

**Oak Park and River Forest High School  
201 North Scoville Avenue  
Oak Park, IL 60302**

**POLICY, EVALUATION, AND GOALS (PEG) COMMITTEE MEETING  
March 17, 2009**

A Policy Committee meeting was held on Tuesday, March 17, 2009, in the Board Room of the Oak Park and River Forest High School. Dr. Lee called the meeting to order at a.m. Committee members present were John C. Allen, Jacques A. Conway, Dr. Ralph H. Lee, Valerie J. Fisher, Dr. Dietra D. Millard, Sharon Patchak-Layman, and John P. Rigas. Also, present were Dr. Attila J. Weninger, Superintendent; Jason Edgecombe, Assistant Superintendent for Human Resources; Nathaniel R. Rouse, Principal; and Cheryl L. Witham, Chief Financial Officer; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors included Kay Foran, Community Relations and Communications Coordinator and James Paul Hunter, Faculty Senate Executive Committee Chair

**Reordering of Agenda**

Dr. Lee acknowledged that he had receiving no suggestions for changes to the wording of any policies from either fellow PEG Committee members or the administration

The PEG Committee began by addressing those policies under consideration for second reading.

Dr. Lee also reminded Board of Education members to submit their completed copies of the superintendent evaluation to Ms. Kalmerton by the end of the week. Discussion ensued as to whether they should be submitted anonymously and the Board of Education president will be forthcoming with a more detailed timeline of the process.

**Minutes of January 13, 2009 Policy, Evaluation and Goals Committee Meeting**

The minutes of the January 13, 2009 Policy, Evaluation, and Goals Committee Meeting were accepted as presented by the Committee members.

**Consideration of Policies for Second Reading and Action**

**Policy 20, Board of Education**

It was the consensus of the PEG Committee members to table the consideration of Policy 20, Board of Education, for second reading until the April Committee meeting so that clarification could be had as to what the Board of Education was legally required to do in determining whether the audiotapes of closed sessions could/should be destroyed. As the policy is currently written, it indicates the Board of Education should undertake a review of the closed session audiotapes. Committee members indicated that the word "review" could mean a variety of things. Ms. Fisher and Mr. Rigas did not feel it meant that Board of Education members had to listen to the audiotapes and Dr. Lee did not want to do that. Ms. Fisher noted that the Board of Education reviews the closed session minutes

for the last six months two times per year, as it is legally required to do, and determines at that time whether the closed minutes shall remain closed.

Policy 3363, Student Activity Accounts and Administrative Procedures (New)

It was the consensus of the PEG Committee members to recommend to the Board of Education that it adopt Policy 3363, Student Activity Accounts and Administrative Procedures, at its regular March Board of Education meeting.

Policy 3550, Reimbursement of Board of Education Member Expenses (New)

It was the consensus of the PEG Committee members to consider Policy 3550, Reimbursement of Board of Education Member Expenses, at its April PEG meeting.

Ms. Patchak-Layman questioned why a Board of Education member would have to get approval and reimbursement for expenses in connection with authorized official business if he/she submitted an expense report. Dr. Millard noted that Board of Education members never received reimbursement for anything. Ms. Witham noted it was an internal question as to what they were being asked to have reimbursed. Ms. Patchak-Layman noted that the school pays for mileage, conference fee, flights, etc. Dr. Millard and Mr. Rigas felt the Board of Education should review the expenses. Ms. Patchak-Layman suggested the following amendment:

Para 1, line 1: Replace the word “may” with the word “will”

Para 2, line 1: Replace the word “may” with the word “will”

Ms. Fisher objected to the entire policy because Board of Education member positions were entirely voluntary and using taxpayer dollars, even on behalf of the District, was not something that the members had obliged themselves to do.

Policy 3551, District Property (New)

It was the consensus of the PEG Committee members to recommend to the Board of Education that it adopt Policy 3551, District Property, at its regular March Board of Education meeting.

Policy 3555, Attendance at Conferences and Workshops (Revisions)

It was the consensus of the PEG Committee members to consider Policy 3555, Attendance at Conferences and Workshops, at its April PEG Committee meeting.

Ms. Patchak-Layman noted that the following would be an example of the wording that could be used in Policy 3550: “At the District’s option, funds may be advanced to staff members for anticipated actual and necessary expenses necessary to engage in approved travel. After such travel has been completed, staff members receiving advances must account for used funds through the submission of an itemized expense voucher with receipts reflecting the amount of actual expenses and return funds for which there is no accounting.”

Ms. Patchak-Layman also suggested that the proposed deleted sentence in Paragraph 1 could be added to Policy 2120, Superintendent, “The Board of Education will consider for approval the travel requests and reimbursement of members of the Board of Education and the

Superintendent/Principal.” Dr. Weninger felt the issue of superintendent travel had been addressed in the Superintendent’s contract and he would explore that for the Committee.

It was the consensus of the PEG Committee members to review both Policies 3550 and 3555 at its April meeting.

**Consideration of Policies for First Reading and Action**

The PEG Committee postponed the consideration of First Reading of Policy 6130, Objections To Instructional Materials (Revision); Policy 6131, Objections To Materials In Library Collection (Revision); Policy 6132, Instructional Equivalence (Revision); and Policy 6133, Consultation With Parents and Teachers (Revision) until the April PEG Committee meeting.

**Adjournment**

At 10:45 a.m., on Tuesday, March 17, 2009, the Policy, Evaluation, and Goals Committee adjourned.