Part 1: Registration

Registering your account is required before being able to use the Password Reset Assistant. Registration can be accomplished by following the link in the upper right of the first Password Reset webpage.

This screen requires that you enter your username and existing password. Simply click Log In to continue.

Registration

Follow the steps below to register for Password Reset, which will help keep your Windows network account secure. Provide answers to the security questions below that only you can answer. After you have registered, you can quickly and easily unlock or reset your account with the Password Reset Assistant by providing answers to the questions you have defined. You can also use the Password Reset Assistant to update your e-mail address and edit your answers.

You will need to enter your email address associated with your account. The questions in this section necessary for confirming your identity when trying to reset your password or unlock your account. Please make sure to select the questions that are easiest for you to remember.
**Part 2: Password Reset**

Now that your account is registered you are able to easily reset or unlock your account from any browser. This time, when on the main screen you will enter your district provided username (not email) and then click Submit. If you have not registered, it will warn you that your account is not registered.

**Account Reset**

You can reset your password or unlock your account by following the steps below, which include entering your Windows domain name and user name, and answering your security questions.

If you are a first time user, you must first register with the "Registration" link above.

**Step 1**

You must enter your Windows network login domain and user name for the account to be reset. If you do not know your login domain and user name, contact the Help Desk.

<table>
<thead>
<tr>
<th>Domain Name</th>
<th>User Name</th>
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<tbody>
<tr>
<td>OPRFAD</td>
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The next screen will have you answer the identification questions that you filled out in the registration step. Once completed, click on Submit.
Now that your identity is confirmed, you can either unlock your account or reset your password.