

#1. OPRFHS family letter



Oak Park and River Forest
High School

Hello **Class of 2021** Students, Parents, and Guardians,

Because of Covid-19 social distancing safety precautions, we are not able to take senior portraits in the OPRFHS building this summer. We are moving forward with an alternative plan for now, with the hope that more “traditional” senior photo set-up options will open up later in the year if pandemic conditions allow.

We are asking that seniors dress-up for their ID photos, which will be taken on Aug. 10 from 8:00 a.m. - 3:30 p.m. This will be a basic head-and-shoulders photo for the yearbook. Unlike the traditional senior photos in the past, lighting and pose options will be limited and we are not offering the cap-and-gown option in order to avoid having students share the cap-and-gown props.

- If conditions permit, we will make every effort to get V.I.P. back into the building later in the year to offer more traditional senior portrait set-ups. We are looking into options that would still provide social distancing and a safe environment for all involved. IF the traditional set-ups become possible, we prefer to use those photos for the yearbook.
- V.I.P. has a Wheeling studio that is taking appointments for **full senior portrait packages**. (Please see the V.I.P. letter [attached] with detailed information.)
- You also should have received a letter from OPRFHS with schedule pickup time and date details.

WHO/WHEN	LAST NAME	TIMES
SENIORS Monday, August 10: DRESS UP FOR THE PHOTO!	A – B	8:00AM - 8:45AM
	C – E	8:45AM - 9:30AM
	F – G	9:30AM - 10:15AM
	H – K	10:15AM - 11:00AM
	BREAK	11:00AM - 12:30PM
	L – O	12:30PM - 1:15PM
	P – R	1:15PM - 2:00PM
	S – U	2:00PM - 2:45PM
	V – Z	2:45PM - 3:30PM
	MAKE UP ANY GRADE LEVEL	
Thursday, August 13:	3:30PM - 6:00PM	
Friday, August 14:	9:00AM - 1:00PM	
Monday, August 17:	11:00AM - 3:00PM	

#2. V.I.P. letter



Class of 2021 OPRFHS Senior Portrait & Yearbook Information

Visual Image Photography (VIP) is the official photographer of Oak Park River Forest High School and is honored to be a part of your senior experience. In order to appear in the yearbook, all seniors must have their photo taken by VIP.

Photographs submitted from other studios will NOT be accepted into the yearbook.

Yearbook Deadline: Your photo selection must be submitted to VIP by **October 15, 2020** in order to appear in your school's yearbook. If you do not select an image, one will be selected for you by VIP.

Note: This date is set by your school and cannot be extended. Information regarding how to submit your yearbook selection to VIP will be provided after your photo session.

Senior ID/Yearbook photo day

****This date will be for both your ID and for your senior yearbook image, please dress for your senior yearbook portrait on this day****

SENIORS Monday, August 10, 2020 ➤ DRESS UP FOR THE PHOTO!	A – B	8:00AM - 8:45AM
	C – E	8:45AM - 9:30AM
	F – G	9:30AM - 10:15AM
	H – K	10:15AM - 11:00AM
	BREAK	11:00AM - 12:30PM
	L – O	12:30PM - 1:15PM
	P – R	1:15PM - 2:00PM
	S – U	2:00PM - 2:45PM
	V – Z	2:45PM - 3:30PM

Makeup days for ID/yearbook image

**** If you missed the original senior yearbook day, you can still make it up at one of the dates and times listed below. Please dress for your senior yearbook portrait****

Thursday, August 13, 2020	3:30 pm – 6:00 pm in the fieldhouse
Friday, August 14, 2020	9:00 am – 1:00 pm in the fieldhouse
Saturday, August 17, 2020	11:00 am — 3:00 pm outside room 174

We currently do not have dates set up to do full length senior portrait sessions at OPRFHS. We are working on finding a solution to do these and will send out more information once that is confirmed. If you would like to do a full length senior portrait at our wheeling studio you can certainly do that by signing up at www.vipis.com -The session information for our studio is listed below.

Wheeling Studio Session information:

We will not be taking the free yearbook only sessions at our studio in Wheeling.

You can still choose from the variety of sessions that we offer. If you choose to do a Premier or Organic and Industrial session at our studio the yearbook image is included in those sessions.

Premier: \$35 session fee, 30 minutes, one outfit, includes yearbook images and up to three different backgrounds, 30-40 proofs to view and order

Organic & Industrial: \$70 session fee, 60 minutes. 60-80 proofs to view and order. This session begins with yearbook at our Wheeling studio. All other images will be taken outside around our industrial parkway. ****Please note that in the event of inclement weather we will do our best to reschedule the outdoor portion of your appointment as soon as possible. If rescheduling your outdoor portraits is not a possibility due to scheduling conflicts, you will receive an order credit of \$70 to put toward your yearbook portrait purchase****

Countryside: \$100 session fee, 60 minutes 80-150 proofs to view and order. This session takes place at Ryerson Conservation area. You will need to be sure to take your yearbook image at your school on your schools selected dates. If you do not take your yearbook image at your school, you will not have an image in your yearbook. ****Please note that in the event of inclement weather we will do our best to reschedule the outdoor portion of your appointment as soon as possible. If rescheduling your outdoor portraits is not a possibility due to scheduling conflicts, you will receive an order credit of \$100 to put toward your yearbook portrait purchase****

* If you choose the Countryside session which is on location at the Ryerson Conservation area, you will need to make sure you take your yearbook image at school on the dates that we will be there during the school year.

Health & Safety measures VIP will be taking this upcoming photo season:

- *To ensure the safety of students and our photographers, we will set social distancing guidelines and mark off points of which to enter, stand and exit. Photographers will remain at a 6-10 ft. distance at all times.*
- *Curbside check in. You will no longer check in at the front desk, when you arrive please remain in your car to follow check in steps. Call the number listed in our window. Once checked in we will notify you that we are ready for you to come in, or if you have an outdoor appointment your photographer will meet you outside- at least 6 ft. away.*
- *Photographers and office employees will be wearing masks indoors.*
- *Sanitization of all high traffic areas and surfaces will happen after each session.*
- *Only the student being photographed will be allowed to come in during this time, no parents/siblings, pets or friends will be allowed to wait in the lobby or to be in the studio during this session time.*
- *Only one parent will be allowed around during an outdoor session and will be asked to remain at least 6ft away from the photographer at all times.*
- *More outdoor sessions will be made available.*
- *For the time being, no fitting rooms will be open. Only one outfit sessions will be photographed.*
- *Hand sanitizing stations will be available before you walk into the lobby and when you are walking out of the studio.*
- *This year we will not be providing cap and gowns that the students share during sessions. We will work with your school to try and set up a cap and gown day after students pick up their own cap and gowns at the school. Students can also set an appointment at our studio once they receive their own cap and gown.*
- *No multiple use products will be available (hair spray, lint rollers, hair gel etc.) Please bring your own.*
- *All VIP staff will complete screening reports to be submitted 24 hours before and at the start of every shift regarding recent travel, contact with ill persons, and any signs/symptoms of COVID-19.*
- *We ask that anyone with an appointment who becomes sick or if someone that they live with is sick to reschedule. If a student comes in visibly sick we will have the right to ask them to leave and reschedule online.*