

ABSENCE POLICY

Parent or Guardian Notification of Unexcused Absences Unexcused student absences will be reported to the parent or guardian via the automated calling system. Calls will be made to the home phone number unless the parent/guardian requests a secondary number be contacted. It is extremely important that the parent/guardian promptly notify the school when there is a change in phone numbers. The "NP or NF" Grade NP = No credit – Passing. Student was passing at the time the NP was given. NF = No credit – Failing. Student was failing at the time the NF was given.

Twelve (12) total absences during any semester, excused or unexcused, will result in the student receiving a NP or NF grade. The cumulative number of total absences will appear on the student's progress reports and grade reports.

Six (6) unexcused absences during any semester will result in an "NP" or "NF" grade. "NP" or "NF" grades will be documented on the student's grade report and receive no credit toward completion of graduation requirements. The Dean of Students and Counselor will communicate with teachers, students and parents/guardians regarding the receipt of the N grade. IN ORDER TO REVERSE THIS DECISION, STUDENTS MUST REMAIN IN THE CLASS, CONTINUE TO DO THE WORK, REFRAIN FROM ACCUMULATING MORE UNEXCUSED ABSENCES, EARN A PASSING GRADE. At the end of the semester, the Dean of Students will review the files of all students who received an N grade to determine whether or not credit should be awarded. This decision will be based on the student's fulfillment of the expectations above and feedback from the counselor and classroom teacher. Parents/guardians will be notified regarding the outcome of the decision on the student's report card. If credit is given, the grade will be changed to the grade the student earned in the class. If after receiving an "NP" or "NF", the student fails the class (earns an "F") the "NP" or "NF" will be removed and the failing grade (F) will remain.

TARDY POLICY

You are expected to be in the locker room and changing by the tardy bell. Students are expected to be dressed in your uniform and in class within 5 minutes of the tardy bell. The Physical Education department operates under the guidelines of the schoolwide tardy policy.