

**Oak Park and River Forest High School
201 N. Scoville
Oak Park, IL 60302**

**Policy, Evaluation and Goals (PEG) Committee
Thursday, June 14, 2011
Minutes
Board Room**

A Policy, Evaluation and Goals Committee meeting was held on Thursday, June 14, 2011, in the Board Room. Co-chair Millard opened the meeting 7:35 a.m. Committee members present were Terry Finnegan (departed at 10:33 a.m.), Dr. Ralph H. Lee, Amy McCormack, Dr. Dietra D. Millard, Sharon Patchak-Layman, and John Phelan. Also present were: Dr. Steven T. Isoye, Superintendent; Michael Carioscio, Chief Information Officer; Philip M. Prale, Assistant Superintendent for Curriculum and Instruction; Nathaniel L. Rouse, Principal; Lauren M. Smith, Director of Human Resources; and Cheryl L. Witham, Chief Financial Officer; Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors: Kay Foran, Communications and Community Relations Coordinator; Terry Dean of the *Wednesday Journal*; and Laurel DiPrima of IASB's Policy Services.

Minutes

It was the consensus of the Policy Committee members to accept the minutes of the May 19, 2011, as amended.

Review of Policy Manual

In preparation for the IASB's review of District 200's Policy Manual, Ms. DiPrima asked the Committee members for information relative to this endeavor. The topics included:

- 1) School District Organization
- 2) School Board
- 3) General school Administration
- 4) Operational Services
- 5) Personnel
- 6) Instruction
- 7) Students
- 8) School-Community Relations

Ms. DiPrima will provide a cross-reference chart. She will make recommendations to add any missing policies. All recommendations would be based on governance issues. Some of the current policy items were actually procedural in nature and a recommendation may be made for a separate policy and then including the procedures in separate manual. While the Policy Manual should be posted on the website, it was necessary to post the procedures. The Board of Education may have conversations about particular areas, i.e., curriculum, personnel, etc., once the draft is available. A current topic across the nation is social media. The IASB has developed a policy regarding staff use of personal social media to communicate with students and families.

Specific questions asked by Committee members were and some responses follow:

- 1) Does the Board of Education approve the Joint Committee membership? Yes.
- 2) Does the Board of Education need a policy about legal services?
- 3) Would an individual Board of Education member have access to the District's lawyer? Good governance says no. Any questions should be asked of a designated individual. Currently the Superintendent or designee and Board of Education president are the designated individuals.
- 4) Is a contract between the individual lawyer or the legal firm?
- 5) What is best practices regarding minutes?

When asked if there were specific areas that the members wanted to address, the responses were:

- 1) Curriculum
- 2) Drug & Alcohol abuse, student privacy.

Ms. DiPrima hoped to provide the first draft and a cross reference document by the end of July. Dr. Millard informed the Committee members that separate monthly PEG meetings might be needed until this review is completed. The administration will seek a review by the Pacific Education Group with regard to equity. This and any input from other groups will be shared with the PEG Committee members.

Adjournment

The Policy Evaluation and Goals Committee adjourned at 11:40 a.m.