HAMPTON FALLS SCHOOL DISTRICT

REQUEST FOR BIDS

FOR: Parking Lot and Walkways Repaving
Lincoln Akerman School
Hampton Falls, New Hampshire

A. The Hampton Falls School Board will accept sealed bids for asphalt paving as described in the attached specifications at the Lincoln Akerman School, 8 Exeter Road, Hampton Falls, NH.

B. Specifications are attached.

C. All project work shall be completed during the 2022 summer school break (June 20 through August 19, 2022).

D. This project is contingent on a successful vote by the voters of the Hampton Falls School District at the March 2022 voting. Should this article fail, the project will not move forward. Should the article pass, the district will be able to enter into a contract mid-March 2022. It is important to note the project will not begin until summer 2022 and bid amount must be held until that time.

E. The Contract will, in general, be awarded to the lowest qualified bidder. The School District reserves the right to accept or reject any or all bids in part or whole, whether from responsible bidders or otherwise, even though the bidder may not submit the lowest bid. The School District has sole discretion in determining the best interest of the district and to waive any informality deemed to be in the best interest of the School District. Bidders shall be responsible for any and all expenses they may incur in preparing their bids.

F. Bidders shall carefully examine the specifications and the site to obtain firsthand knowledge and verify measurements of existing conditions.

G. A mandatory walk-through will be held on Monday, December 13, 2021 at 9:00AM. Please check in at the front office for a visitor pass. The walk-through will begin at the front lobby.

H. For more information please contact Mr. Alan Lajoie, Facilities Manager, at (603) 793-3733 or alajoie@sau21.org.

I. Bids shall be submitted on the attached bid form. Bids should be electronically transmitted to the address listed below.

"BID FOR PARKING AREA REPAVING"
HAMPTON FALLS SCHOOL DISTRICT

Electronic Submission:
Nancy Tuttle
Finance Manager
ntuttle@sau21.org

J. Closing Date: Tuesday, December 28, 2022, 2:00PM. Any proposal or offer received after this date and time will not be considered and shall be returned unopened to the proposer.

K. Bid Opening: Due to the visitor restrictions of our office, there will be no public bid opening. Bids will be received via email and the results will be posted online and emailed to bidders within 24 hours of bid opening.
HAMPTON FALLS SCHOOL DISTRICT
PARKING AREA REPAVING PROJECT
SPECIFICATIONS

SCOPE OF WORK

The Contractor shall provide all labor, materials and equipment at the Lincoln Akerman School to reclaim, regrade and repave all parking areas up new hot top area including all access roads, sidewalks/curbing and walkways along north side of building to provide drain off towards Route 88.

GENERAL DESCRIPTION

1. Construct a 2 inch bituminous pavement in one course using NHDOT approved bituminous asphalt mix.

2. Tack coat shall comply with NHDOT Standards.

3. Reclaim all paved parking areas, access road, sidewalks/curbings and walkways.

4. Remove and dispose of surplus reclaimed materials in accordance with federal, state and local policies.

5. Fine grade and compact.

6. Front parking area must be regraded with pitch to provide drainage toward Route 88.

7. Sewer Manholes – the existing parking lot has 7 sewer manholes adjust all castings to proposed finish grade.

8. All old paving/surfaces abutting new pavement shall be cut to straight lines perpendicular to the new surface and shim and tack coats applied.

9. All paving must be in accordance with NHDOT Standard Specifications.

10. Compact new bituminous materials by rolling. Hand or power compact areas that are not accessible to rolling equipment.

11. Roll with consecutive passes to achieve even and smooth finish without roller marks.

12. Remove and replace bituminous concrete berm (approx. 540 LF)

LINE MARKING

1. Entire Site: Restripe all lines in parking areas including handicap parking areas, parking lot numbering/lettering, directional arrows, crosswalks and curbs. All paints to meet latex traffic marking paint specifications.

EXAMINATION

1. Contractor must examine existing area. Measurements listed in these specifications are intended to give an approximation of the scope of the work.

2. All final field measurements are the responsibility of the contractor.
WORK SITE

1. Furnish and install only the materials as specified herein, in strict accordance with and approval by the manufacturer.

2. The Contractor must examine the conditions under which asphalt work is to be performed, and notify the Owner of unsatisfactory conditions. Do not proceed with the work until unsatisfactory conditions have been corrected in a manner acceptable to the Owner.

3. Protect the curbstones, walkways, etc. from damage resulting from spillage, dripping, and dropping of materials. Any areas of the grounds which have become stained or damaged in any way shall be repaired or replaced by the Contractor prior to the final inspection. The method of repair used must be acceptable to the Owner.

4. Weather conditions - Proceed with paving work only when weather conditions are in compliance with manufacturer's recommended limitations. Paving shall not be placed during rainy or threatening weather or when the moisture on the surface would prevent satisfactory bonding. Do not pave when the air temperature is below 50 degrees F.

5. Cleanup: Remove trash and debris resulting from paving work at the end of each day's work.

6. The Lincoln Akerman School is a non-smoking area.

7. No drugs or alcoholic beverages are permitted on school grounds.

SAFETY

1. The health and safety of all workers, SAU employees, and school children is paramount. The Contractor shall implement all practical means of preventing injury including the placement of signs, ropes, barricades or other warning devices to exclude people from the work zone.

2. If people enter the work area, the Contractor shall cease all operations which could result in injury/accident to the visitor and not restart until the area is cleared of all people.

3. Contractor must comply with all OSHA guidelines for safety of workers and other citizens.

QUALITY ASSURANCE

1. Contractor shall be a single firm specializing in the types of paving required, so that there will be undivided responsibility for the performance of the work.

2. Installer Qualifications: A qualified installer with a minimum of 10 years of experience.

3. All employees must be properly trained and familiar with the work, products and procedures.

4. Contractor must provide a list of at least 3 references relating to work of a similar project and scope. Reference list must include contact name, address and phone number.
SPECIAL CONDITIONS

1. Qualified bidders must have an operational facility within a 50 mile radius of Hampton Falls, New Hampshire.

2. The acquisition of all applicable permits and associated costs to obtain said permits will be the responsibility of the Contractor.

3. This bid cannot be assigned or transferred to any other Contractor.

4. The Owner shall have general rights of inspection of the work and has the authority to stop work whenever such stoppage may be necessary to insure the proper execution of the contract and shall have the authority to reject any and all materials, whether worked or unworked, if such materials are not in accordance with the plans and specifications.

5. If at any time, the Owner determines that the Contractor's rate of performance is jeopardizing completion of the work within the Contract Time, the Contractor may be considered in default of the contract and the Owner may terminate the contract.

6. Equipment may be stored on site during the project period as required for proper coordination of the work. All equipment shall be removed at the conclusion of the project. The Contractor shall hold the Owner harmless from any loss arising from lost, stolen or damaged equipment stored at the job site.

7. The contractor shall and insure that all subcontractors shall perform criminal background checks for all persons that will be present on the jobsite at any time. If background checks reveal convictions of any crimes involving offense against children, notify the Owner immediately and do not allow the offender access to the jobsite.

BOND REQUIREMENTS

1. Contractors must provide payment bond in accordance with New Hampshire RSA 447:16 Bond Required. "...shall if said contract involves an expenditure of $125,000, and may if it involves an expenditure of less amount, obtain as a condition precedent to the execution of the contract, sufficient security, by bond or otherwise, in an amount equal to at least 100 percent of the contract price, or of the estimated cost of the work... " Failure to secure bonding will result in disqualification of bid.

REMOVAL AND DISPOSAL OF MATERIALS

1. It is the responsibility of the Contractor to remove and dispose of all material according to federal, state and local policies.

2. At the completion of the job, all unused material and rubbish shall be removed from the site.

GUARANTEE

1. The Contractor shall guarantee all workmanship for one (1) year from the date of final payment. Any defects which may arise during this period shall be promptly repaired by the Contractor including any damage done to the Owner’s property due to such defects.

LAWS AND REGULATIONS

1. Contractor shall be solely responsible for complying with all Laws and Regulations governing the work, including, without limitation, applicable OSHA, EPA and State regulations and Town of Hampton Falls ordinances.
INSURANCE

A. The Contractor shall purchase and maintain such insurance as will protect him from claims set forth below which may arise out of or result from the Contractor's operations under the Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable. The Contractor shall submit a Certificate of Insurance showing the Contractor has the required coverage.

1. The contractor shall name the Hampton Falls School District as an additional insured.
2. Claims under Workers' Compensation, disability benefit and other similar employee benefit acts.
3. Claims for damages because of bodily injury, occupational sickness or disease, or death of his employees, and claims insured by usual personal injury liability coverage.
4. Claims for damage because of bodily injury, occupational sickness or disease, or death of any person other than his employees, and claims insured by usual personal injury liability coverage.
5. Claims for damage because of injury to or destruction of tangible property, including loss of use resulting therefrom.

   a. Workers Compensation and Employers' Liability
      Each Accident $1,000,000
      Disease (Policy Limit) $1,000,000
      Disease (Each Employee) $1,000,000

   b. Comprehensive General Liability
      Bodily Injury (Each person/Each occurrence) $1,000,000
      Property Damage $1,000,000

   c. Comprehensive Automobile Liability
      Bodily Injury (Each person/Each occurrence) $1,000,000
      Property Damage $1,000,000

FINAL INSPECTION

1. At completion of the project and associated work, meet with Owner to inspect installer's work. Owner will list all items requiring correction or completion and furnish a copy of items to each party in attendance.

2. Repair or replace defective work found at time of inspection, as necessary to produce a project which is free of damage and deterioration and according to warranty requirements.

3. Notify the Owner upon completion of corrections.

PAYMENT SCHEDULE

1. Payment will not be issued until all components of the Final Inspection have been met to the Owner's satisfaction.
COMPANY PROFILE 
and 
REQUIRED SUBMITTALS

Please provide the following information regarding your business. This form is required as part of your bid submission. You may attach additional sheets or documents as needed.

1. DUNS Number or Federal Tax ID # ________________________

2. Size of Company: Total number of employees ________
               Total number of service employees ________

3. Number of years in business ____________
               Number of years under current management __________

4. Office locations (service, retail, other) ______________________________________________________

5. Please provide website address: _____________________________________________________________

6. Insurance – Please provide proof of insurance per specifications.

7. Bid Payment Bond – please provide if applicable, see specifications, proof of eligibility Per New Hampshire RSA 447:16 if project is over $125,000.

8. Warranty Information
   A. Warranty Coverage: ___________________________ (Company Name)
   B. Number of years on equipment ______
   C. Number of years on labor ______
   D. Number of years on installation ______
   E. Exclusions: ___________________________ (Company Name) will not have any
   liability or obligation under the limited warranty in case of:
   1. Damage caused by natural disasters
   2. Damage caused by snow removal activities
   3. Any defect caused by misuse or abuse of the equipment
   4. Damage caused by unauthorized modification
   5. Damage caused by improper maintenance
   6. ___________________________

   Hereby warranties the project listed at Lincoln Akerman School, 8 Exeter Road, Hampton Falls NH is free of any defect in material and workmanship. The period of warranty is one (1) year from the date of completion, final inspection and acceptance. Any defects in material or workmanship resulting from construction procedures that occur during the warranty period will be repaired or replaced.
   Date of Final Inspection: ____________________________
   Date of Warranty Expiration: ______________________

9. Provide operations and maintenance manuals, if applicable.

10. Identify maintenance requirements of proposed equipment (if applicable).
   A. Required service to maintain warranty.
      __________________________________________________________

   B. Service schedule for equipment proposed (example: weekly, monthly, yearly).
      __________________________________________________________
11. Provide list of proposed equipment/materials to be used on this project (per specifications)

□ No equipment substitutions will be part of this project. __________________ __________
Proposed Alternate Equipment: Please initial above

12. List 3 references for which your Company performed similar scope and size work for, include company/agency name, contact name and telephone number and email address.

1) __________________________________________
   __________________________________________
   __________________________________________

2) __________________________________________
   __________________________________________
   __________________________________________

3) __________________________________________
   __________________________________________
   __________________________________________

13. List all subcontractors to perform work including contact name and telephone number or check box below.
□ No subcontractor will be performing work on this project. Please initial above

A. __________________________________________
   __________________________________________
   __________________________________________

B. __________________________________________
   __________________________________________
   __________________________________________

C. __________________________________________
   __________________________________________
   __________________________________________

Provide references for each subcontractor under separate attachment.

(Company Name) ____________________________ (Print Name) __________________________

(Authorized Signature & Title) ____________________________ (Date) __________________________
HAMPTON FALLS SCHOOL DISTRICT
PARKING AREA REPAVING

BID FORM

TO:    Mr. Matt Ferreira
       Hampton Falls School District
c/o SAU #21
2 Alumni Drive
Hampton, NH  03842

Having carefully examined the description of the work to be accomplished, as contained in the
Specifications, and having fully inspected the site for all particulars, the undersigned agrees to perform the
work, for the following sum of money:

BASE BID – per specifications       $__________________

Submittals Included:
   ___ Company Profile
   ___ Certificate of Insurance

By signature below, the bidder, if awarded a contract,
   • Agrees to complete the work between June 20- August 19, 2022
   • Must have an operational facility within a 50 mile radius of Hampton Falls, NH
     Please specify location ____________________________

SIGN HERE:
   NAME OF BIDDER ________________________________

   ADDRESS OF BIDDER ______________________________
                                                 ______________

   TELEPHONE/CELL PHONE # ____________________________

   EMAIL ADDRESS: __________________________________

   DATE: ____________________________