Winnacunnet School District
Hampton, New Hampshire

INVITATION TO BID
For
Computer Systems

A. The Winnacunnet Cooperative School District will receive bids for the purchase of 25 Dell Latitude 13" 3310 2-in-1 computers for Winnacunnet High School, 1 Alumni Drive, Hampton, NH.

B. Specifications are attached.

C. Anticipated award of bid will be at the June 15, 2022 Winnacunnet School Board meeting. Notification to the vendor will be within 24 hours. Preferred delivery will be no later than July 15, 2022.

D. The School District reserves the right to accept or reject any or all bids in part or whole, whether from responsible bidders or otherwise, even though the bidder may not submit the lowest bid. The School District has sole discretion in determining the best interest of the district and to waive any informality deemed to be in the best interest of the School District. Bidders shall be responsible for any and all expenses that they may incur in preparing their bids.

E. Bidders shall carefully examine the specifications to obtain first-hand knowledge and verify requirements.

F. For more information, please contact Dr. Jason Saltmarsh, Technology Director, at jsaltmarsh@warriors.winnacunnet.org

G. The bids shall be submitted on the attached bid form. Bids should be electronically transmitted to the address listed below. Please list BID FOR COMPUTER SYSTEMS 2022 in the subject line.

   Electronic Submission:
   Nancy Tuttle
   Finance Manager
   ntuttle@sau21.org

H. Closing Date: Monday, June 6, 2022, 2:00PM. Any bid received after this date and time will not be considered.

I. Bid Opening: There will be no public bid opening. Bids will be received via email and the results will be posted on line and emailed to bidders within 24 hours of bid opening.
Winacunnet School District  
Computer System Specifications

I. SCOPE OF WORK

Vendors shall provide new, unused computers with no refurbished components to be installed at Winacunnet High School.

II. CONTRACT AWARD

All proposals are to be a total cost for the equipment including shipping.

III. PRODUCT SPECIFICATIONS

A. Dell Latitude 13" 3310 2-in-1
   - Manufacturer Dell
   - System Requirements
     A. Intel® Core™ i5-8265U Processor
     B. Windows 10 Pro 64bit English
     C. 8GB, 1x8GB, DDR4 3200MHz
     D. M.2 256GB PCIe, NVMe, SSD, Class 35
     E. Dell 3-Year Parts and Labor

   - Quantity 25

Products shall be delivered to site sealed and properly labeled, in manufacturer's original containers, dry and undamaged. Do not use materials which have been opened prior to this project or damaged in any manner.

IV. SUBMITTAL REQUIREMENTS

   A. Signed Bid Proposal Form
   B. Manufacturer's Product Specification Sheet
WINNACUNNET SCHOOL DISTRICT
HAMPTON, NEW HAMPSHIRE

BID PROPOSAL FORM

Computer Systems

Having carefully examined the description of the computers, as contained in the attached Specifications, and having fully inspected the specifications for all particulars, the undersigned agrees to deliver the
product for the following sum of money:

<table>
<thead>
<tr>
<th>Dell Latitude 13&quot; 3310 2-in-1 (25)</th>
<th>Price Each</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Products meet specifications as listed in Request for Proposals</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

By signature below, the bidder, if awarded a contract,
- Agrees to deliver computers by July 15, 2022.
- Bid amount above includes delivery costs.

NAME OF VENDOR: ____________________________

ADDRESS OF VENDOR: ____________________________

PHONE #: ____________________________ EMAIL: ____________________________

SIGN HERE: ____________________________

DATE NAME OF AUTHORIZED OFFICER