



# Meeting #22

Eckman Construction  
84 Palomino Lane  
Bedford, New Hampshire 03110

**Project:** 409 - Lincoln Akerman School  
8 Exeter Road  
Hampton Falls, New Hampshire 03844  
Fax: 03844

## Construction Progress Meeting Minutes

**MEETING DATE:** 07/25/2019 **MEETING TIME:** 9:00 AM - 10:30 AM Eastern Time (US & Canada)

**MEETING LOCATION:** Lincoln Akerman School Conference Room

**OVERVIEW:**

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Craig Myslivy	Eckman Construction Company, Inc.	Tel: (603) 623-1713	myslivyc@eckmanconstruction.com	Absent
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Present
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Present
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Present
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Present
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Absent
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Present
Will Lojeck	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Absent
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Absent
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Beth Simon	SAU 21	Tel: (603) 926-8992	bsimon@sau21.org	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Absent

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.



# Meeting #22

Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present
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## Uncategorized Items

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Site Safety & Logistics	Mike Tremblay (Eckman Construction Company, Inc.), Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Jon noted that the septic tank installation is complete. Mark stated that on his way in he saw a worker outside behind the building cutting asphalt that was using a demo saw and not wearing face protection. This will be dealt with by ECCI.						
1.6	1	Look Ahead Schedule	Mike Tremblay (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Mike stated that the concrete sidewalks at the front of the addition will be placed on Friday. Overlay paving of the existing parking lot from the new sidewalk to the median will happen tentatively next Wednesday. Mike is working with the building inspector to complete final inspections for the addition for next week. The building inspector is stopping by the site today to discuss the final inspection process with Mike. ECCI has been directed to stop the sitework related to the Phase 2 Parking Lot until after the meeting between the SAU and the abutter. This meeting is scheduled for next Monday 7/29. Marc will update ECCI after the meeting and determine how to proceed. The gym painting is done. The wall pads have been installed. The gym floor VCT demo and abatement is wrapping up today and the air test will be performed by the industrial hygienist hired by the SAU this afternoon. Marc has authorized a 24 hour turnaround for test results. The gym floor prep required for the new gym floor will likely start next week. The wall painting in the new cafe is complete. ECCI had to have a new firewall framed on the south end wall of the new cafe as the existing CMU wall stopped just above the ceiling. The VCT work in the cafe is substantially complete. Light fixtures are being installed now. ECCI will work with Oliver Mechanical to determine if roofs are mounted over the new split system condensers as they are under a pitched roof. The kitchen and cafe window demo and replacement will start the week of 8/5/19. Per Marc's request, ECCI asked the design build HVAC sub to determine if the ERV duct trunk in the cafe needed to be insulated. They determined it did and it was insulated.						
1.10	1	Next Meeting	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The next meeting will be on Thursday 8/8/19 at 9AM.						
1.11	2	Requisitions	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The June requisition has been paid and ECCI has started assembling the July requisition.						
1.14	5	Change Requests & Change Orders	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Change Order #5 has been issued and Matt has signed it. Matt also asked for clarification on whether or not the abrasive nosings on the new addition stair need to be a more contrasting color to the stairs. Lance and Anne will look at this. The SAU would also like to add closers to the six (6) classroom doors in the addition that don't have them as Alan has had mag hold opens installed and these doors need to be able to close by themselves in order to comply with the schools emergency plan. There is also a section of wall pads in the gym that were not installed and are required as they are in the court path. Jon will look into why.						
1.27	21	Septic Tank Cover				Closed
<b>Official Documented Meeting Minutes:</b> The septic tank grading is complete and all agreed it is acceptable.						
1.28	21	New Cafeteria Design Issues				Closed

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**Official Documented Meeting Minutes:**

These issues have been resolved and documented under the Look Ahead Schedule discussion.

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