



Oak Park and River Forest High School TRANSCRIPT RELEASE FORM

Name: _____ ID Number: _____

Counselor: _____ Cell Number and Carrier: _____

Please send my transcript to the following college(s):	Type: EA, ED, PRI. REG, Rolling	How are you applying? <i>Common App or Direct?</i> <i>Please check ONE only.</i>	Deadline Date
1.		CA or Direct	
2.		CA or Direct	
3.		CA or Direct	
4.		CA or Direct	
5.		CA or Direct	
6.		CA or Direct	

Scholarship/NCAA/Summer Enrichment or Other Requests:	
Recipient: _____ Address: _____ City/State/Zip: _____ Email: _____ Deadline: _____	Recipient: _____ Address: _____ City/State/Zip: _____ Email: _____ Deadline: _____

Please initial the following items upon completion:

- _____ I have listed the above schools in Naviance under “Colleges I’m Thinking About” and have also indicated above whether I am applying via the Common Application or direct to the college/university.
- _____ I have marked the Decision Type (Early Decision, Early Action, Priority, Regular Decision, or Rolling) for each college, along with the correct corresponding deadline date.
- _____ I have completed my counselor’s preferred Questionnaire for Letters of Recommendation.

If applying via the Common Application:

- _____ I have listed the above schools on my Common Application.
- _____ I have completed the FERPA section of the Common Application and checked that I have waived my rights.
- _____ I have completed the “Common App Account Matching” in the “Colleges I’m Applying To” section of Naviance.
- _____ IF APPLYING EARLY DECISION: I have completed the Early Decision (ED) agreement in Common App. (See your Counselor before applying ED.)

My typed name below indicates that I understand that my counselor requires a minimum three-week turn-around time for letters of recommendation and other application materials AND gives OPRF permission to send my transcript to the above institutions.

For Office Use Only:

_____ *Student Name* _____ *Date*