission to the NHDOE is due in April with an effective start date of July 1, 2017.

Page 15 – Account 6120012-105 - Salary – Ed. Associates (Special Education) – The need for an additional half day position was discussed.

Page 17 – Account 6120012-110 - Salary Administrative Assistant – The Board discussed the pay rate increase for this position. Nancy Tuttle will email the board copies of other SAU 21 salary schedules. The Board agreed to revisit this account at the next regular board meeting on December 7, 2016.

Page 35 – Account 6213044-103 - Salary – Nurse – Discussion was held regarding the daily duties of this new full-time position.

Page 45 – 6221009-322 - Workshop Seminars – The Board inquired as to how many staff are CPR trained. Mr. Darsney will provide this info at the next regular board meeting on December 7, 2016.

Rebecca Burdick excused herself from the meeting at 8:50 a.m.

Page 49 – 6222042-115 - Library Facilitator – Discussion took place regarding the number of hours required for this position during 2017-2018 school year. Mr. Darsney was asked to meet with the facilitator to determine the status of current book cataloguing progress. The Board will revisit this account at the next regular board meeting on December 7, 2016.
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Page 58 – 6222522-734 - New Technology Equipment – The Board requested Mr. Darsney to review and report back on the projector bulb inventory. The board will revisit this account on December 7, 2016.

Page 71 – 6241031-110 - Salary Administrative Assistant - The Board discussed the pay rate increase for this position. Nancy Tuttle will email the board copies of other SAU 21 salary schedules. The Board agreed to revisit this account at the next regular board meeting on December 7, 2016.

Page 77 – 6262026-111 - Salary Custodians – The Board held a discussion on the custodial staffing needs.

Page 79 - 6262026-340- Consultants – The Board agreed to consider hiring a consultant to do a facilities audit. This will be discussed at a future board meeting.

Page 82 - 6262026-432- Repair Maintenance Services – The Board requested Mr. Darsney to obtain a quote for interior painting.

Page 118 - 6110109-560 – Tuition – A discussion was held regarding the acceptance of South Hampton high school students requesting to attend Whittier Regional Vocational Technical High School. Dr. Sullivan will contact the Superintendent of Whittier to determine status.

The board reviewed the 2017-2018 Warrant Articles and agreed to place the following on the March ballot:

1. SEA Negotiations – $25,327
2. Technology Expendable Trust Fund - $7,000 (raise and appropriate)
3. Tuition Stabilization Expendable Trust Fund - $13,000 (raise and appropriate)
4. Roof Expendable Trust Fund - $25,000 (raise and appropriate)
5. SPED Expendable Trust Fund - $25,000 (unreserved fund balance)
6. Building Maintenance Expendable Trust Fund - $5,000 (unreserved fund balance)

Motion: Kim Molin moved to adjourn the meeting at 9:50 a.m. Second: Nancy Considine. Motion passed 2-0-0.

Respectfully submitted,

Nancy Tuttle,
Finance Manager