South Hampton School Board Meeting (Thursday, January 9, 2020)
Generated by Rebecca Frey on Thursday, January 9, 2020

Approved by the Board - February 4, 2020

Members present
Sharon Gordon, Rebecca Burdick, Jim Kime

Administration Present: Dr. William Lupini, Superintendent; Walter Huston, Principal; Dave Hobbs, Assistant Superintendent; Caroline Arakelian, Executive Director of Student Services; Aline Donabedian, Director of Special Services, Matt Ferreira, Business Administrator

1. Call to Order

Procedural: A. Call to Order
Chairman Kime called the meeting to order at 4:32 p.m.

Procedural: B. Pledge of Allegiance

Information: C. Presentation: Competency Based Education (CBE) Initiative
Kindergarten and First grade teacher Tara Moran and Second and Third grade teacher Amy Pruett provided a presentation on their competency based education projects. Both projects include a language arts and a science component. The teachers have worked to identify standards, a rubric and a timeline for the QPA. Ms. Moran noted that the students have been fortirrring activities to help prepare them for the QPA. The students designed a model boat and built it with an 8th grade buddy. Then they tested it to see if it could float. Ms. Moran also reintroduced share time for the students to practice speaking and listening. The project will have students come up with a solution to help prevent germs from spreading in the school. They have brainstormed a list of ideas so far. The next steps will be to design and build their inventions. Ms. Pruett noted that her students will be writing opinion pieces. Students will need to invent something that solves a problem. They will brainstorm and design the invention. Then students will have to teach someone how to make the invention in the writing piece. Students will make the invention at home and write an opinion piece about the invention. The students are practicing writing opinion pieces in class now.

2. Consideration of Minutes

Action, Minutes: A. December 5, 2019 (Public Meeting Minutes)
Motion to approve the minutes of the December 5, 2019 public meeting.
Motion by Rebecca Burdick, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

Action, Minutes: B. December 9, 2019 (Budget Review Meeting Minutes)
Motion to approve the minutes of the December 9, 2019 Budget Review meeting.
Motion by Rebecca Burdick, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

3. Reports

Reports: A. Superintendent Report
Dr. Lupini reviewed his report. The Legislative Round Table will take place on February 7, 2020 and will be held at the Hampton Academy. The Joint Board Meeting will be on January 21, 2020 at 6 p.m. The goal is to adopt the policies that have gone through the first read, so 2/3 of the Board needs to be there. There will also be presentations on competency based education and the changes to Medicaid compliance. The Board confirmed they would all be at the Joint Board Meeting.

Information, Reports: B. Assistant Superintendent Report
Dr. Hobbs reviewed his report. They are continuing to work on bundling skills under the competency based education umbrellas, and putting together the standards for reporting. Chairman Kime questioned if there was a timeframe for the reporting piece. Dr. Hobbs responded that the goal was to demo the reporting in the spring for teachers and School Boards and have fully functional reporting in the fall of 2020.

Information, Reports: C. Executive Director of Student Services Report
Ms. Arakelian reviewed her report. The Seacoast Care Team is rolling out at the schools. There are also building liaisons for suicide prevention. They will attend a training and meet to create plan that will work across the SAU.

Reports: D. Principal Report
Principal Huston reviewed his report. Two staff members who have been out on medical leave will be returning this month. Parent/teacher conferences will be held in the last week of January. Chairman Kime noted that the leak in the gym roof was worse than expected. It is something that needs to be a focus for the budget in the future. The town will probably start to request to use the gym more, which would be good. However, they need fix the leak.

Reports: E. Board Report
Nothing at this time.
Information: F. Finance Report
Mr. Ferreira noted that the revenue and expenditure reports were included. A student will enrolling at Amesbury High school shortly, so they will be incurring that tuition for the second half of the year. The School Treasurer has also resigned. It is always best practice to engage an auditor and verify all bank reconciliations prior to the new treasurer taking over.
Chairman Kime questioned if they should make a modification to the budget to account for that. Mr. Ferreira responded that they have proposed a slight increase in the budget later in the agenda. They do have the tuition expendable trust. This is a variable component to budget for.

Reports: G. Board Goals - Nothing at this time.
Information: H. Other - Nothing at this time.

4. Questions and Comments from Those in Attendance

Procedural: A. Public Comment - No public comment.

5. New Business

Action, Discussion: A. Request to Hold Town Meeting at Barnard School
Chairman Kime noted that the Selectman requested to have the town meeting in the gym because the town hall is impacted by construction. Chairman Kime noted that he would be open to the town using the gym for more things this year upon notice to the school. Mr. Ferreira commented that the Board could give a general approval that required the facilities use form and certificate of insurance to be submitted.
Motion to grant the town access to the gym contingent upon facilities use form submittal to and approval from the Principal
Motion by Rebecca Burdick, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

6. Continuing Business

Action, Discussion: A. Review of 2020-21 Proposed Operating Budget
Mr. Ferreira commented that there are two special education expenditures that they will incur next year. The proposal is to add those items to the proposed operating budget. The default budget has been adjusted and now the default budget is above the proposed operating budget.
Chairman Kime questioned if they should adjust the tuition line to account for the additional student. Mr. Ferreira responded that they could keep it as is. They have a known increase, but they also have a know decrease because another student dropped out.
Chairman Kime commented that they needed a strategy to get the funds up higher for the roof repairs. Right now it will take a couple years to do the roof. Mr. Ferreira responded that they did withdraw funds to do the first part of the roof. The temporary repairs have not been pulled from the trust. They can use funds in the building maintenance expendable trust as well. The last estimate was around $100,000 for a new roof. The plan was to build up the fund and in 5 years or so replace the roof.
Chairman Kime noted that they were risking more damage with the water leak. Mr. Ferreira noted that they could talk about increasing the warrant article tonight or at the deliberative session. Chairman Kime noted that it would be good to talk about at the deliberative session.

Motion to approve the 2020-21 Operating Budget in the amount of $2,536,312.
Motion by Rebecca Burdick, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

7. Personnel

Action: A. Resignations
This was discussed in the non-public session.

8. Policy
Nothing that this time.

9. Next Meeting Dates:
Information: A. So. Hampton Budget Committee (Public Hearing on Proposed 2020-21 School Budget) on January 15, 2020 at 7:00 p.m.
Information: B. SAU 21 Joint Board Meeting - January 21, 2020 at 6:00 p.m.
Information: C. NHSBA 2020 Annual Delegate Assembly Saturday, January 25, 2020, 10:30 - 3:30 PM
Information: D. Joint Board Policy Committee, January 28, 2020, 4:30 PM
Information: E. Deliberative Session, February 4, 2020, 7:00 PM
Information: F. School Board Meeting - February 6, 2020 at 4:30 p.m. (Consider changing to Deliberative Session on Feb 4th)

10. Non-Public under RSA 91-A:3 (a-e)

Action, Discussion: A. Roll call for Non-Public session under RSA 91-A:3 (a-e)
Motion to enter non-public session under RSA 91-A:3 (a) at 5:36 p.m.
Motion by Sharon Gordon, second by Rebecca Burdick.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime
The Board discussed personnel.

11. Resume Public Meeting

**Action, Procedural: A. Resume Public Meeting**
Motion to adjourn the non-public session and resume the public meeting at 5:56 p.m.
Motion by Rebecca Burdick, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

**Action: B. Resignation**
Motion to accept the resignation of Principal Walter Huston
Motion by Jim Kime, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

**Action: C. Resignation**
Motion to accept the resignation of Jay Gordon School Treasurer
Motion by Jim Kime, second by Sharon Gordon.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime

12. Adjourn

**Action, Procedural: A. Adjourn the Meeting**
Dr. Lupini noted that they planned to move the next School Board Meeting to before the Deliberative Session. The Board agreed to move the date. The February School Board Meeting will be February 4, 2020 at 5:30 p.m.
Motion to adjourn the meeting 5:59 pm.
Motion by Rebecca Burdick, second by Jim Kime.
Final Resolution: Motion Passed
Yes: Sharon Gordon, Rebecca Burdick, Jim Kime