

## Fall 2020 Spectrum Scenarios

Spectrum is required by the Minnesota Department of Education (MDE) to have three scenarios prepared for implementation in the fall due to the COVID-19 pandemic. The follow information lays out a draft of the potential scenarios and the implications of each. Spectrum recognizes that the decision about which scenario is ultimately implemented will be dependent upon the direction required from MDE and the Governor. In addition, Spectrum will be considering all of the variables, feedback received, and practical and logistical aspects prior to making its final determination. The school is working to have this final decision by Friday, August 7.

### Key Considerations

#### 1. Safety

- 1a. Follow all safety requirements of MDE and MDH placed on school districts (including requiring facemasks and social distancing)
- 1b. Daily implementation of Ready for School/Ready for Work Protocol
- 1c. Daily interactions with each other. Human connection is an important aspect of maintaining positive mental health.

#### 2. Flexibility

- 2a. Spectrum can not anticipate all circumstances taking place in each home and recognizes that whichever scenario is being implemented may not fit every families' needs at that time. Each family considers many factors when deciding whether or not to send their student(s) to school and those circumstances may change from day to day. While the expectations are in place for students to attend each class synchronously daily (either on campus or online), the decision about how this plays out for each student is ultimately up to the parent(s)/guardian(s) within the choices and guidelines provided.
- 2b. Flexibility must be available for the school to shift between distance learning, on campus learning, and a hybrid of the two depending upon mandates from the state, the impact of COVID-19, the current situation at Spectrum, etc.

#### 3. Quality Education

Quality teaching and learning have similar components whether on campus or online, including direct instruction, large group, interaction/engagement, small group, and individual expectations. Teachers will work to incorporate these aspects into their daily lessons and expectations and continue to assess whether students are mastering the content and skills necessary for success.

#### 4. Accountability

Based on lessons learned from spring distance learning, many parents, students, and teachers expressed a desire and/or need for more daily structure, expectations, and interaction.

#### 5. Equal Opportunity

Considerations need to be given to student/family circumstances in order to allow for equal opportunity to complete educational expectations in light of circumstances outside of the student or families' control

Program	Scenario 1: Full Distance Learning	Scenario 2: On Campus (All/Most Students)	Scenario 3: Hybrid (2 days a week)	Scenario 4: Modified Hybrid
<b>Description</b>	<i>All students work from home/online.</i> All teachers work from home/online on student days and on campus, as needed. Students are expected to follow their class schedule synchronously, as they are happening daily. Lessons are recorded and posted by 3:10 p.m. Asynchronous learning (work completed later that day or by the end of the week) will be an exception to the standard expectations needing administrative approval. Keeping the same A/B block schedule allows the school to transition between the three models with short notice.	<i>All/most students and staff work on campus with no/minimal restrictions.</i> However, if significant restrictions are placed on the school (e.g. room capacity, bus capacity, distancing) the hybrid/modified hybrid option will be the only alternative. Teachers will continue through their curriculum and teach all lessons as though students are in class (See definitions of Attendance levels below). Lessons will be recorded and posted by 3:10 p.m. Keeping the same A/B block schedule will allow the school to transition between the three models with short notice.	All teachers and staff are on campus T-F (and Mondays, as needed). <i>1/2 of the students are on campus Tuesday (A)/Wednesday (B) and the other half will be on campus Thursday (A)/Friday (B)</i> - split by alphabet to keep families together. This allows all students to meet with each of their teachers in person once a week. Mondays are work days off campus for students and prep days for teachers. Teachers continue through the curriculum and teach all lessons as though students are in class (See definitions of Attendance levels below). Lessons are recorded and posted by 3:10 p.m. Students are expected to follow their class schedules synchronously, as they are happening daily. Asynchronous learning (work completed later that day or by the end of the week) will be an exception to the standard expectations needing administrative approval. If capacity allows, certain students wishing or needing to attend all school days may have that option. In addition, students who would be unable to attend on their assigned days would have the flexibility to do so. Keeping the same A/B block schedule allows the school to transition between the three (+1) models with short notice.	Due to restrictions on room capacity, social distancing, and transportation capacity, the school is unable to ensure students are able to get to school or maintain distancing while at school. <i>Most students participate synchronously through distance learning. A limited number of students would be on campus (based on need or desire to be on campus), going through classes synchronously via distance learning, but with the support and accountability of staff. Teachers may be on or off campus depending upon need.</i> Mondays will be work days for teachers and students. Teachers continue through their curriculum and teach all lessons as though students are in class (See definitions of Attendance levels below). Lessons are recorded and posted by 3:10 p.m. Students are expected to follow their class schedule synchronously, as they are happening daily. Asynchronous learning (work completed later that day or by the end of the week) is an exception to the standard expectations needing administrative approval. Keeping the same A/B block schedule allows the school to transition between the three models with short notice.
<b>Considerations</b>				
<b>Attendance</b>	Teachers continue through their curriculum and teach all lessons as though students are in class. Students are expected to attend each class daily (for the designated timeframe) at their regularly scheduled times (either Level 1 or 2) unless there are extenuating circumstances approved through administration.			
	<b>Synchronous (at the same time)</b> <i>Expected of all students</i>	Level 1: Students attend are on campus as assigned (not available if full distance learning) Level 2: Students attend off campus, but access their classes synchronously (while they are happening)		
	<b>Asynchronous (at a later time)</b> <i>Exception to expectations approved through administration</i>	Level 3: Students attend off campus and are not able to attend class synchronously, but view the class online and complete work as assigned by the end of the day/night Level 4: Students attend off campus, are not able to attend class synchronously, and are not able to complete the class work during the same day. All classes are observed and work completed by the end of the school week		
<b>Transportation</b>	Only necessary for potential lunch or material delivery.	Masks are required by all students and drivers (with rare exception as provided in the Gov. Exec. Order) Distancing of 6 feet will be the goal, but may be less for households or when a seatback is between students. Regular routes will run as normal for those assigned on the given day(s) - only at a lesser capacity (as determined by MDE/MDH) Cleaning/sanitization of busses daily will be addressed with Northstar under Spectrum's direction.		
<b>Food Service</b>	Only delivered to those who purchase or express need. Only bag lunches or box salads provided.	Food provided through Premier Kitchen for those on campus. Likely only bag lunches and boxed salads available initially. Seating in cafeteria marked to ensure distancing. Facemasks remain on unless eating.	Food provided through Premier Kitchen for those on campus. Likely only bag lunches and boxed salads available initially. Seating in cafeteria marked to ensure distancing. Facemasks remain on unless eating. Possible delivery available for those participating off campus	

<b>Technology</b>	<p>All students will receive their Chromebooks prior to school starting  All lessons will be "live" via Zoom (or other similar option)  All lessons will be recorded and posted as close to the end of the period as possible  All students on campus must use their required headphones when participating in small group work or computer work during class to minimize feedback  Software and programs utilized will be the same across classes to provide for consistency  Limited hotspots available for families in need  School and Infinite Campus utilized for all classes</p>		
<b>Special Education</b>	Follow model from spring.	If capacity and staffing allow, students may be able to attend two or all four days. Paras split onsite and monitoring kids off campus based on need and availability.	
<b>Staff Protocol</b>	<p>Ready to work (checklist) complete prior to entering the building each day  Masks are required for all staff (provided by the school) following guidelines established in Governor's Executive Order  Face Shields are provided and encouraged for educational purposes when recording lessons or when using one provides a better learning opportunity or environment  Distancing will be required throughout the building, whenever possible  Procedure on when students/staff are positive COVID (including exposure to someone who is positive) is available in Spectrum's Preparedness Plan</p>		
<b>Facilities Cleaning</b>	<p>Deep cleaning on Mondays (no students)  Classroom desk cleaning at end of each day by teachers/students - Station in each room with cleaning supplies  Commonly touched surfaces cleaned/disinfected daily (doorknobs, railings, etc.)  All other cleaning will continue as normal  Hand sanitizer stations at each entrance</p>	<p>Deep cleaning on weekends or evenings  Classroom desk cleaning at end of each day by teachers/students - Station in each room with cleaning supplies  Commonly touched surfaces cleaned/disinfected daily (doorknobs, railings, etc.)  All other cleaning will continue as normal  Hand sanitizer stations at each entrance</p>	<p>Deep cleaning on Mondays (no students)  Classroom desk cleaning at end of each day by teachers/students - Station in each room with cleaning supplies  Commonly touched surfaces cleaned/disinfected daily (doorknobs, railings, etc.)  All other cleaning will continue as normal  Hand sanitizer stations at each entrance</p>
<b>Facilities Modifications</b>	<p>Dividers are being added for main offices/health office desk areas. Reconstruction of health spaces to increase separation is being considered.  Markings/labels are being placed around the buildings (stand here, directional, hand washing, social distancing, etc.)  Markings/labels are being placed on seating/tables/desks when appropriate to ensure social distancing when possible  HVAC system modifications are being reviewed to ensure adequate circulation and potential cleaning of air.</p>		
<b>Athletics</b>	<p>Per MSHSL guidance  May need to transport themselves if bussing capacity is limited</p>		
<b>Large Group Meeting (e.g. Open House, Sports Meeting)</b>	<p>Large group meetings will be modified to stagger attendees and ensure social distancing.</p>		
<b>Health and Safety Protocols (students)</b>	<p>Parents of students attending on campus will utilize the "Ready to Attend" protocol every day their students are scheduled to be on campus, to confirm no signs of COVID, before their student gets on the bus (if they ride a bus) or enters the school building (if being dropped off). If a student does not meet the protocol, they must stay home and will be contacted by the Health Clerk about next steps.  If students get sick during the school day, they will report to health office and follow established guidelines.  All students are required to wear masks (with rare exceptions based on Gov. Exec. Order)  Social distancing of 6 feet will be required whenever possible. Some furniture may be eliminated to encourage distancing.  Hand sanitizer will be available at all main entrances.</p>		
<b>Health and Safety Protocols (staff)</b>	<p>Staff working on campus will utilize the "Ready to Work" protocol prior to entering the school building each day they are scheduled to be on campus. If a staff member does not meet protocol, they must not attend on campus that day and must talk with their supervisor (and possibly HR) prior to returning.  If a staff member does not meet the protocol, they must stay home and will be contacted by the Lead Health Clerk about next steps.  If a staff member gets sick during the school day, they must report to the health office and follow established guidelines.  All staff are required to wear masks (provided by Spectrum). No mask required in office or classroom if alone. Teachers may choose to wear a shield instead of a mask (provided by Spectrum) if needed for educational purposes.  Exceptions to the mask requirement may be allowed based on the Governor's Executive Order, but must be approved by the person's supervisor and a shield would be required.  Social distancing is required whenever possible.  Hand sanitizer will be available at all main entrances.</p>		
<b>Lockers</b>	<p>Students will continue to use lockers when on campus. Masks must continue to be worn and they should continue to maintain social distancing when possible.</p>		
<b>Communication</b>	<p>Schoolwide updates will be sent weekly or as needed  Principals will continue to send a bi-weekly blog  Teachers will continue to communicate as needed with students and parents in their classes  If a COVID case identified (whether student or staff), Spectrum will work with MDH and MDE to communicate with those impacted  If a change in the school delivery model is required, Spectrum will communicate schoolwide as quickly as possible in order to give parents, students, and staff time to make the necessary adjustments.</p>		
<b>In Case of Positive Case (staff or students)</b>	<p>The school will notify MDH and follow guidance on notifying students and staff  The school will notify MDE and follow guidance regarding model of implementation and any necessary changes  The school will send necessary communications to school community</p>		
<b>Temperature Checks</b>	<p>Due to accuracy and privacy concerns, Spectrum will not be implementing temperature checks upon entering the building. Self reporting will be required by all parents (for their students) and staff before entering buildings each day. All visitors are required to self report as well and entry into the building by outside parties will be limited.</p>		