

**Oak Park and River Forest High School  
201 N. Scoville  
Oak Park, Illinois 60302**

**BOARD POLICY, EVALUATION AND GOALS COMMITTEE MEETING  
Thursday, September 16, 2010  
Immediately Following Instruction Committee Meeting  
Board Room  
AGENDA**

**I. Approval of Minutes** **Dr. Dietra D. Millard/Sharon Patchak-Layman**

**II. Additional Matters for PEG Committee Information/Deliberation**

Policy Manual Evaluation

**Docket:**

1. Classification of Non-Affiliated Employees
2. Identify Protection Policy

**C: Board Members, Dr. Dietra D. Millard and Sharon Patchak-Layman, Co-Chairs, DLT & BLT**

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**Policy, Evaluation and Goals (PEG) Committee  
Tuesday, August 17, 2010  
Minutes  
Board Room**

A Policy, Evaluation and Goals Committee meeting was held on Tuesday, August 17, 2010, in the Board Room. Dr. Lee opened the meeting at 9:44 a.m. Committee members present were Terry Finnegan, Dr. Ralph H. Lee, Dr. Dietra D. Millard (departed at 11:15 a.m.), and Sharon Patchak-Layman. Also present were: Steven T. Isoye, Superintendent; Nathaniel L. Rouse, Principal; Cheryl L. Witham, Chief Financial Officer; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

**Minutes**

It was the consensus of the Policy Committee members to accept the minutes of the June 19, 2010 meeting, as presented.

**Consideration for Second Reading**

**Policy 3030**

It was the consensus of the PEG Committee members to recommend to the Board of Education that it adopt Policy 3030, Athletic Field(s)/Stadium Lighting, at its regular August Board of Education meeting.

The Stadium Neighborhood Activity Committee had offered no concerns about the policy as presented. Mr. Isoye reported that the school's carpenters are designing boxes for the small speakers in order to focus the sound forward and minimize the sound spillage. The sound can only be tested when the stadium is full. Ms. Patchak-Layman suggested testing it both during the day and night.

**Board Goals**

Mr. Isoye recommended that the goals approved for his contract be the Board of Education goals. He provided a cover letter, his goals as approved, and a worksheet containing the different areas in which the school is involved, e.g., School Improvement Plan (SIP), Courageous Conversations About Race (CCAR) and the Beyond Diversity Training, Baldrige, RtI, technology resources to support instruction, grading, the principal's role, the drug initiative, the difference between BLT & DLT, administrative pay, the online textbook initiative, etc. The District will focus on the SIP as the clearing house to guide the school and the SIP Team will have Finance Advisory Committee representation. Questions to ask will be: 1) How does the school limit human potential; 2) How will the school consider students in different quartiles; 3) How can the school learn about its learners; and 4) how will faculty input be collected with a reminder about the students they serve. Mr. Isoye stated that a more detailed presentation would be made in the December/January timeframe.

It was the consensus of the PEG Committee to adopt the Superintendent's goals as the Board of Education for a one-year period with some wording changes to be developed by Dr. Millard and Ms. Patchak-Layman reflecting that these are the Board of Education goals and the Superintendent will implement them. Ms. Patchak-Layman asked that a Board of Education timeline be included in January and suggested that a dashboard be used. A timeline will be discussed further in another venue. Agreeing that the SIP was very important, Ms. Patchak-Layman suggested looking at other SIP's for comparisons.

Mr. Isoye added that in the future, the Board of Education may want to consider a model of strategic plan, which would actually become the Board of Education goals, to determine the school's values, objectives, and action plans.

Regarding a strategic plan, Ms. Patchak-Layman wanted input from the administration and staff when the goals are formulated, but if the Board of Education believes there should be a strategic plan that would set the goals for everyone at the school. But the timing may not be right at this time. She did not want it left that the administration to bring everything to the Board of Education; the Board of Education has to bring a conversation as to what is happening in a bigger world. The collective experience that everyone has helps to move the school to a better place.

#### **Additional PEG Matters for Deliberation**

Discussion ensued about a request for OPRFHS to support the Parent Cafés, which are being set up in order to have open discussions about teenage drug and alcohol issues. Parent Cafes' are a result of the conversations that Citizens' Council spearheaded. Citizens' Council does not want this agenda to become its overall focus.

#### **Adjournment**

The Policy Evaluation and Goals Committee adjourned at 11:19 a.m.

Date: September 9, 2010

To: Board of Education

From: Sharon Patchak-Layman  
Dee Millard

Re: Discussion for September 16 PEG Committee

As co-chairs of the PEG Committee for the coming year, we met with Steve Isoye this week to discuss the function of the PEG Committee as relates to School District policy, specifically regarding our role as a policy-making, governing Board. We focused the discussion on the activities and efficiency of the Board PEG Committee.

We decided to take our questions to the Board as a whole at our PEG Committee meeting this month. The general question is whether our policy manual needs a composite review for compliance with both the law and its representation of the guidelines this Board desires for our District governance. We identified several key questions that deserve Board discussion:

1. Is our policy manual lacking any policies for D200 to be in compliance with current state and federal legislation applicable to secondary schools?
2. Is our policy manual up to date in terms of appropriate review/content of existing policies?
3. What are Board responsibilities for setting and approving policy versus procedures?

In searching for a service to help us address these questions, we have identified three possible organizations which could assist with this process: NEOLA ([www.neola.com](http://www.neola.com)), IASB (PRESS and PRESS Plus ([www.iasb.com/policy/index.cfm](http://www.iasb.com/policy/index.cfm)), and the NASBO ([www.nasbo.com](http://www.nasbo.com)), which is the National Assn of School Boards. We are investigating each of these, inquiring about an anticipated timeline to accomplish this and cost.

For your information, District 97 utilizes NEOLA and District 90 uses IASB. We are currently enrolled in the IASB PRESS service, which primarily updates districts to initiate or maintain appropriate policies related to recent legislation. We are also inquiring about how PRESS connects with schools to provide this information as we have often enlisted the help of District legal counsel to provide drafts of needed new policies and review of those needing revision. We hope to have more information for our meeting, but we anticipate that we may need more time to have accurate information available by that time.

It is our hope that we can come to some consensus about what the Board needs to do to make our policy activities more efficient and effective for District governance. We look forward to our discussion next week.