Winnacunnet Cooperative School District

School Board Meeting Minutes
Lecture Hall
Wednesday, March 22, 2017
6:30 p.m.

Board Members: Henry Marsh: Chair (N. Hampton), Leslie Lafond: Vice-chair (Hampton), Fran Henderson (Seabrook), Catherine Antonio - (At Large), and David Gandt (Hampton Falls).

Administration: Robert Sullivan, Ed.D; Superintendent, Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Bill McGowan; Principal, and Isabelle Domingos; 2016-2017 Student Representative.

Absent: This meeting is available to view on Winnacunnet live streaming Documents presented during the meeting are available through the SAU21 Office

Call to Order
At 6:30 p.m., Robert Sullivan, Ed.D; Superintendent of Schools for SAU #21 called the meeting of the Winnacunnet School Board to order and led the Pledge of Allegiance.

Congratulations was extended to David Gandt, and Fran Henderson for their successful re-election and appreciation was expressed for their commitment to serving the Winnacunnet Community.

3. Re-organization of the Board

A. Election of Chairperson and Vice-Chairperson

Superintendent Sullivan called for a motion to nominate the Board Chair.

Motion: Fran Henderson moved to nominate Henry Marsh as School Board Chair for the 2017-2018 school year. Second: Leslie Lafond. Motion passed 4-0-0. (Henry Marsh abstained).

Motion: Henry Marsh moved to nominate Leslie Lafond as School Board Vice-Chair for the 2017-2018 school year. Second: Fran Henderson. Motion passed 4-0-0. (Leslie Lafond abstained).

B. Committee Assignments

Position (Elected)

Board Chair: Henry Marsh
Board Vice-chair: Leslie Lafond

B) Committee Assignments

Budget Committee Representative Fran Henderson
Budget Committee Alternative David Gandt
SEA Representative not needed
SEA Alternate not needed
SESPA Negotiations: Henry Marsh
SESPA Negotiations Alternate: Leslie Lafond
NHSBA Delegate Catherine Antonio
NHSBA Alternate Fran Henderson
SAU Operations Committee Representative: Catherine Antonio
SAU Operations Committee Representative alternate: David Gandt
SST Leslie Lafond
SST Alternate Fran Henderson
High School Liaisons:
   Curriculum Leslie Lafond
   Facilities Fran Henderson
   Technology David Gandt
   Special Education Catherine Antonio
   Athletics/Student Activities Henry March

4. Accept and Adopt Policy Manual as written

   a) Review of Policy BBBF

   Motion: Fran Henderson moved to accept, adopt the policy manual BBBF as written.
   Second: Leslie Lafond. Motion passed 5-0-0.

   The Board reviewed and signed policy BBBF.
5. Winnacunnet Pride

Isabelle Domingos; 2016-2017 Student Representative discussed: Winter sports are coming to an end as spring sports begin. Student finals were held, with students ready to begin their new trimester.

Congratulations was expressed to Henry Marsh for being inducted into the Wrestling Hall of Fame, this is a huge honor and we are very proud.

6. Public Comment on Agenda Items – There were no comments.

7. Consent Agenda

A) Approval of Minutes

Motion: Fran Henderson moved to approve the February 15, 2017 Public, and Non-Public minutes as written. Second: Catherine Antonio. Motion passed 5-0-0.

B) Superintendent

C) Assistant Superintendent Report

Principal McGowan provided a written report and reviewed the Parent Survey Results – March 2017, and that the “ED”ies site visiting team will visit Winnacunnet High School on April 10, 2017.

David Hobbs discussed all aspects of the Parent Survey results. He will continue to explore communication, and the flexibility that happens within the classrooms.

Appreciation was expressed to the Winnacunnet High School’s MCJROTC for hosting the 2016 Wreaths across America “Convoy Stop”.

8. Continuing Business

A. Board Liaison –Updates

B. Booster Club Sub-Committee

Matt Ferreira informed that the next meeting will be held on Wednesday, March 29, 2017 at 6:30 p.m. in the Winnacunnet High School Lecture Hall to discuss guidelines, and gain feedback with all of the Booster Clubs.
C. School Nutrition Sub-Committee

Catherine Antonio reviewed and discussed the School Nutrition Sub-Committee meeting minutes for Monday, February 20, 2017.

9. New Business

First Read

a. Reappointment of School District Clerk – 3 Year Term

Motion: David Gandt moved to reappoint Jane Cypher as School District Clerk for a three year period March 2017-March 2020. Second: Leslie Lafond. Motion passed 5-0-0.

b. Reappointment of School District Treasurer – 3 Year Term


c. Acceptance of Gift

Motion: Leslie Lafond moved to accept a gift of a six year old Tennant Model T7 Riding Floor Scrubber from Seabrook Lowes with an estimated value of $3,500.00. Second: Fran Henderson. Motion passed 5-0-0.

d. Five Year Facility Plan – Update

Karl Ingoldsby; Facilities Manager presented an updated initial overview of the Five Year Facility Plan.

The Board expressed their appreciation to Karl Ingoldsby and the Facilities staff for maintaining a well-kept Winnacunnet High School. Our school is in wonderful condition and we receive numerous comments for its cleanliness, alumni is always proud and happy to visit the school.
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e. 2017-18 Calendar

Motion: Catherine Antonio moved to approve the Winnacunnet High School 2017-18 Calendar as written. Second: Fran Henderson. Motion passed 5-0-0.

F) Policy

1) First Read

a. First Read

   i. EFD School Lunch Charging

      The Board read and reviewed EFD School Lunch Charging for First Read.

   ii. EFD-R School Lunch Charging Procedures

      The Board read and reviewed EFD-R School Lunch Charging Procedures for First Read.

   iii. JCA Change of School or Assignment

      The Board read and reviewed JCA Change of School or Assignment for First Read.

2) Second Read & Approval

Motion: Leslie Lafond moved to approve for second read and adoption of Section DGD Use of Credit Cards. Second: Fran Henderson. Motion passed 5-0-0.

G. Nominations – deferred to non-public session.

10. Budget Review

The Board reviewed the FY 2016-17 expense report. Page 16 - phones 911 line item, Page 20 – Employee benefits – Unemployment benefits line item miscalculation has been rectified, Page 20- Health Insurance Line Item, the GMR rate will be closer to 14% and this line item may be decreased.

   A) Bus Fuel Summary

   Matt Ferreira informed that the District will receive a refund of ($1,818.48) for the quarter ending December 31, 2016.
B) Audit Governance Letter

Matt Ferreira reviewed the Plodzik and Sanderson Governance Letter in regards to the 2015-2016 Annual Financial Audit. The full audit can be viewed on the SAU21 website.

11. Other

Henry Marsh noted that any students who are applying for college aide, grants, or scholarships should always make sure that the entire application is completed.

12. Public Comment

Motion: David Gandt motioned to move into Non-public RSA 91-A: 3 II session for the purpose of (b, c) at 8:02 p.m. Second: Fran Henderson. Roll call vote. Henry Marsh says yes, Leslie Lafond says yes, David Gandt says yes, Fran Henderson says yes, and Catherine Antonio says yes. Motion passed 5-0-0.

Respectfully submitted,

Maureen Hastings

Recording Secretary

(Approved April 19, 2017)