

Oak Park and River Forest High School
201 N. Scoville
Oak Park, Illinois 60302
BOARD POLICY COMMITTEE MEETING
Thursday, July 17, 2008
7:30 a.m.
Board Room
AGENDA

I. Consideration of the following Policies for First Reading and Action
A. Policy 5132, Activity Programs (attachment) (Replacement)

IV. Policy Docket

- Policy 1320, School Visitors
- Policy 1325, Building Security
- Policy 1400, Recognition Naming of District 200 Facilities or Events
- Policy 1410, Rental of Facilities
- Policy 1420, Citizens' Council
- Code of Civil Discourse
- Code of Conduct for Parents at School-sponsored Events
- Expulsion Proposal
- Fundraising
- Gifts for Athletic Teams—Procedures
- Homework
- Incapacitation of Personnel
- Legislative Committee
- Policy 3510, Advertising and Solicitation
- Policy 3600, Ethics
- Policy 4110, Non Discrimination in Employment
- Policy 5114, Student Discipline
- Procedures for Acceptance of Gifts
- Use of Credit Cards by District Personnel
- Workers' Right Consortium's Code of Conduct

C: Board Members, Ralph H. Lee, Chair

POLICY 5132, ACTIVITY PROGRAM CO-CURRICULAR PROGRAMS

~~An activity program is conducted to provide students an opportunity to assume responsible leadership roles and to enhance their educational activities. Each activity must have a sponsor appointed by the Superintendent/Principal. All club and activity money is supervised by the school business office staff.~~

~~A student may officially represent the school only when the activity is sponsored by the school. The school is a member of the Illinois High School Association. When representing the school in interscholastic events, the student must conform to the rules of the Association and to the standards established by the school.~~

~~Only such contests as are sanctioned by the National Association of Secondary School Principals are entered by this high school.~~

~~To participate in the activity program the student shall fulfill the following rules of eligibility:~~

~~A. I.H.S.A.~~

~~I.H.S.A. rules covering eligibility shall remain in effect.~~

~~For the purposes of determining eligibility, grades are to be computed from the first day of the semester.~~

~~Students who receive an "F" on the weekly eligibility report must attend the established tutoring program for the next consecutive three school weeks.~~

~~B. O.P.R.F.H.S.~~

~~For the purposes of this policy only nine week grading period grades will be considered. Summer school grades will not count for, or against a student. Academic status will be determined by the grades received in the most recently completed nine week grading period whether or not the student was participating in the activity or sport during the grading period.~~

~~C. "F's", "N's", and "I's"~~

~~1. All participants who receive a nine week grading period grade of "F", "N", or "I" in any course shall be placed on probation.~~

~~2. Participants who are on probation must attend the established study table for the purpose of receiving tutoring or making up class time which has been lost due to excessive unexcused absences or tardies.~~

~~3. Participants who receive a nine-week grade of "F," "N," or "I" but who feel that extenuating circumstances exist, may appeal the removal of probation to a committee composed of the Athletic Director, the Activities Director, the Assistant Superintendent for Pupil Support Services, two officers of Student Council and the student's dean.~~

~~D. "C's~~

~~1. All participants must maintain a nine-week grading period average of "C" in academic courses.~~

~~2. Failure to maintain a "C" average will result in the student being. Placed on Academic Alert.~~

~~3. Participants who are on Academic Alert must attend the study table. Failure to attend will result in the participant being dropped from their activity.~~

~~4. Participants who remain on Academic Alert for a second consecutive nine-week grading period will be dropped from their activity until they achieve a nine-week grading period average of "C" or better.~~

~~5. Participants who do not achieve a "C" average but who feel that they are working up to their potential may appeal their removal from the activities/athletics program to a committee composed of the Athletic Director, the Activities Director, the Assistant Superintendent for Pupil Support Services, two officers of Student Council and student's dean. The committee may reinstate a participant by a 4/6th's vote. A participant must apply for reinstatement each nine-week grading period.~~

~~The Board of Education shall annually adopt a list of activities covered by this policy.~~

District 200 considers a comprehensive Co-Curricular Program to be an essential part of the overall educational experience for our students. The Co-Curricular Program is provided to enhance the high school experience for our students, and to provide opportunities to develop healthy habits, good citizenship, leadership, teamwork, self-discipline, and respect for rules and responsibility.

The Principal oversees the Co-Curricular Program. The Athletic Director supervises all aspects of the inter-scholastic athletic program, and the Assistant Principal for Student Activities supervises all clubs and activities. Each athletic team, club, or activity must have a coach or sponsor who is recommended for appointment by the Athletic Director or the Assistant Principal for Student Activities, in conjunction with the Principal.

A student represents OPRFHS when the team or activity is sponsored as part of the high school's Co-Curricular Program. OPRFHS is a member of the Illinois High School Association (IHSA) and the West Suburban Conference (W.S.C.). When representing the high school in inter-scholastic events, the student must conform to the rules of the IHSA, the W.S.C., as well as the rules and standards established by the high school.

Participation in the Co-Curricular Program is considered an extension of, although separate from, the regular school day. Participation in the co-curricular program is considered a privilege and, as such, carries increased expectations on the part of student participants.

By electing to participate in the Co-Curricular Program, the student must fulfill the following rules and standards established by the Board of Education.

The rules and standards established for IHSA sanctioned Athletics and Activity Programs are described in Section 1 of the administrative procedures. The Administrative Procedures outline the expectations and consequences for inappropriate behavior for IHSA sanctioned co-curricular activities. Any student representing OPRFHS in these activities will be required, annually, to sign an agreement to adhere to the Co-Curricular Program Code of Conduct.

The Board of Education has also established standards for academic eligibility for IHSA sanctioned co-curricular activities. These standards are commonly referred to as "*C*" *Pass-to-Play*. Any student participating in IHSA-sanctioned co-curricular activities will be required to adhere to the "*C*" *Pass-to-Play* standards, as well as the IHSA academic eligibility standards. IHSA and OPRFHS academic eligibility participation standards are described in Section 1 of the Administrative Procedures.

The rules and standards established for OPRFHS sponsored Co-Curricular Performance and Representative Programs are described in Section 2 of the Administrative Procedures. The Administrative Procedures outline expectations and consequences for inappropriate behavior for a specified list of OPRFHS sponsored co-curricular activities. Any student representing OPRFHS in these activities will be required, annually to sign an agreement to adhere to the code of conduct.

Amended Date(s):	June 27, 1996; June 29, 1988; January 22, 1976
Adopted Date:	December 17, 1947
Review Date:	
Law Reference:	
Related Policies:	
Related Instructions And Guidelines:	
Cross Ref.:	

Administrative Procedures for Policy 5132

Section 1. IHSA Activities and Athletics OPRFHS Athletic Program

IHSA Athletics

Boys (13)

Baseball
Basketball
Cross Country
Football
Golf
Lacrosse
Soccer
Swimming
Tennis
Track
Volleyball
Water Polo
Wrestling

Girls (16)

Badminton
Basketball
Cheer
Cross Country
Drill Team
Field Hockey
Golf
Gymnastics
Lacrosse
Soccer
Softball
Swimming
Tennis
Track
Volleyball
Water Polo

IHSA Activities

Chess Team
Debate Team
Math Team
Scholastic Bowl
Speech Team

Participating in the co-curricular program is a privilege. Oak Park & River Forest High School administrators, coaches, and sponsors believe students who are involved in co-curricular activities should conduct themselves as responsible representatives of their school and community. Students who represent their school are expected to maintain high standards of conduct 24 hours a day, 7 days a week, for the entire calendar year. Parents and high school staff members all share the responsibility for helping students adhere to these standards. Participants in the Co-Curricular Program have a responsibility to adhere to the policies established by Oak Park and River Forest High School District 200, the West Suburban Conference, and the Illinois High School Association. **All violations will become a part of the students' discipline record.**

A student found in violation of the Co-Curricular Code of Conduct may receive consequences up to and including dismissal from the activity. Such violations include, but are not limited to the following:

- use or possession of alcohol, tobacco products and/or controlled/illegal substances,
- being present at a party or activity where illegal drugs or alcohol are available,
- violations of academic integrity and ethics
- violations of the OPRFHS Code of Conduct (*Level II, III or IV Infractions*); examples include, but are not limited to; gang activity, fighting, vandalism, theft, harassment, bullying and/or hazing; and/or
- any criminal offense or conduct or activity which is detrimental to OPRFHS or the Co-Curricular Program.

If a student is in violation of a criminal offense or gross misconduct, the Athletic Director and/or Assistant Principal for Student Activities may, at his/her discretion, dismiss the student from the team/activity for the remainder of the season. A student who is suspended for an alcohol, drug or tobacco violation will be required to meet with the OPRFHS Substance Abuse Counselor.

Students taking prescription drugs should have a Medical Authorization on file in the Health Center

First Offense

The student will be suspended from the team/activity for up to 25% of the competition dates. The student will be allowed to practice and participate in all other team activities, except competition, during the suspension. If the violation occurs out of season or during the summer, the suspension will apply to the student's next season of competition. If the suspension is not completed during the season, it will be continued to the student's next season. **If the student should decide to take part in another sport, the suspension will be served during that time. The student would need to remain a member of the team for the entire season in order to satisfy the stipulations of the suspension.**

Second Offense

If the student is in season, he/she may be dismissed from the team for the remainder of the season, additional consequences may include suspension from the Co-Curricular Program for up to one year. The Athletic Director and Assistant Principal for Student Activities will make the final decision on the suspension.

Third Offense

If a student commits a third violation he/she will be suspended from participating in co-curricular activities for one year, and may be prohibited for the remainder of his/her high school career. The Athletic Director and Assistant Principal for Student Activities will make the final decision on the suspension.

IHSA and OPRFHS Academic Eligibility Participation Standards

Illinois High School Association Policies

IHSA Policy 3.21 Students shall be doing passing work in at least four (4) classes of high school work per week. If a student is not passing four (4) classes in any given week, he/she will be ineligible for competition the following week.

IHSA Policy 3.22 Students shall, unless they are entering high school for the first time, have credit on the high school records for passing twenty credit hours (4 classes) of high school work the previous semester. Such work shall have been completed in the semester for which credit is granted or in a recognized summer school program, which has been approved by the Board of Education and for which graduation credit is received. If a student is not passing twenty credit hours (4 classes) at the end of a semester, he/she will be ineligible the following semester.

IHSA Policy 3.23 Passing work shall be defined as, work of such a grade that if on any given date a student would transfer to another school, assigned grades for that course would immediately be certified on a student's transcript to the school which a student transfer.

Oak Park and River Forest High School "C" Pass-to-Play Standards:

The OPRFHS "C" Pass-to-Play Standards requires students to maintain a minimum GPA of 2.0 and not receive an "F" grade in any class in order to participate in IHSA athletic and activity programs. The method of monitoring student grades are described below.

Weekly Grade Check Student grades are reported every Wednesday and distributed to students by Thursday or Friday of each week. If a student-athlete has a "D" or "F" on a weekly grade check, he/she will be placed on the Weekly Academic Support Program (study table) and be required to complete 150 minutes of academic assistance the following week. If the student fails to complete the required hours, he/she will be ineligible for competition the following week.

"Academic Alert" – Nine (9) Week Grade Check If a student-athlete falls below a 2.0 GPA or has an "F" at the end of a nine-week grading period, that student is placed on "Academic Alert" and will be required to attend the nine-week Academic Support Program (study table), which consists of three (3) 50 minute Academic Assistance Sessions per week or 150 minutes of teacher assistance. If the student fails to complete the required hours, he/she will be ineligible for competition the following week.

Athletic Ineligibility/Appeals Process Students who have less than a 2.0 GPA or an "F" grade for two (2) consecutive nine-week grading periods will not be allowed to participate in OPRFHS Co-Curriculars. Students are notified in writing of their ineligibility and they may appeal this decision. The Appeals Process begins with the student submitting, in writing, the reasons that may have contributed to the level of achievement attained. The appeals committee meets with the student and renders a decision on whether to reinstate his/her eligibility. The committee consists of the Principal, Athletic Director, or Assistant Principal for Student Activities and the student's Counselor.

Section 2. OPRFHS Performance and Representative Activities

ACTSO	M.S.A.N.
Class Officers	Musical Theatre
Gospel Choir	Orchesis Shows
Jazz Ensemble	Pep Band
Jazz II	Snow Ball
J. Kyle Braid	Spoken Word
Little Theatre Shows	Strings
Marching Band	Student Council
Marching Band- Flags	Studio 200 Shows
Mock Trial	Synchronized Swimming
Model U.N.	Vocal Ensembles

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A student found in violation of the Co-Curricular Code of Conduct may receive consequences up to and including dismissal from the activity. Such violations include, but are not limited to the following:

- use or possession of alcohol or controlled/illegal substances;
- being present at a party or activity where illegal drugs or alcohol are available;
- violations of academic integrity and ethics;
- violations of the OPRFHS Code of Conduct (*Level II, III or IV Infractions*); examples include, but are not limited to; gang activity, fighting, vandalism, theft, harassment, bullying and/or hazing; and/or
- any criminal offense or conduct or activity which is detrimental to OPRFHS or the Co-Curricular Program.

If a student is in violation of a criminal offense or gross misconduct the Assistant Principal for Student Activities may, at his/her discretion, dismiss the student from the team/activity immediately. A student who is suspended for an alcohol or drug violation will be required to meet with the OPRFHS Substance Abuse Counselor. **Students taking prescription drugs should have a Medical Authorization on file in the Health Center.**

First Offense

The activity advisor in conjunction with the Assistant Principal for Student Activities will make a determination on the appropriate consequences.

Second Offense

The student may be dismissed from the co-curricular activity for the remainder of the season; additional consequences may include suspension from the Co-Curricular Program for up to one year. The Assistant Principal for Student Activities, the Athletic Director and Activity Advisor will make the final decision on any suspension and additional consequences.

Third Offense

If a student commits a third violation he/she will be suspended from participating in co-curricular activities for one year, and may be prohibited for the remainder of his/her high school career. The Assistant Principal for Student Activities and the Athletic Director will make the final decision on the suspension.

Section 3. Appeals Procedures for Violations of IHSA Co-Curricular Athletic and Activity Programs and OPRFHS Performance and Representative Activities

The student or parent has the right to appeal any co-curricular consequence. This would be an opportunity to present extenuating circumstances that he/she believes could affect the consequences that have been administered.

The Appeals Procedure is as follows.

- | 1-) The parent/guardian must appeal in writing within three (3) days of receipt of the written decision. This appeal should be directed to the Principal.
- | 2-) The Principal, parent/guardian, and student will meet. The Principal, in consultation with the Athletic Director and/or Assistant Principal for Student Activities, will make the final decision on any appeal. If a decision is appealed, every effort will be made to hear the appeal in a timely manner; however, the student may not participate in competitions for the duration of the appeal.